

Revenue Budget - Corporate Summary

Corporate Summary	2010/11 £(000s)	2011/12 £(000s)	2012/13 £(000s)	2013/14 £(000s)	2014/15 £(000s)
<u>Resources</u>					
Increase in Council Tax Base (Band D properties)	1,417	1,166	400	400	400
Increase in Council Tax (%)	0.00%	0.00%	2.50%	2.50%	2.50%
Collection Fund Deficit / (Surplus)	-769	1,438	0	0	0
Council Tax freeze grant	0	-2,757	0	0	0
Council Tax Base (Band D properties)	97,952	99,118	99,518	99,918	100,318
Council Tax Band D (£)	£1,112.93	£1,112.93	£1,140.75	£1,169.27	£1,198.50
Council Tax Revenues	109,783	111,627	113,530	116,830	120,230
Government Formula Grant	84,411	90,936	86,636	86,136	82,816
Area Based Grant	17,361				
Total Resources	211,555	202,563	200,166	202,966	203,046
<u>Budget Requirement</u>					
Roll Forward Budget	206,606	211,555	211,555	211,555	211,555
Inflation (non-schools)	600	1,980	3,400	7,400	12,400
Corporate Items	2,280	3,766	7,980	10,888	12,588
Service Pressures	8,197	7,497	7,465	7,442	7,442
Contingency	3,440	-539	6,001	10,701	16,075
Priority Growth Items	712	321	1,321	2,321	3,321
Savings	-10,280	-22,017	-37,556	-47,341	-60,335
Net Budget Requirement	211,555	202,563	200,166	202,966	203,046
Budget Gap / (Surplus)	0	0	0	0	0

Description	Net Variation from 2010/11 Budget			
	2011/12	2012/13	2013/14	2014/15
	£(000s)	£(000s)	£(000s)	£(000s)
Corporate Items				
<u>Increases</u>				
LAA Reward Grant - falling out	3,040	3,040	3,040	3,040
Capital Programme financing costs	-400	900	2,000	3,100
Additional Capital Programme financing provision (PCP)	1,000	2,000	2,000	2,000
National Insurance Contributions Increase	420	420	420	420
Contributions from Balances	-707	707	2,207	2,207
Increase in Council Tax Older Persons Discount	0	500	1,100	1,700
LABGI / Housing & Planning Delivery Grant fall out	500	500	500	500
LAA Reward Grant share to Safer Hillingdon Partnership	76	76	-216	-216
Concessionary Fares Levy	367	367	367	367
Sub-total	4,296	8,510	11,418	13,118
<u>Decreases</u>				
LAA Reward Grant Share to Primary Care Trust	-335	-335	-335	-335
LAA Reward Grant Share to BAA & Uxbridge College	-130	-130	-130	-130
LAA Reward Grant Share to Groundwork Trust	-65	-65	-65	-65
Sub-total	-530	-530	-530	-530
Net Corporate Items	3,766	7,980	10,888	12,588

Service Pressures

Description	Group	Net Variation from 2010/11 Budget			
		2011/12	2012/13	2013/14	2014/15
		£(000s)	£(000s)	£(000s)	£(000s)
Social Care Pressures (Adults)	ASCH&H	1,250	1,250	1,250	1,250
Social Care Pressures (Children's)	E&CS	0	0	0	0
SEN Transport demographic pressures	F&BS	350	350	350	350
Waste Disposal Levy	PECS	1,528	1,528	1,528	1,528
Increase in Transitional Children due to Demographic Changes	ASCH&H	2,546	2,546	2,546	2,546
Homelessness Budget - Reduction in DWP Funding	ASCH&H	800	800	800	800
Local Land Charges Income	F&BS	720	720	720	720
Golf Courses Income	PECS	303	271	248	248
Total Service Pressures		7,497	7,465	7,442	7,442

Development & Risk Contingency		Gross Risk Probability		Provision	Provision	Provision	Provision
		2011/12		2011/12	2012/13	2013/14	2014/15
		£(000s)	(%)	£(000s)	£(000s)	£(000s)	£(000s)
Potential Calls							
Social Care Pressures (Adults)	ASCH&H	4,764	91%	4,339	6,839	9,339	11,839
Social Care Pressures (Children's)	E&CS	1,000	50%	500	900	1,300	1,700
Increase in Transitional Children due to Demographic Changes	ASCH&H	2,000	63%	1,254	2,754	4,254	5,754
Waste Disposal Levy	PECS	1,500	41%	622	1,972	1,712	2,066
Asylum Funding Shortfall	E&CS	2,000	44%	880	520	230	0
Employers' Pension Contributions	All	850	100%	850	1,700	2,550	3,400
General Contingency	All	1,000	100%	1,000	1,000	1,000	1,000
Uninsured claims	F&BS	600	70%	420	420	420	420
Assisted searches	F&BS	100	75%	75	75	75	75
Development Control Income	PECS	475	65%	310	310	310	310
Carbon Reduction Commitment Energy Efficiency Scheme	PECS	0	0%	0	450	450	450
Building Control Income	F&BS	100	50%	50	0	0	0
Cost Pressures on Recycling Service	PECS	150	100%	150	150	150	150
Local Development Framework legal & consultancy fees	PECS	150	67%	100	0	0	0
Corporate landlord	PECS	300	33%	100	100	100	100
London Boroughs Grants Scheme	All	-429	100%	-429	-429	-429	-429
Total Potential Calls		14,560		10,221	16,761	21,461	26,835
Financing							
Base Budget				10,760	10,760	10,760	10,760
Increase / Decrease in Contingency				-539	6,001	10,701	16,075
Total Financing				10,221	16,761	21,461	26,835
Managed Risk Gap in Contingency							
				0	0	0	0

Description	Group	Net Variation from 2010/11 Budget			
		2011/12	2012/13	2013/14	2014/15
<u>Priority Growth Proposals</u>		£(000s)	£(000s)	£(000s)	£(000s)
Creation of Additional Young People's Centres	E&CS	131	131	131	131
Obesity strategy -sport & exercise	PECS	80	80	80	80
Hayes Carnival	PECS	35	35	35	35
Full year effect of Libraries opening hours funding	PECS	10	10	10	10
Unallocated funding for further priority initiatives during the year and for future years		65	1,065	2,065	3,065
Total Priority Growth Proposals		321	1,321	2,321	3,321

Savings

Description	Group	Net Variation from 2010/11 Budget			
		2011/12	2012/13	2013/14	2014/15
Cross Cutting (BID)					
Adult Social Care & Community Health Care	ASC,HH	-8,072	-11,104	-14,768	-17,643
Central Services	CS	-3,014	-3,778	-4,377	-5,074
Education & Children's Services	E&CS	-4,880	-7,785	-10,704	-10,854
Planning, Environment & Community Services	PECS	-3,364	-5,819	-6,587	-7,137
Other Savings	CS	-719	-719	-719	-719
Area based grant savings	All	-1,968	-1,968	-1,968	-1,968
Sub-total		-22,017	-31,173	-39,123	-43,395
Remaining MTFF Target					
Unallocated Savings	All	0	-6,383	-8,218	-16,940
Sub-total		0	-6,383	-8,218	-16,940
Total Savings		-22,017	-37,556	-47,341	-60,335

ASC,HH Ref	Description	2011-12 £000's	2012-13 £000's	2013-14 £000's	2014-15 £000's
Prevention					
PR1	Improved Commissioning and Contracting This item summarises a number of proposals involving i) better commissioning ii) obtaining better value for money from current providers of services through a reduction in unit costs and other methods iii) recommissioning similar services into a single lower cost package without reducing quality or service levels to Hillingdon residents.	1,000	1,100	1,200	2,000
PR2	Review of the Paradigm Care and Repair (C&R) and Handyperson Scheme following formal notification that the current providers do not wish to retender.	45	45	45	45
PR Total		1,045	1,145	1,245	2,045
Reablement					
RE1	Reablement Service The proposal seeks to remodel the current in-house home care service into a specialist reablement service that will deliver improved outcomes for older people through short-term, intensive support that will reduce the level of on-going support required. This will involve the transfer of existing long term home care clients who need long term help, to alternative P&V service providers, thus freeing up in house home care resources for reablement. The proposal includes expansion of Assistive Technology (Careline/Telecare), to include an enhanced service offer including a mobile response service. This is integral to reablement and prevention of residential admission and will help more people to be maintained in their own homes	1,278	1,606	3,707	4,707
RE1a	Reshaping Learning Disability Housing & Support The redesign and development of a range of housing options for people with a learning disability by supporting people with a learning disability to move from residential care to supported living accommodation or properties that meet their individual needs. By supporting people to maintain or regain a more independent lifestyle there will be a significant reduction in costs from a diversion from long-term residential placements. A range of services will be designed to provide individually tailored housing and support options including personal budgets that will deliver better outcomes for customers and will to enable individual choice about how they wish to live their lives. This will promote choice, independence and wellbeing in line with 'Putting People First' and personalisation.	1,240	2,285	2,785	3,285
RE1b	Reshaping Physical Disability Housing & Support This proposal builds on the current MTFF saving of £500k included in the 2010/11 base, to shift the balance from residential and nursing care for people of 18 to 64 with physical disabilities needing a service by redesigning and developing a range of housing options. Savings will be achieved by supporting people with a physical disability to move from residential care to supported living accommodation or properties that meet their individual needs. By supporting people to maintain or regain a more independent lifestyle there will be a significant reduction in costs from a diversion from long-term residential placements.	0	75	100	125
Reablement Total		2,518	3,966	6,592	8,117

ASC,HH Ref	Description	2011-12 £000's	2012-13 £000's	2013-14 £000's	2014-15 £000's
In-House Services					
RE2	Learning Disability In-House Services, Day Services & Client Transport The proposal is based on a review of Learning Disability day services to change delivery from a traditional approach, to supporting people to access more community services and help to proactively maintain independence. Part of the overall strategy will be rationalisation of the number of building based services resulting in services being concentrated on adults with the highest level of vulnerability and complex needs. All other current users will receive alternatives either from their residential home or voluntary sector and community based options. As part of the day services strategy, overall transport needs have been reviewed, and the proposal includes the adoption of an eligibility criteria that determines the circumstances in which transport is provided free of charge.	298	661	979	1,069
RE3	Older People In-House Services, Day Services & Client Transport Review of Day Services for Older People to change delivery from a traditional approach, to supporting people to access more community services. This will help to proactively maintain independence and reablement potential. Part of the overall strategy will be rationalisation of the number of building based services resulting in services being concentrated mainly on specialist dementia support. This will include an associated reduction in transport provision and review of eligibility.	323	332	452	512
RE4	Residential Services Review of use of four establishments to maximise number of units of supported housing and move away from residential model.	122	122	122	122
RE5	Healthy Hillingdon / Public Health Review of Healthy Hillingdon service to achieve a funding level equal to external funding sources (£325k). Further review of all health related initiatives to achieve an £80k savings.	405	405	405	405
RE Total		1,148	1,520	1,958	2,108
External Services					
ES1	West London Alliance Home Care Framework & High Cost Packages Market management through the West London Alliance for residential and non-residential services, leading to cost reductions and greater efficiencies. A new framework of home care providers has led to an increase in the supply of providers and a reduction in hourly costs. Additional savings from further discounts through providers are being worked on. A review of high cost residential care packages will reduce costs further albeit in conjunction with RE1a and RE1b to avoid double counting.	483	602	702	702
ES2 A	In-House PSL Changed arrangements for the provision of temporary housing for homeless households. The £196k saving represents the full year effect of the £250k already included in the 2010/11 base.	196	196	196	196
ES2 B	HRA Review To review the levels of expenditure supported by the HRA and identify opportunities for maximisation. This will include recharges between the two in addition to looking for opportunities to increase support from the HRA for services delivered across the council, taking opportunities afforded by the transfer back to the council of Hillingdon Homes.	500	500	500	750
ES6	This refers to the retendering of the meals service which created £110k fye savings in 2011/12.	110	110	110	110
ES Total		1,289	1,298	1,508	1,758

ASC,HH Ref	Description	2011-12 £000's	2012-13 £000's	2013-14 £000's	2014-15 £000's
BID COM					
BI1	Application of the BID Common Operating Model to services across the Group resulting in reduced staffing costs.	1,271	2,627	3,127	3,127
BI2	A comprehensive review of non-essential spend budgets within the department has identified that savings of £1m can be achieved. These include reductions in spend on Advertising, travel expenses, consultancy fees, equipment, stationery, and other expenses representing a third of the overall budget.	1,023	1,023	1,023	1,023
BI Total		2,294	3,650	4,150	4,150
Fees & Charges					
FC3	The Department of Health (DoH) have consulted on changes to the grant regime which will, if the DoH preferred outcome is approved, result in additional grant income for LBH totalling £236k. This sum can be offered as a saving because it relates to expenditure already being incurred by the department.	236	236	236	236
FC4	Department for Work & Pensions Benefit Increase The minimum increase from April 2011 is expected to be 1% above the councils income inflation assumptions	100	100	100	100
N/A	Income Inflation	201			
FC Total		537	336	336	336
Total NEW Savings		8,831	12,025	15,789	18,514
BI1A	estimated One-Off Redundancy costs (not included in above)	-300	-50	-150	0
	Full year effect of savings proposals agreed at February 2010 Council Tax setting	412	412	412	412
Net Savings		8,943	11,975	15,639	18,514
Less ABG Savings embedded in the above proposals but shown in Appendix 7f		-871	-871	-871	-871
Net Savings		8,072	11,104	14,768	17,643

Ref	Description of proposal	2011/12 £000's	2012/13 £000's	2013/14 £000's	2014/15 £000's
DEPUTY CHIEF EXECUTIVE'S OFFICE					
HR/Learning and Development					
HR1	BID review of Human Resources (HR) Service				
	Initial savings in 2011/12 relate to the review of the HR structure in 2010/11, with the full year effect of restructuring already implemented being reflected in 2011/12. The proposal also includes the implementation of an automated expenses reimbursement process and a review of Occupational Health provision as well as savings that have been identified that can be delivered in 2012/13 and thereafter reflecting the impact of the Council downsizing in future years as well as the BPR of key processes.	157	249	329	341
HR2	Learning & Development (L&D) Activity and Budgets - revenue generation & in-house delivery				
	Savings potential from reviewing current spend on L&D, reviewing the core offer and responding to a downsizing workforce.	165	202	227	227
HRBS1	BID Review of Business Support				
	The saving in 2011/12 is the initial saving from the review of the structure and relates to the full year effect as the restructuring has already been implemented to deliver BID savings in 2010/11. Further restructure proposals will be progressed once the Senior Manager of the team is in post (October 2010). Savings from 2012/13 take into account the future downsizing of the Council and the transfer of further Business Support posts from Groups as part of the roll out of the operating model.	47	68	89	110
HRBS2	Review of Stationery Contract				
	New contract in place with effect from 1 November 2010	9	9	9	9
Total HR/Learning and Development		378	528	654	687
Legal Services					
LS1	BID Review of Legal Services				
	This reflects the saving from the review of the structure. The figure reported here is the saving that can be achieved in the General fund, the remaining balance relates to savings within the HRA (the HRA team lost the most posts). This is the full year effect as the restructuring has already been implemented to deliver BID savings in 2010/11. Further opportunities should exist going forward as the Council downsizes.	74	128	128	128
Total Legal Services		74	128	128	128
Democratic Services					
DS1	Review of Special Responsibility Allowances				
	Potential impact of Review of Cabinet Member Structure	27	27	27	27
DS2	BID review of Democratic Services - phase 2				
	Phase 1 has already been implemented, which related to a review of the Registration of Births, Deaths and Marriages and Registrar of Elections services. Phase 2 is looking at the potential for efficiencies in other areas of Democratic Services.	25	25	25	25
Total Democratic Services		52	52	52	52

Ref	Description of proposal	2011/12 £000's	2012/13 £000's	2013/14 £000's	2014/15 £000's
Policy and Performance					
PP1	BID Review of Policy and Performance Services				
	Savings in 2011/12 relate to the review of the structure in 2010/11. This is the full year effect as the restructuring has already been implemented to deliver BID savings in 2010/11 including the deletion of a Head of Service post. It also includes savings from reviewing the central structure supporting performance, policy and partnerships. The business process review of policy and performance, which is in line with the BID proposal will deliver savings in 2012/13 and thereafter.	140	180	280	380
PP2	Review of London Boroughs Grant Scheme				
	The responsibility for the budget will transfer back to each authority w.e.f. 1.4.11. Potential opportunities for savings (or capacity to take on non core services from the Council) should be possible from 2012/13 onwards depending on the final details of the protection arrangements for voluntary sector Groups previously funded by the LBGS.	0	43	101	160
Total Policy and Performance		140	223	381	540
Health and Safety					
HS1	BID Review of Health & Safety functions across the Council				
	A review of Health & Safety has just started following agreement for its transfer to central services. This is the minimum level of savings that the review should be capable of delivering.	44	97	97	97
Total Health and Safety		44	97	97	97
Communications					
CC1	BID Review of Communications Service				
	This relates to the proposed rationalisation of staffing structures following an in-depth review of the service, which is currently at the consultation stage	200	200	200	200
CC2	Review of Print contract management costs				
	Proposals currently being developed. Potential to generate further savings across the Council through effective controls and processes	20	20	20	20
Total Communications		220	220	220	220
Total Deputy Chief Executive's Office		908	1,248	1,532	1,724

Ref	Description of proposal	2011/12 £000's	2012/13 £000's	2013/14 £000's	2014/15 £000's
FINANCE AND BUSINESS SERVICES					
Finance Services					
FS1	BID Finance Review - Restructuring of Debtors and Creditors functions				
	Centralisation/rationalisation of 3 teams into 1, and of 3 systems into 2, combined with significant systems development involving Oracle debtors and a new Capita system for phone/internet payments. The figure includes opportunities to reduce the cost of cash handling and collection which is another key aim of the project.	305	305	305	305
FS2	BID Finance Review				
	The Finance teams for each Group handle all work from the high level strategic to the very low (journals, virements etc). There is scope to centralise the low value added low level work, thus enabling the teams to concentrate on important value added work on monitoring, MTF, development of savings etc. In addition, as the Council downsizes over the coming years and concentrates on a more limited core offer and employing less staff, the Finance support requirements should reduce. Opportunities for more systems led BPR work and the continued move away from specific grants should reduce finance support requirements.	184	384	504	504
FS3	Review of Insurance				
	Insurance has been split out from Internal Audit and moved into Finance. A review will be undertaken of how the Insurance service runs and this should provide opportunities for efficiencies.	21	50	50	50
FS4	Audit Fees				
	Reduced external audit fee due to deletion of CAA requirement. There should be the scope for further savings from 2012/13 and onwards as the Audit Commission is deleted and authorities are free to tender for External Audit Services	50	100	100	100
Total Finance Services		560	839	959	959
Business Services					
BS1	BID Service Review - Apply Operating Model to Business Services				
	Following the transfer of the service to the new Finance & Business Services Directorate, a review of the structure has started. In particular the BID work undertaken on Passenger Services so far suggests the potential to save money through the setting up of an Integrated Passenger Services Team.	170	170	170	170
BS2	BID Expenditure Review of Bereavement Services				
	Potential savings in staffing and non staffing budgets have been identified as part of the initial review of this service	43	43	43	43
BS3	Review of Bereavement Services fees and charges				
	A review of the fees and charges for this service indicates that Hillingdon is in some instances well below the benchmark across London. In this financial year a minimum of 50 plots have been purchased by non-residents. A number of authorities also offer a Pet Burial Service, this is something that could be introduced quickly with minimal investment.	213	213	213	213

Ref	Description of proposal	2011/12 £000's	2012/13 £000's	2013/14 £000's	2014/15 £000's
BS4	BID Review of Imported Food Unit				
	An initial BID review of the service suggests that potential savings can be achieved from a review of the operating model and introduction of a rota work system, rather than relying on overtime. A number of new initiatives have also been introduced, which will allow Port Authorities to levy fees on checks that need to take place on imported goods.	578	578	578	578
Total Business Services		1,004	1,004	1,004	1,004
ICT Services					
ICT1	BID Review and consequent Restructuring of ICT Service				
	Savings in 2011/12 relate to the review of the structure in 2010/11 and reflects the Full Year Effect as the restructuring has already been implemented. The gross saving delivered in a full year was £364k, however of this £160k has been used to fund a new transformation team, with a further £60k being used to fund a Business Partner post. The new structure has also provided the capacity for the in-house team to deal with internal office moves saving a further £30k, with the result that the saving is the net position. Savings from 2012/13 relates to the continuation of the unification of ICT services and exploiting the opportunities that arise as the authority downsizes over the coming years.	174	384	414	414
ICT2	Potential Opportunities from Re-tendering ICT Contracts				
	The Council's ICT current managed services contract terminates in April 2012 and preparations are currently being made to go through the tender process. It is intended to also wrap up other major ICT contracts into the same tender, although in separate lots, so as not to reduce competition. It is expected that this will then enable the Council to exploit fully the potential of Cloud Technology in 2014/15. At present it is believed this cannot sensibly be delivered earlier due to data security issues needing to be sorted.	0	0	0	400
ICT3	Review of Telephone and Mobile Phone contracts and useage				
	Introduce improved Procurement processes, offsetting future increased usage	25	25	25	25
ICT4	Impact of Microsoft Migration				
	This includes both staffing and non-staffing budget savings and continues the payment holiday that has been taken on Microsoft Licences, which has already delivered savings of £130k.	0	0	30	30
ICT5	Process development within Contact Centre				
	Opportunities through the use of improved technology and investigating different delivery models, including considering the outsourcing of individual services.	0	90	180	270
Total ICT Services		199	499	649	1,139

Ref	Description of proposal	2011/12 £000's	2012/13 £000's	2013/14 £000's	2014/15 £000's
Procurement/Contract Management					
PCM1	Review of management structure				
	New structure agreed last year is largely recruited to now. Given the experience of how the team is operating there is the opportunity to make small changes to the structure.	51	51	51	51
PCM2	BID Service Review - Following incorporation of I-Procurement Team				
	As part of the BID Review in 2010/11, the existing iProcurement team (4 FTEs) have joined the Corporate Procurement team. The key objective for this team is delivery of the Creditors workstream of the overall Finance BID project. Once this sub-workstream is complete a further review of the overall Procurement structure can be carried out.	0	21	31	31
PCM3	BID Service Review - Apply operating model to Contract Management				
	Using the principles agreed, apply the Council's Operating Model to Contract Management activity undertaken in all groups, with a view to potentially centralising this function within Corporate Procurement.	0	0	35	50
Total Procurement/Contract Management		51	72	117	132
Other Finance and Business Services					
OFS1	Renewal of Insurance contract 1.12.10				
	The current retendering exercise has identified that gross savings can be achieved totalling £384k. The majority of this will fall in the HRA and schools sector, the balance shown is the Full Year Effect benefit that should accrue to Central Services, a further £82k will benefit Fleet Management	116	116	116	116
	Fees & Charges Inflation Savings				
	Impact of increasing Fees & Charges by at least 2.5%	176			
Other Finance and Business Services		292	116	116	116
Total Finance and Business Services		2,106	2,530	2,845	3,350
Total Central Services		3,014	3,778	4,377	5,074

Ref	Description of proposal	2011/12 £000's	2012/13 £000's	2013/14 £000's	2014/15 £000's
Children and Families					
1.1	Social Work Permanent Staff Project				
	Early efforts in recruiting permanent staff are proving to be successful. The project aims to convert all posts currently covered by agency staff to permanent staff which will allow release of savings from service budget.	160	160	160	160
1.2	BID Review of Safeguarding and Quality Assurance				
	The back office business processes will be modernised and re-engineered to release support function requirements and additional cost reductions.	87	87	87	87
1.3	Reduce the administration costs of the Corporate Parenting Function				
	Following review of the position the management post will be deleted and replaced with officer level post to lead the administration of the Corporate Parenting Function	0	0	40	40
1.4	Complete full review of Looked after Children placements				
	Changes are being made to the way placements are commissioned and decisions are made regarding acceptable cost. This will improve control over placement costs for new, or changes in, placements. There will be a review of all external contracts with renegotiation of the cost of a standard placement and clear definition of costs for additional need. We will increase the number of in-house foster carers which will allow savings to be made against the costs associated with the use of fostering agencies.	461	1,384	3,230	3,230
1.5	Merger of Respite Services				
	Transfer of Howletts Lane provision to newly developed Merrifield's Site. Howlett's Lane to close. Savings identified through release of management costs, selling provision to other Local Authorities and bringing home an out of borough placement. This does not include any monies released by the subsequent disposal of Howlett's lane	231	272	272	272
1.6	Children with Disabilities				
	Children with Disabilities moved from Access and Inclusion and mainstreamed within Children and Families with reduction of 1 management post.	61	61	61	61
1.7	Reduction in size of Youth Offending Service support team				
	Service level restructure of support services has resulted in merging two posts and removing an administration post.	48	48	48	48
1.8	Family Intervention Project				
	Think Family Funded project that will be decommissioned	104	104	104	104
1.9	BID Review of Teenage Pregnancy (TP) Function				
	Review functions of TP to release savings in advance of incorporation into the E&CS Preventative Services Hub	25	25	25	25
1.10	Restructure of Tier 2 management				
	Deletion of Head of Safeguarding Post (full-year effect)	49	49	49	49
Total Children and Families		1,227	2,190	4,076	4,076

Ref	Description of proposal	2011/12 £000's	2012/13 £000's	2013/14 £000's	2014/15 £000's
Learning Effectiveness and Major Transformation					
2.1	Business Support Review				
	Rationalisation of Business Support across E&CS	400	800	800	800
2.2	Restructure of Tier 2 management				
	Deletion of Head of Resources, Policy and Performance (full-year effect)	28	28	28	28
2.3	End Student Awards Function				
	Although Young People's Learning Agency (YPLA) Funding was withdrawn from the service managers and running costs were supported by £72k of base budget. Ongoing costs of 'Student Travel' amounts to £10k resulting in reduction in base budget.	62	62	62	62
2.4	Decommission Extended Services Function				
	Extended School management ending. Management of Children Centres moving into Early Years.	301	301	301	301
2.5	Phase 2 of the BID Proposals				
	Developing a new core and additional offer for E&CS Services	0	893	1,786	1,786
Total Learning Effectiveness and Major Transformation		791	2,084	2,977	2,977
Access and Inclusion					
3.1	Restructure of Tier 3 management				
	Deletion of Children with Additional Needs Service Manager and Head of Special Educational Needs Learning Support Service posts (full-year effect)	13	13	13	13
3.2	Reduce size of Education Welfare Service				
	Restructure of the service and release of 2 FTE posts. (full-year effect)	58	72	72	72
3.3	Merging of Children Missing Education and Choice Advisor Posts				
	Two posts have been merged releasing one post as a saving. (full-year effect)	16	16	16	16
Total Access and Inclusion		88	101	101	101

Ref	Description of proposal	2011/12 £000's	2012/13 £000's	2013/14 £000's	2014/15 £000's
Youth and Connexions					
4.1	Youth and Connexions Review (Youth)				
	Undertake a comprehensive review and restructure of youth services. Savings to be achieved through more effective ways of working and services delivered through our compliment of young people's centres. The proposal relates to two interrelated phases. Phase one is concerned with delivering less complex and more readily achievable changes in areas such as training, mobile provision, part time youth work contracts and part-time projects. Phase two is the more substantive and complex aspect of the project. It will involve a comprehensive review of the current youth service function and will lead to the remodelling of the whole service workforce. It is anticipated that a new service delivery model will emerge that will provide a new consolidated offer through seven young people's centres.	288	863	963	963
4.2	Youth and Connexions Review (Connexions)				
	Continue process of reducing cost of service already commenced by re-negotiate contract for the provision of information, advice and guidance and tracking services at a reduced contract price for 2011 – 2012 alongside review of management support structures for the Connexions element of the Youth and Connexions Service.	1,000	1,000	1,041	1,041
4.3	BID Review of the Fiesta programme				
	Reduce the costs of and increase the income from the FIESTA programme whilst, where possible, maintaining the quality and quantity of the offer.	65	65	65	65
Total Youth and Connexions		1,353	1,928	2,068	2,068
School Improvement Service (SIS)					
5.1	Primary and Secondary teams funded through Service Level Agreement (SLA) with Schools				
	Developing an SLA with schools to fund the Secondary and Primary Teams which will release base budget. If SLA unsuccessful teams will be decommissioned.	379	379	379	379
5.2	Removal of posts not part of Core Offer or SLA agreement				
	Seeking to Decommission elements of SIS which do not make up part of the Core Offer or SLA.	369	369	369	369
5.3	Decommission the EMASS (Ethnic Minority Achievement Support Service)				
	End EMASS Services to Schools including the Traveller Service	420	420	420	420
5.4	SACRE (Standing Advisory Council on Religious Education)				
	SIS Core Offer to supply support to SACRE Function removing requirement for buying in expertise	5	5	5	5
5.5	BID Review of Music Service				
	Music charges to be brought in line with Local Authority averages	200	200	200	200
Total School Improvement Service		1,372	1,372	1,372	1,372
	Additional BID savings across E&CS	260	260	260	260
	Fees & charges inflation savings	10			
	Less redundancy costs	-220	-150	-150	0
Total Education & Children's Services		4,880	7,785	10,704	10,854

Ref	Description of proposal	2011/12 £000's	2012/13 £000's	2013/14 £000's	2014/15 £000's
PECS01	PECS Management Team consolidation				
	Reduction in management costs from restructuring the management team of the new group.	378	378	378	378
PECS02	Business Support & PA's /Performance & Quality				
	Efficiency savings from consolidation of Business Support and Performance across the new group.	122	150	150	150
PECS03	Sports & Leisure restructure				
	Restructure of Sports & Leisure service.	131	131	131	131
PECS04	Green Spaces restructure and contract efficiencies				
	Restructure of Green Spaces service from 3 into 2 area teams moving Gardeners from the Crematorium and review of contracts across the service.	415	458	458	458
PECS05	Corporate Landlord				
	Review of staffing and contracts across new Corporate Landlord function	435	802	802	802
PECS06	Business & Community Engagement/Streetscene Locality				
	Reduction in management costs through combining these services.	41	41	41	41
PECS07	Planning - Review of agency usage				
	Reduction of agency usage within Transportation section.	52	52	52	52
PECS08	Planning Contract				
	Tendering of minor and other applications work.	67	67	67	67
PECS09	Community Safety Review				
	Review of Community Safety projects and funding with Cabinet member, and proposed merging of service with CCTV.	69	69	69	69
PECS10	Consumer Protection Initial BID Review				
	Initial BID review of staffing levels in Consumer Protection service.	97	97	97	97
PECS11	BID Compliance review				
	Efficiency savings through implementation of a revised compliance model.	148	262	376	376
PECS12	Waste Services				
	Deletion of Monitoring Officer post and savings on recycling bags.	48	48	48	48
PECS13	BID Localities model				
	Staffing efficiencies through implementation of Standard Operating model to remaining services across the Group.	0	900	900	900
PECS14	Common London Permit Scheme				
	Expected contribution to fixed overheads from implementation of new DfT charging regime for utilities works from Quarter 2 of 2011/12.	38	50	50	50

Ref	Description of proposal	2011/12 £000's	2012/13 £000's	2013/14 £000's	2014/15 £000's
PECS 15	Overtime & Standby review				
	Savings on review of Overtime & Standby processes across various service areas.	56	56	56	56
PECS 16	Parking				
	A range of proposals including increases in non-residents charges, review of Police Season Ticket numbers and deletion of vacant posts.	373	375	375	375
PECS 17	Review of Technical Admin				
	Review of Technical Administration support across the consolidated Group. Expected savings of 25% through staffing efficiencies by 2012/13.	142	284	284	284
PECS 18	ICT Review				
	Review of ICT usage and systems across the new Group.	0	TBC	TBC	TBC
PECS 19	Review of Fees & Charges				
	To review Fees & Charges across PECS (excluding Parking as reviewed separately in PECS16) with emphasis on maximising contributions from non-residents.	98	98	98	98
PECS 20	Highways, Streetscene, Traffic and Transportation Management				
	Merging of management posts across these service areas.	79	79	79	79
PECS 21	Street Lighting Efficiencies				
	Cease painting of Street Lighting Lamp posts	45	45	45	45
PECS 22	Review of School Library Service				
	Efficiency saving through reduction of one post within School Library Service	25	25	25	25
PECS 23	New Homes Bonus - Matched funding				
	DCLG Local Growth Initiative to match fund Council Tax on new homes built - 6 year programme.	500	1,000	1,500	2,000
PECS25	CCTV Reduced Opening Hours				
	Reduction in the opening hours of the CCTV service.	227	310	310	310
PECS26	Advertising income				
	Advertising income generation from initiatives.	50	100	150	200
PECS27	Review of Subscriptions				
	Reduction in spend on subscriptions and periodicals and greater use of electronic media.	6	6	6	6
PECS28	Arts & Libraries Management consolidation				
	Reduction in management costs through the consolidation of the Arts and Libraries services.	20	40	40	40
	Fees & charges inflation savings	194			
	<i>Estimated Redundancy Costs (excluding PECS01)</i>	-212	-104		
	<i>Full-year effect of 2010/11 BID savings target</i>	-276			
Total Savings/ Total		3,364	5,819	6,587	7,137

Description of proposal	2011/12 £000's	2012/13 £000's	2013/14 £000's	2014/15 £000's
Zero Based budget exercise of Team Bonus				
Following a review of the Team Bonus, it has been decided to discontinue this with effect from 1 April 2011	-250	-250	-250	-250
London Councils' Subscriptions				
Currently a 25% reduction in the subscriptions is being consulted on.	-58	-58	-58	-58
Zero Based budget exercise of Member's Allowances				
A zero based costing exercise has identified that there is a £40k surplus in the Member's Allowances compared to the cost.	-40	-40	-40	-40
Credit Crunch Contingency				
This budget was added in 2009/10 for two years, with an expectation that it would fall out in 2011/12	-75	-75	-75	-75
Review of grants to voluntary sector				
Proposals have now been developed which will deliver savings of £296k.	-296	-296	-296	-296
Total Other Savings	-719	-719	-719	-719

Ref	Description of proposal	2011/12 £000's	2012/13 £000's	2013/14 £000's	2014/15 £000's
Area Based Grant					
ABG1	Review of Children's and Adult's Social Care Workforce Training				
	To respond to the reduction in Area Based Grant Funding that will be received in 2010/11	120	120	120	120
ABG2	Review of Preventing Violent Extremism, Community Cohesion and Local Strategic Partnership funding				
	To respond to the reduction in Area Based Grant Funding that will be received in 2010/11	105	105	105	105
ABG3	Review of Economic Assessment Duty, Climate Change Policy Statement and Other Corporate Items				
	To respond to the reduction in Area Based Grant Funding that will be received in 2010/11	116	116	116	116
ABG4	Review of Child Poverty Grant				
	To respond to the reduction in Area Based Grant Funding that will be received in 2010/11	60	60	60	60
ABG5	Review of E-petitions Funding				
	To respond to the reduction in Area Based Grant Funding that will be received in 2010/11	17	17	17	17
Total Central Services		418	418	418	418
ABG6	Safer Stronger Community Fund				
	Reduction in the amount distributed to the Safer Hillingdon Partnership	91	91	91	91
Total PECS		91	91	91	91
ABG7	School Development Grant (LA Element)				
	This funding is used to support SEN activities that fall outside of the DSG. The amount offered up is the element not used for therapy.	50	50	50	50
ABG8	Extended Schools Start-Up Costs				
	Reductions through clawback of grant allocated to collaboratives, rephasing expenditure and through the running of joint-conferences.	151	151	151	151
ABG9	Primary National Strategy - Central Co-ordination				
	These allocations support local authorities central co-ordination costs in delivering the next phase of the Primary and Secondary National Strategies, including supporting the introduction of revised Literacy and Numeracy Frameworks in Primary, and greater focus on targeting underperforming schools and under-attaining pupils in both phases, and supporting personalisation. Funding is spent largely on staffing with a small element of training. The saving has arisen from staff resignations.	25	25	25	25
ABG10	Secondary National Strategy - Central Co-ordination				
	These allocations support local authorities central co-ordination costs in delivering the next phase of the Primary and Secondary National Strategies, including supporting the introduction of revised Literacy and Numeracy Frameworks in Primary, and greater focus on targeting underperforming schools and under-attaining pupils in both phases, and supporting personalisation. Funding is spent largely on staffing with a small element of training. The saving has arisen from staff resignations.	35	35	35	35

Ref	Description of proposal	2011/12 £000's	2012/13 £000's	2013/14 £000's	2014/15 £000's
ABG11	School Intervention Grant				
	This allocation is to provide support to local authorities to foster new and constructive support arrangements between strong and weak schools or other partners. Funding is spent largely on staffing with a small element of training from where savings have been offered.	14	14	14	14
ABG12	14-19 Flexible Funding Pot				
	This funding is deployed flexibly by the 14-19 partnership to ensure that the necessary systems to support choice, diversity and collaboration are in place. This includes delivering area prospectuses, developing common timetables, and dealing with the logistical challenges arising from collaboration. Funding is spent largely on staffing with a small element of training from where savings have been offered.	16	16	16	16
ABG13	Connexions				
	Reduce number of posts in Intensive Service by 2 Personal Advisers to enable saving of £35K in second half of 2010/11	35	35	35	35
ABG14	Children's Fund				
	This is money that has been released by decommissioning services.	54	54	54	54
ABG15	Teenage Pregnancy				
	Reductions in: Evaluation of TP Strategy (LBH/PCT) (5k). Contribution to targeted youth support and raising self esteem in young girls (LBH) (11k). Young Parents Event (LBH/PCT) (1k)	17	17	17	17
ABG16	Care Matters White Paper				
	Reduction in funding available to improve outcomes for looked-after children and improve family support services for children on the edge of care.	22	22	22	22
ABG17	Child Death Review Processes				
	This is a reduction in funding for the public campaigns which are developed as a result of particular child deaths in the Borough.	16	16	16	16
ABG18	Designated Teacher Funding				
	Reduction in funding to cover the statutory responsibility for training of Designated Teachers for LAC.	5	5	5	5
ABG19	January Guarantee				
	This funding was to secure education and training opportunities for young people leaving school in Y11 and 12 who have not been successful in accessing, or maintaining participation in employment, education or training.	23	23	23	23

Ref	Description of proposal	2011/12 £000's	2012/13 £000's	2013/14 £000's	2014/15 £000's
ABG20	LSC Staff Transfer: Special Purpose Grant				
	The authority received funding to take on duties previously performed by the LSC. Our service has been structured to allow £60k savings to be made.	60	60	60	60
ABG21	Youth Opportunity Fund				
	Savings arising from a moratorium on grants allocated by the Young People's panel.	50	50	50	50
ABG22	Think Family Grant				
	A £30k saving is being offered from the non staffing element of the budget which was to be used to develop tailor made parenting programmes for hard to reach families to whom the standard parenting programmes are not applicable.	30	30	30	30
Total E&CS		603	603	603	603
ABG23	Supporting People Admin				
	To respond to the reduction in Area Based Grant Funding that will be received in 2010/11	200	200	200	200
ABG24	Supporting People Programme				
	To respond to the reduction in Area Based Grant Funding that will be received in 2010/11	250	250	250	250
ABG25	Education Health partnership				
	To respond to the reduction in Area Based Grant Funding that will be received in 2010/11	85	85	85	85
ABG26	Young people substance misuse				
	To respond to the reduction in Area Based Grant Funding that will be received in 2010/11	100	100	100	100
ABG27	Carer services				
	To respond to the reduction in Area Based Grant Funding that will be received in 2010/11	125	125	125	125
ABG28	Learning Disability services				
	To respond to the reduction in Area Based Grant Funding that will be received in 2010/11	36	36	36	36
ABG30	Mental Health services				
	To respond to the reduction in Area Based Grant Funding that will be received in 2010/11	60	60	60	60
Total ASC,HH		856	856	856	856
Total Area Based Grant Savings		1,968	1,968	1,968	1,968

Introduction

This appendix sets out the current 2010/11 charge and any proposed changes to the fees and charges for 2011/12.

Recommendations

It is recommended that discretionary charges for Adult Social Care and Housing Services are amended as followed:

- (a) That the maximum charge for Homecare which is currently £260.00 per week is removed
- (b) That the charge for services subject to VAT are increased by 2.5%
- (c) Residential based respite care, continue with 28 nights free residential based respite care in any one financial year; thereafter a flat rate charge equal to Income Support / Pension Credit levels less the personal expense allowance
- (d) That for those clients in receipt of a personal budget the maximum charge will be set at 100% of their personal budget amount

The full cost of Adult Social Care services is recharged to Other Local Authorities; therefore the maximum charge in some cases refers to the amount that would be charged should another LA use that service.

A number of LBH social care charges are linked to the DWP and DCLG rate and are therefore based on current information although subject to confirmation. Cabinet are asked to delegate authority to Officers to amend the proposed charges contained in this report should these rates subsequently confirmed by the DWP and DCLG be different.

A number of LBH Housing charges are linked to DCLG directives and Cabinet are asked to delegate authority to Officers to amend the proposed charges contained in this report should these rates subsequently confirmed by the DCLG be different.

Adult Social Care Services

The regulations governing the Adult Social Care (Social Services) charging regime are complex and therefore, as an aid to decision making, the report provides Members with background information on the statutory framework which regulates it.

Residential Services

Local authorities (LA's) are obliged to charge persons provided with accommodation under Part 3 of the National Assistance Act 1948. Section 22 of the Act requires LA's to fix a standard rate for such accommodation at an amount equivalent to the full cost to the authority in providing or purchasing it. LA's must assess an individual's ability to pay for services and decide what amount should be charged using the 1992 Assessment of Resources Regulations. Residents must be given a clear explanation of their financial assessment and informed of any proposed changes.

Residents will pay their assessed charge direct to the LA except when placed in the independent sector when residents may pay their contribution direct to the home or to the LA with the LA paying the remainder. LA's remain responsible for the full amount of the debt should the resident default on payment. A charge should not be made for aftercare services provided under section 117 of the Mental Health Act 1983.

Clients may choose accommodation anywhere in England and Wales and at a more expensive rate than the council would usually expect to pay providing that the resident or a third party is willing and able to pay the 'top up' difference. Failure to meet top up arrangements could result in the resident being moved to other cheaper accommodation. Similarly self-funding clients with diminishing resources could find themselves being moved to lower cost accommodation. However, if their assessed needs can only be met in their current accommodation neither the resident nor a third party should be asked for a top up. Any arrangements made between the council, a resident and third parties will need to be reviewed regularly to take account of changes to accommodation fees and the council's usual costs which may not change in line and at the same rate. It must be made clear to residents and third parties whether the council intends to share the costs of future accommodation price increases.

Funding councils may refer to their own "usual costs" when making placements in another council's areas. A council's usual cost policy should be set at the start of each financial year, planning period or in response to significant market changes. The calculation of usual costs should be based on actual cost of providing care, other local factors and best value requirements. Councils should not set arbitrary ceilings on the amount they expect to pay for services nor should residents be charged more as a result of market inadequacies or commissioning failures. Councils need to be able to demonstrate that set costs are sufficient to meet assessed care needs to provide residents with the level of care services that they could reasonably expect to receive.

Non-Residential Services

Section 17 of the Health and Social Services and Social Security Adjudications Act 1983 gives councils a discretionary power to charge adult recipients of non-residential services. Section 17 of the Act provides that councils may recover such charges as they consider reasonable; this necessitates taking account of a user's financial means. Particular care needs to be taken to avoid an adverse impact on a user's income and guidelines have been published by the DH and are contained in "Fairer Contributions Guidance, Calculating an Individual's Contribution to their Personal Budget" published in July 2009. In the opinion of Officers the charging policy for non-residential care meets these revised DH guidelines and therefore formal consultation is not necessary. Councils can justify charging a flat rate for services such as meals which substitute for ordinary living costs.

In considering what is reasonable in their local circumstances councils may need to go beyond the DH minimum requirements that a user's net income should not be reduced below defined basic levels of income support or the Guarantee Credit of Pension Credit plus a 25% buffer. This minimum level is set so as not to undermine policies for social inclusion and the promotion of independence

It is not proposed to increase the currently hourly rate of £13.80. However it is necessary to consider increasing the maximum charge per week from £260 to full cost recovery. This is because if the limit remains unchanged then the implementation of the personalisation agenda could encourage clients who currently fund themselves to apply for a personal budget. For example should their care package exceed £260 then the council would effectively be subsidising those who currently are ineligible for council funded support due to their financial circumstances. At the present time there are 6 clients out of approx 800 being billed at the £260 maximum level.

It is not acceptable to make a charge on disability benefits without assessing the reasonableness of doing so for each user. The guidance expects earnings of disabled people and their carers to be disregarded for assessment purposes so as to provide an incentive for them to enter and progress in the work environment. Councils have a responsibility to seek to maximise the incomes of users, where they would be entitled to benefits and therefore should ensure that comprehensive benefits advice is provided to all users at the time of a charge assessment. Councils need to monitor the impact of charging policies on users and need to know how much it costs to administer their system.

In November the DH published new guidance on charging for residential based respite care which requires a necessary change to the LBH financial assessment process. Currently if someone receives residential based respite care there is no charge for the first 28 nights but from the 29th night a Fairer Contribution is undertaken to determine their financial charge. The DH guidance which is now incorporated within CRAG[1] now includes the following:

“An assessment of ability to pay is not required for the first eight weeks of a stay. It is for the local authority to decide whether it will carry out a financial assessment or whether it will charge an amount that it appears reasonable for the resident to pay. If it is decided to carry out a financial assessment the calculation should be in accordance with Sections 4 to 12 of CRAG.”

As a result the council needs to amend its approach and could amend its policy to one of the following:

- (a) continue with 28 nights free residential based respite in any financial year and a flat rate charge thereafter
- (b) continue with 28 nights free residential based respite care in any financial year and a CRAG financial assessment thereafter
- (c) levy a flat rate charge that the council deems reasonable for the resident to pay from day one
- (d) financially assess under CRAG regulations from day one
- (e) waive the charge for up to 8 weeks

Prior to removing the charge for the first 28 nights the council charged a flat rate sum equal to Income Support levels less the personal expense allowance. This was a simple and administratively efficient approach as it did not require a financial assessment to effect the charge.

It is therefore recommended that option a) above is adopted and that the flat rate should be equal to Income Support / Pension Credits levels less the personal expense allowance after the first 28 nights in any one financial year. This would represent an interim solution pending a full assessment of all the options available to the department relating to this (November) published DH guidance.

At the present time the number of people in receipt of a personal budget is in a minority but over the course of the next 2 years this is expected to rise to a majority and the current method of charging for non-residential care cannot be applied to this growing group. There is therefore a need to recommend a methodology by which a charge can be raised.

The DH guidance[2] allows authorities to choose the percentage of a persons personal budget that should be subject to a charge and thereby determines the maximum charge according to their individual financial circumstances.

Experience from those authorities further ahead in this implementation suggest that this percentage should be set at 100% as by doing so it makes the outcome more transparent, less complicated and therefore less open to challenge. Once substantial numbers are in receipt of a personal budget this percentage can be reviewed and changed if required.

Income Management

Assessment of a person's need for care should not be confused with the financial assessment, of a person's ability to pay a charge. Once someone has been assessed as needing a service that service should not be withdrawn because the user refuses to pay the charge. The Council should continue to provide the service while pursuing the debt which may involve taking action through the civil courts.

The Council's solicitor advises that the Council has no course of redress should a client default on payment in such circumstances where a client is charged the full rate without them having completed a financial assessment. The solicitor advises also that where a person has power of attorney over a client's affairs and defaults on making a payment on their behalf the council would have to sue the client who in turn would have to counter sue the person with power of attorney. This course of action is not considered feasible due to the fact vulnerable clients are reluctant to pursue the matter.

Housing (General Fund) Services**Introduction**

The appendix below lists all the Housing General Fund rents and fees, with officers proposed changes to the current charges. Brief details of each item are given below.

Colne Park Caravan Site

As regards the main rental charge and following consultation with Hillingdon Housing Service, and in line with HRA dwelling increases, a 5% inflationary increase is recommended for all plots at the caravan site. This inflationary rise is set in comparison to the main council dwelling rents.

Increased water charges from the Water supplier requires an increase of 7p per week.

As part of the Government funded improvements to the caravan site, two new double plots were created by combining single plots. Rental charge for the two new doubles plots need to be adjusted to reflect the size of the double plots.

It is recommended that rent for the two double plots is set at 175% of a single plot rent for the year 2011/12. It should be noted that all residents at the site are housing benefit claimants and 100% of the rent charged is rebatable, as such any permitted rent increase at the site will not cause hardship to caravan site residents.

Careline

The cost of providing Careline to private residents is charged to the General Fund (GF), whilst the cost of Careline provided to council tenants is charged to the HRA. Following a review of the Careline charging policy in 2003/04, the Council decided to harmonise Careline charges between the HRA and GF residents, by reducing Careline charges to private sector users. The primary aim of this policy was to ensure that the residential alarm service was affordable to all residents; the current monthly cost is £4.91 (£5.77 inclusive of VAT) and has remained unchanged since April 2005. It is recommended that this remains unchanged.

Private Sector Enforcement Notice

A charge can be made when a formal enforcement notice is served under the Housing Act 2004, as was the case with the previous legislation it replaced. The service has in the past charged the maximum allowed under the statutory order and confirmation of this charge for 2011/12 is awaited from the DCLG.

HMO Licensing

This relates to Houses in Multiple Occupation, which depending on size are now subject to more detailed regulation and licensing. The Council's costs are recoverable via a fee which is set according to a formula agreed by the West London Housing sub-regional group.

Works in Default

Officers will, after appropriate notice, ensure that works to property are carried out, where there is a safety or health concern. Costs incurred are recoverable which, following legal advice, are based on the cost of the officers' time involved in resolving the issue.

Homelessness / Temporary Accommodation

Two main types of temporary accommodation are used for homeless residents of the borough:

- a) Private Sector Short-term Leases (PSL).
- b) Bed & Breakfast accommodation (B&B).

a) PSL

In 2002/03 the Government provided new incentives to local authorities which made PSL properties affordable for local authorities for use in accommodating homeless clients. Rent charges for PSL properties are constrained; the Government sets maximum rent levels for Housing Benefit eligibility. In recent years the practice has been at Hillingdon for officers to set the precise level of rent, with appropriate member consultation, within the cap level, once the announcement has been received. Rents were increased by over inflation levels for 2006/07, to take account of the impact of the 2010 target – e.g. reducing numbers in PSL and less ability to spread costs.

From 2010/11 the Government reviewed the subsidies paid for Housing Benefit on PSL properties and significantly revised the cap level and now apply this across homes according to the number of bedrooms. This had the effect of reducing the council’s income by around £6m per annum. The 2010/11 rates along with an estimated rates for 2011/12 are shown in the table below.

Weekly Rent Charged	1 Bed	2 bed	3 bed	4 bed	5 bed
2011/12 Rent pw (Estimated)	£190.17	£226.41	£267.84	£309.26	£350.69
2010/11 Rent pw	£190.58	£226.92	£268.47	£310.00	£375.00

The housing benefit cap levels, which are based on the local housing allowance (LHA), that will be apply for PSL properties will be fixed on the January 2011 LHA levels. However, these are likely to be similar to the November 2010 rates shown in the table above.

b) Bed & Breakfast

From 2010/11 the housing benefit threshold for B&B has been similarly set at the January 2011 LHA rates. Officers are recommending a rental charge to recover cost of procuring and managing B&B accommodations be set at the appropriate LHA bed levels for 2011/12.

2011/12 MTFF

The planned increases for discretionary charges proposed for 2011/12 are as set out in the recommendations above and are estimated to increase income by £100k. The total income base is approx £20.6m; this marginal increase in income is because the majority of the departments charges (and therefore income) is effectively set by Government.

[1] Charging for Residential Accommodation Guidance, published by DH annually

[2] Fairer contributions guidance: calculating an individual's contribution to their personal budget – Nov 2010

Type of Fee / Charge	Type	Current Minimum Charge £	Proposed Minimum Charge £	% Increase Min Charge	Current Max Charge £	Proposed Maximum Charge £	% Increase Max Charge	Date of last change to charge	Effective Date
Home care									
Per hour	R	Nil	Nil	0.00%	13.80	13.80	0.00%	05-Apr-10	04-Apr-11
Maximum per week	R	Nil	Nil	0.00%	260.00	No Max	No Max	05-Apr-10	04-Apr-11
Meals on wheels									
Daily delivery	R	2.80	2.80	0.00%	2.80	2.80	0.00%	05-Apr-10	04-Apr-11
Frozen meals weekly/fortnightly	R	2.80	2.80	0.00%	2.80	2.80	0.00%	05-Apr-10	04-Apr-11
Lunch club dining centre meal	R	2.80	2.80	0.00%	2.80	2.80	0.00%	05-Apr-10	04-Apr-11
Day centre meal	R	2.80	2.80	0.00%	2.80	2.80	0.00%	05-Apr-10	04-Apr-11
Respite (Residential) Care									
Young Adults (18-25)	R	Nil	Nil	0.00%	260.00	58.94	-77.33%	05-Apr-10	04-Apr-11
Adults (25-60)	R	Nil	Nil	0.00%	260.00	72.87	-71.97%	05-Apr-10	04-Apr-11
Older People (over 60)	R	Nil	Nil	0.00%	260.00	113.05	-56.52%	05-Apr-10	04-Apr-11
Colham Road:									
Respite: under 25	R	Nil	Nil	0.00%	1,996.30	1,996.30	0.00%	05-Apr-10	04-Apr-11
Respite: over 25	R	Nil	Nil	0.00%	1,996.30	1,996.30	0.00%	05-Apr-10	04-Apr-11
Colham Road:									
under 25	R	55.85	57.19	2.40%	1,996.30	1,996.30	0.00%	05-Apr-10	04-Apr-11
over 25	R	69.45	71.12	2.40%	1,996.30	1,996.30	0.00%	05-Apr-10	04-Apr-11
Merrimans House:									
Full board: under 25	R	55.85	57.19	2.40%	1,545.60	1,561.05	1.00%	05-Apr-10	04-Apr-11
Full board: over 25	R	69.45	71.12	2.40%	1,545.60	1,561.05	1.00%	05-Apr-10	04-Apr-11
Respite: under 25	R	Nil	Nil	0.00%	260.00	58.94	-77.33%	05-Apr-10	04-Apr-11
Respite: over 25	R	Nil	Nil	0.00%	260.00	73.64	-71.68%	05-Apr-10	04-Apr-11
Hatton Grove:									
under 25	R	55.85	57.19	2.40%	1,508.99	1,524.10	1.00%	05-Apr-10	04-Apr-11
over 25	R	69.45	71.12	2.40%	1,508.99	1,524.10	1.00%	05-Apr-10	04-Apr-11

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Type of Fee / Charge	Type	Current Minimum Charge £	Proposed Minimum Charge £	% Increase Min Charge	Current Max Charge £	Proposed Maximum Charge £	% Increase Max Charge	Date of last change to charge	Effective Date
Merchiston House:									
under 25	R	55.85	57.19	2.40%	2,434.88	2,459.27	1.00%	05-Apr-10	04-Apr-11
over 25	R	69.45	71.12	2.40%	2,434.88	2,459.27	1.00%	05-Apr-10	04-Apr-11
Charles Curran:									
under 25	R	55.85	57.19	2.40%	1,508.99	1,524.10	1.00%	05-Apr-10	04-Apr-11
over 25	R	69.45	71.12	2.40%	1,508.99	1,524.10	1.00%	05-Apr-10	04-Apr-11
Chapel Lane:									
under 25	R	55.85	57.19	2.40%	1,052.10	1,062.65	1.00%	05-Apr-10	04-Apr-11
over 25	R	69.45	71.12	2.40%	1,052.10	1,062.65	1.00%	05-Apr-10	04-Apr-11
Fully staffed supported housing unit:									
Goshawk Gardens	R	Nil	Nil	0.00%	796.04	796.04	0.00%	05-Apr-10	04-Apr-11
236 Swakeleys Road	R	Nil	Nil	0.00%	796.04	796.04	0.00%	05-Apr-10	04-Apr-11
1 & 3 Standale Grove	R	Nil	Nil	0.00%	796.04	796.04	0.00%	05-Apr-10	04-Apr-11
Satellite supported housing unit:									
9 Petworth Gardens	R	Nil	Nil	0.00%	143.08	143.08	100.00%	05-Apr-10	04-Apr-11
71 Marshall Drive	R	Nil	Nil	0.00%	143.08	143.08	100.00%	05-Apr-10	04-Apr-11
8 Newhaven close	R	Nil	Nil	0.00%	143.08	143.08	100.00%	05-Apr-10	04-Apr-11
Learning Disability Service:									
Parkview	R	Nil	79.60	0.00%	Nil	79.60	100.00%	05-Apr-10	04-Apr-11
Phoenix	R	Nil	79.60	0.00%	Nil	79.60	100.00%	05-Apr-10	04-Apr-11
Challenging Behaviour	R	Nil	79.60	0.00%	Nil	79.60	100.00%	05-Apr-10	04-Apr-11
Woodside	R	Nil	43.66	0.00%	Nil	43.66	100.00%	05-Apr-10	04-Apr-11
Rural Activities	R	Nil	43.66	0.00%	Nil	43.66	100.00%	05-Apr-10	04-Apr-11

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Older People:									
Grassy Meadow	OP	Nil	45.82	0.00%	Nil	45.82	100.00%	05-Apr-10	04-Apr-11
Asha	OP	Nil	45.82	0.00%	Nil	45.82	100.00%	05-Apr-10	04-Apr-11
Poplar Farm	OP	Nil	45.82	0.00%	Nil	45.82	100.00%	05-Apr-10	04-Apr-11
Asian Carers Grant Respite (Day Care)	OP	Nil	45.82	0.00%	Nil	45.82	100.00%		
Poplar Farm Saturday Service	OP	Nil	75.14	0.00%	Nil	75.14	100.00%	05-Apr-10	04-Apr-11
Colne Park Caravan Site:									
main charge	R	109.90	109.90	0.00%	115.40	115.40	0.00%	01-Apr-09	01-Apr-11
water	R	4.82	4.82	0.00%	4.89	4.89	0.00%	01-Apr-09	01-Apr-11
electricity per kwh	R	0.11	0.11	0.00%	0.11	0.11	0.00%	01-Apr-09	01-Apr-11
Caravan Sites:									
Chemical Toilet Emptying Service	R	5.50	5.50	0.00%	5.50	5.50	0.00%	01-Apr-10	01-Apr-05
Careline:									
Basic Monitoring (monthlycharge)	R	4.91	4.91	0.00%	4.91	4.91	0.00%	01-Apr-11	01-Apr-05
Private Sector Enforcement Notice	R	0.00	0.00	0.00%	300.00	300.00	0.00%	01-Apr-11	01-Apr-09
HMO licensing	R	0.00	0.00	0.00%	Full Cost Recovery	Full Cost Recovery	Full Cost Recovery	01-Apr-11	01-Apr-09
Works in default	R	0.00	0.00	0.00%	Full Cost Recovery	Full Cost Recovery	Full Cost Recovery	01-Apr-11	01-Apr-09
Homelessness (set to recover costs up to HB threshold levels):									
Temporary Accommodation	R	175.00	174.63	-0.21%	375.00	375.00	0.00%	01-Apr-11	01-Apr-10
Bed & Breakfast	R	175.00	174.63	-0.21%	375.00	375.00	0.00%	01-Apr-11	01-Apr-10

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Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Current Charges Residents £	% Increase	Current Charges Non-Residents £	% Increase	Proposed New Charges Residents £	% Increase	Proposed New Charges Non-Residents £	% Increase

Advertising charges in Hillingdon People

Full page	B	1,610.00	1,610.00	STD	1,644.26	2.13%	1,644.26	2.13%	1,685.00	2.48%	1,685.00	2.48%
Half page	B	920.00	920.00	STD	939.57	2.13%	939.57	2.13%	963.00	2.49%	963.00	2.49%
Quarter page	B	575.00	575.00	STD	587.23	2.13%	587.23	2.13%	602.00	2.51%	602.00	2.51%
Eighth page	B	287.50	287.50	STD	293.62	2.13%	293.62	2.13%	301.00	2.51%	301.00	2.51%
Display box	B	138.00	138.00	STD	140.94	2.13%	140.94	2.13%	144.00	2.17%	144.00	2.17%
Back page	B	1,840.00	1,840.00	STD	1,879.15	2.13%	1,879.15	2.13%	1,926.00	2.49%	1,926.00	2.49%
Inside front full page	B	1,725.00	1,725.00	STD	1,761.70	2.13%	1,761.70	2.13%	1,806.00	2.51%	1,806.00	2.51%
Inside front half page	B	977.50	977.50	STD	998.30	2.13%	998.30	2.13%	1,023.00	2.47%	1,023.00	2.47%

Court Summons

Council Tax	R	95.00	95.00	ZERO	95.00	0.00%	95.00	0.00%	95.00	0.00%	95.00	0.00%
NNDR	R	165.00	165.00	ZERO	165.00	0.00%	165.00	0.00%	165.00	0.00%	165.00	0.00%

Building Control**Table 1 (Erection of New Housing & Flats) - Building Notice Charge -Plan charge 50%:Inspection charge 50%**

1	R	593.38		STD	606.01	2.13%			606.01	0.00%		
2	R	712.05		STD	727.20	2.13%			727.20	0.00%		
3	R	830.73		STD	848.41	2.13%			848.41	0.00%		
4	R	949.40		STD	969.60	2.13%			969.60	0.00%		
5 to 10	R	1,186.75		STD	1,212.00	2.13%			1,212.00	0.00%		
1 to 5 Flats	R	830.73		STD	848.41	2.13%			848.41	0.00%		
5 to 10 Flats	R	1,068.08		STD	1,090.81	2.13%			1,090.81	0.00%		

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Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Current Charges Residents £	% Increase	Current Charges Non-Residents £	% Increase	Proposed New Charges Residents £	% Increase	Proposed New Charges Non-Residents £	% Increase

Table 2 (Domestic Extension(s)) - Plan charge 40%:Inspection charge 60%

Less than 40m2	R	593.38		STD	606.01	2.13%			606.01	0.00%		
40m2 to 60m2	R	593.38		STD	606.01	2.13%			606.01	0.00%		
60m2 (up to 100m2)	R	712.05		STD	727.20	2.13%			727.20	0.00%		

Domestic Extension(s) - with the following other works within the existiiing house (Installation of new WC, shower, bath or basin within existing room

Less than 40m2	R	593.38		STD	606.01	2.13%			606.01	0.00%		
40m2 to 60m2	R	593.38		STD	606.01	2.13%			606.01	0.00%		
60m2 (up to 100m2)	R	712.05		STD	727.20	2.13%			727.20	0.00%		

Domestic Loft Conversions

Less than 40m2	R	593.38		STD	606.01	2.13%			606.01	0.00%		
40m2 to 60m2	R	593.38		STD	606.01	2.13%			606.01	0.00%		
60m2 (up to 100m2)	R	712.05		STD	727.20	2.13%			727.20	0.00%		

Domestic Loft Conversion - with the following other works within the existiiing house (Installation of new WC, shower,

Less than 40m2	R	593.38		STD	606.01	2.13%			606.01	0.00%		
40m2 to 60m2	R	593.38		STD	606.01	2.13%			606.01	0.00%		
60m2 (up to 100m2)	R	712.05		STD	727.20	2.13%			727.20	0.00%		

Table 2 Other Domestic Buildings (Detached Garage/Carport or attached Conservatory)

Plan charge 40% Inspection charge 60%

Less than 40m2	R	474.70		STD	484.80	2.13%			484.80	0.00%		
40m2 (up to 100m2)	R	712.05		STD	727.20	2.13%			727.20	0.00%		
Less than 40m2	R	474.70		STD	484.80	2.13%			484.80	0.00%		
40m2 (up to 100m2)	R	712.05		STD	727.20	2.13%			727.20	0.00%		

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Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Current Charges Residents £	% Increase	Current Charges Non-Residents £	% Increase	Proposed New Charges Residents £	% Increase	Proposed New Charges Non-Residents £	% Increase

Table 2 Other Works to Single Dwelling
Plan charge 50% Inspection charge 50%

Installation of new WC/shower/bath or basin within existing room	R	237.35		STD	242.40	2.13%			242.40	0.00%		
Formation of New WC/Shower room/bathroom	R	237.35		STD	242.40	2.13%			242.40	0.00%		
Removal of Chimney Breast(s)	R	237.35		STD	242.40	2.13%			242.40	0.00%		
Formation of Structural Opening in wall e.g. simple through lounge	R	237.35		STD	242.40	2.13%			242.40	0.00%		
Formation of Structural Opening in wall with removal of chimney breast(s)	R	356.03		STD	363.61	2.13%			363.61	0.00%		
Formation of Structural Opening in wall requiring new foundation, piers etc	R	356.03		STD	363.61	2.13%			363.61	0.00%		
Formation of Structural Opening in wall requiring new foundation, piers etc with removal of chimney breast(s)	R	356.03		STD	363.61	2.13%			363.61	0.00%		
Replacement of roof weathering (Flat & Pitched)	R	237.35		STD	242.40	2.13%			242.40	0.00%		
Underpinning up to 6m	R	474.70		STD	484.80	2.13%			484.80	0.00%		
Replacement or installation of 5 or fewer new windows/rooflights)	R	237.35		STD	242.40	2.13%			242.40	0.00%		
(Re-) plastering or (re-) rendering to walls (at least half of room and up to 50m2)	R	118.68		STD	121.21	2.13%			121.21	0.00%		
Electrical wiring (up to 4 bed dwelling - 12 circuits)	R	356.03		STD	363.61	2.13%			363.61	0.00%		

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Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Current Charges Residents £	% Increase	Current Charges Non-Residents £	% Increase	Proposed New Charges Residents £	% Increase	Proposed New Charges Non-Residents £	% Increase

Table 2 Conversion work Dwellings**Plan charge 50% Inspection charge 50%**

Attached/detached Garage to habitable use	R	474.70		STD	484.80	2.13%			484.80	0.00%		
Conversion to habitable use (e.g. conservatory)	R	474.70		STD	484.80	2.13%			484.80	0.00%		
Conversion of existing building into 5 or fewer self contained flats	R	712.05		STD	727.20	2.13%			727.20	0.00%		
Conversion of one flat/house into two	R	712.05		STD	727.20	2.13%			727.20	0.00%		

Table 3 Commercial Charges - Shops & Offices (Small Extensions)**Plan charge 50%:Inspection charge 50%**

Less than 40m2	R	593.38		STD	606.01	2.13%			606.01	0.00%		
40m2 to 60m2	R	712.05		STD	727.20	2.13%			727.20	0.00%		
60m2 (up to 100m2)	R	949.40		STD	969.60	2.13%			969.60	0.00%		

Table 3 Commercial Charges - Detached shed or covered yard**Plan charge 50%:Inspection charge 50%**

Less than 40m2	R	474.70		STD	484.80	2.13%			484.80	0.00%		
40m2 (up to 100m2)	R	712.05		STD	727.20	2.13%			727.20	0.00%		

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Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Current Charges Residents £	% Increase	Current Charges Non-Residents £	% Increase	Proposed New Charges Residents £	% Increase	Proposed New Charges Non-Residents £	% Increase

Table 3 Commercial Charges - Other Minor works

Plan charge 50%:Inspection charge 50%

New shopfront (up to 10m)	R	237.35		STD	242.40	2.13%			242.40	0.00%		
Installation of ATM to existing shopfront	R	118.68		STD	121.21	2.13%			121.21	0.00%		
Installation of new rooflight/smoke vents to existing roof (up to 5)	R	237.35		STD	242.40	2.13%			242.40	0.00%		

Table 3 Commercial Charges (continued) - Fitting out works (including WC's, staff kitchen etc)

Plan charge 50%:Inspection charge 50%

Up to 500m2	R	356.03		STD	363.61	2.13%			363.61	0.00%		
More than 500m2 (up to 1000m2)	R	474.70		STD	484.80	2.13%			484.80	0.00%		
Formation of staff kitchen (up to 10m2)	R	237.35		STD	242.40	2.13%			242.40	0.00%		
Formation of commercial kitchen	R	356.03		STD	363.61	2.13%			363.61	0.00%		
Formation of structural opening (1 opening)	R	237.35		STD	242.40	2.13%			242.40	0.00%		
Formation of structural openings (up to 5 openings)	R	356.03		STD	363.61	2.13%			363.61	0.00%		
Formation of new WC/shower room/bathroom fit out	R	237.35		STD	242.40	2.13%			242.40	0.00%		
Installation of new WC/shower/bath or basin within existing room fit out	R	118.68		STD	121.21	2.13%			121.21	0.00%		
New partitions to form office/room(s) in existing building (up to 10m in length)	R	237.35		STD	242.40	2.13%			242.40	0.00%		
New air conditioning installation	R	118.68		STD	121.21	2.13%			121.21	0.00%		

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Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Current Charges Residents £	% Increase	Current Charges Non-Residents £	% Increase	Proposed New Charges Residents £	% Increase	Proposed New Charges Non-Residents £	% Increase
New emergency lighting/smoke detection (up to 500m2)	R	118.68		STD	121.21	2.13%			121.21	0.00%		
New suspended ceiling (up to 500m2)	R	118.68		STD	121.21	2.13%			121.21	0.00%		
Replacement fire doors to corridors or stairs (up to 5 doors)	R	118.68		STD	121.21	2.13%			121.21	0.00%		

**Table 3 General to all commercial - New mezzanine floor
- Plan charge 50%:Inspection charge 50%**

Up to 500m2	R	356.03		STD	363.61	2.13%			363.61	0.00%		
More than 500m2 (up to 1000m2)	R	474.70		STD	484.80	2.13%			484.80	0.00%		
Replacement roof covering (flat or pitched roof up to 500m2)	R	237.35		STD	242.40	2.13%			242.40	0.00%		
Underpinning (up to 10m in length)	R	712.05		STD	727.20	2.13%			727.20	0.00%		
New wall/partition (up to 10m in length)	R	237.35		STD	242.40	2.13%			242.40	0.00%		
Replacement or installation of 5 or fewer new windows/rooflights	R	237.35		STD	242.40	2.13%			242.40	0.00%		

Table 3 Other Commercial - Plan charge 40%:Inspection charge 60%

Factory (up to 2000m2)	R	2,373.50		STD	2,424.00	2.13%			2,424.00	0.00%		
Warehouses (up to 1000m2)	R	474.70		STD	484.80	2.13%			484.80	0.00%		
Schools (up to 2000m2)	R	2,373.50		STD	2,424.00	2.13%			2,424.00	0.00%		
Assembly Buildings (up to 2000m2)	R	2,373.50		STD	2,424.00	2.13%			2,424.00	0.00%		
Commercial Buildings (up to 2000m2)	R	2,373.50		STD	2,424.00	2.13%			2,424.00	0.00%		
Public Houses (up to 2000m2)	R	2,373.50		STD	2,424.00	2.13%			2,424.00	0.00%		

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Hotels (up to 2000m2)	R	2,373.50		STD	2,424.00	2.13%			2,424.00	0.00%		
Hospitals (up to 2000m2)	R	2,373.50		STD	2,424.00	2.13%			2,424.00	0.00%		

Breakspear Crematorium**Cremation Fees**

Stillborn. inc Organist	R	40.00	40.00	EXP	40.00	0.00%	40.00	0.00%	42.00	5.00%	42.00	5.00%
Children 6 years and under. inc Organist	R	65.00	65.00	EXP	65.00	0.00%	65.00	0.00%	68.00	4.62%	68.00	4.62%
Children 7 - 11 years. inc Organist	R	102.00	102.00	EXP	102.00	0.00%	102.00	0.00%	107.00	4.90%	107.00	4.90%
Children 12 - 17 years. inc Organist	R	195.00	195.00	EXP	195.00	0.00%	195.00	0.00%	205.00	5.13%	205.00	5.13%
Over 17 years. inc Organist	R	495.00	495.00	EXP	495.00	0.00%	495.00	0.00%	520.00	5.05%	520.00	5.05%

Cremation of retained organs

Additional Service Time	R	160.00	160.00	EXP	160.00	0.00%	160.00	0.00%	168.00	5.00%	168.00	5.00%
Cancellations	R	110.00	110.00	EXP	110.00	0.00%	110.00	0.00%	115.00	4.55%	115.00	4.55%
Certificates of Cremation - overseas	R	18.00	18.00	EXP	18.00	0.00%	18.00	0.00%	20.00	11.11%	20.00	11.11%
Scattering of Ashes	R	44.00	44.00	EXP	44.00	0.00%	44.00	0.00%	46.00	4.55%	46.00	4.55%
Retaining cremated remains(per month)	R	10.00	10.00	EXP	10.00	0.00%	10.00	0.00%	12.00	20.00%	12.00	20.00%
Postage & Packing in Polytainer UK only	R	50.00	50.00	EXP	50.00	0.00%	50.00	0.00%	55.00	10.00%	55.00	10.00%
Baby Urn - poly	R	9.40	9.40	STD	9.60	2.13%	9.60	2.13%	9.60	0.00%	9.60	0.00%
Supply New Garden Seat inc 10 years lease	R	1,372.40	1,372.40	STD	1,401.60	2.13%	1,401.60	2.13%	1,471.68	5.00%	1,471.68	5.00%
Trees & Shrubs - rose bushes inc 5 years lease	R	205.62	205.62	STD	209.99	2.13%	209.99	2.13%	222.00	5.72%	222.00	5.72%

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Trees & Shrubs - rose trees inc 5 years lease	R	258.50	258.50	STD	264.00	2.13%	264.00	2.13%	276.00	4.55%	276.00	4.55%
Trees & Shrubs - ornamental shrubs inc 5 years lease	R	258.50	258.50	STD	264.00	2.13%	264.00	2.13%	276.00	4.55%	276.00	4.55%
Trees & Shrubs - ornamental trees (10 years)	R	347.80	347.80	STD	355.20	2.13%	355.20	2.13%	372.00	4.73%	372.00	4.73%
Plaque for trees, shrubs, roses or seats	R	79.90	79.90	STD	81.60	2.13%	81.60	2.13%	86.40	5.88%	86.40	5.88%
Book of Remembrance - 2 line entry	R	54.05	54.05	STD	55.20	2.13%	55.20	2.13%	57.60	4.35%	57.60	4.35%
Book of Remembrance - 5 line entry	R	94.00	94.00	STD	96.00	2.13%	96.00	2.13%	100.80	5.00%	100.80	5.00%
Book of Remembrance - 8 line entry	R	138.65	138.65	STD	141.60	2.13%	141.60	2.13%	148.80	5.08%	148.80	5.08%
Book of Remembrance - 10 line entry	R	170.38	170.38	STD	174.01	2.13%	174.01	2.13%	182.40	4.82%	182.40	4.82%
Extra - Floral Emblem	R	70.50	70.50	STD	72.00	2.13%	72.00	2.13%	75.60	5.00%	75.60	5.00%
Extra - Full Heraldic Device	R	105.75	105.75	STD	108.00	2.13%	108.00	2.13%	114.00	5.56%	114.00	5.56%
Memorial Cards - 2 line entry	R	35.25	35.25	STD	36.00	2.13%	36.00	2.13%	38.40	6.67%	38.40	6.67%
Memorial Cards - 5 line entry	R	54.05	54.05	STD	55.20	2.13%	55.20	2.13%	57.60	4.35%	57.60	4.35%
Memorial Cards - 8 line entry	R	88.12	88.12	STD	89.99	2.13%	89.99	2.13%	93.60	4.01%	93.60	4.01%
Memorial Cards - 10 line entry	R	112.80	112.80	STD	115.20	2.13%	115.20	2.13%	120.00	4.17%	120.00	4.17%
Memorial Booklets - 2 line entry	R	54.05	54.05	STD	55.20	2.13%	55.20	2.13%	57.60	4.35%	57.60	4.35%
Memorial Booklets - 5 line entry	R	72.85	72.85	STD	74.40	2.13%	74.40	2.13%	78.00	4.84%	78.00	4.84%
Memorial Booklets - 8 line entry	R	111.62	111.62	STD	113.99	2.13%	113.99	2.13%	120.00	5.27%	120.00	5.27%
Memorial Booklets - 10 line entry	R	141.00	141.00	STD	144.00	2.13%	144.00	2.13%	150.00	4.17%	150.00	4.17%
Additional lines in Booklets - 2 line entry	R	30.55	30.55	STD	31.20	2.13%	31.20	2.13%	33.60	7.69%	33.60	7.69%
Additional lines in Booklets - 5 line entry	R	47.00	47.00	STD	48.00	2.13%	48.00	2.13%	50.40	5.00%	50.40	5.00%

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Additional lines in Booklets - 8 line entry	R	79.90	79.90	STD	81.60	2.13%	81.60	2.13%	86.40	5.88%	86.40	5.88%
Additional lines in Booklets - 10 line entry	R	103.40	103.40	STD	105.60	2.13%	105.60	2.13%	110.40	4.55%	110.40	4.55%

Garden Niches

10 years incl Urn & Inspection (new facility)	R	1,486.38	1,486.38	STD	1,518.01	2.13%	1,518.01	2.13%	1,596.00	5.14%	1,596.00	5.14%
Columbarium Niches - single-inc 10 years lease	R	330.00	330.00	EXP	330.00	0.00%	330.00	0.00%	346.00	4.85%	346.00	4.85%
Columbarium Niches - double-inc 10 years lease	R	550.00	550.00	EXP	550.00	0.00%	550.00	0.00%	578.00	5.09%	578.00	5.09%
Langley casket up to 50 characters	R	195.00	195.00	EXP	195.00	0.00%	195.00	0.00%	205.00	5.13%	205.00	5.13%
Metal Urn	R	30.00	30.00	EXP	30.00	0.00%	30.00	0.00%	32.00	6.67%	32.00	6.67%
Cloister Spaces - single-inc 10 years lease	R	142.00	142.00	EXP	142.00	0.00%	142.00	0.00%	150.00	5.63%	150.00	5.63%
Inscription	R	78.00	78.00	EXP	78.00	0.00%	78.00	0.00%	82.00	5.13%	82.00	5.13%
Cloister Spaces - double-inc 10 years lease	R	325.00	325.00	EXP	325.00	0.00%	325.00	0.00%	342.00	5.23%	342.00	5.23%
Inscription	R	120.00	120.00	EXP	120.00	0.00%	120.00	0.00%	126.00	5.00%	126.00	5.00%

Classic - inc 5 years lease

Window Spaces	R	230.00	230.00	EXP	230.00	0.00%	230.00	0.00%	242.00	5.22%	242.00	5.22%
Inscription	R	101.05	101.05	STD	103.20	2.13%	103.20	2.13%	108.00	4.65%	108.00	4.65%
New Flower Vases	R	405.38	405.38	STD	414.01	2.13%	414.01	2.13%	434.40	4.93%	434.40	4.93%
Additional letters each	R	4.70	4.70	STD	4.80	2.13%	4.80	2.13%	6.00	25.00%	6.00	25.00%
Additional Gilded Motif	R	115.15	115.15	STD	117.60	2.13%	117.60	2.13%	122.40	4.08%	122.40	4.08%
Additional Hand Painted Motif	R	169.20	169.20	STD	172.80	2.13%	172.80	2.13%	181.20	4.86%	181.20	4.86%

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Photoplaque	R	169.20	169.20	STD	172.80	2.13%	172.80	2.13%	181.20	4.86%	181.20	4.86%
New Windows -- Small -- 10 years -l colour	R	505.25	505.25	STD	516.00	2.13%	516.00	2.13%	540.00	4.65%	540.00	4.65%

Cemetery Fees

Adult Interments (persons exceeding 16 years of age at death) - In New Private

Depth for 1 interment	R	430.00	430.00	EXP	430.00	0.00%	430.00	0.00%	450.00	4.65%	900.00	109.30%
Depth for 2 interment	R	470.00	470.00	EXP	470.00	0.00%	470.00	0.00%	494.00	5.11%	988.00	110.21%
Depth for 3 interment	R	628.00	628.00	EXP	628.00	0.00%	628.00	0.00%	660.00	5.10%	1,320.00	110.19%
Depth for 4 interment	R	720.00	720.00	EXP	720.00	0.00%	720.00	0.00%	756.00	5.00%	1,512.00	110.00%

Adult Interments (persons exceeding 16 years of age at death) - In Re-Opened

Depth for 1 interment	R	460.00	460.00	EXP	460.00	0.00%	460.00	0.00%	484.00	5.22%	968.00	110.43%
Depth for 2 interment	R	580.00	580.00	EXP	580.00	0.00%	580.00	0.00%	610.00	5.17%	1,220.00	110.34%
Depth for 3 interment	R	764.00	764.00	EXP	764.00	0.00%	764.00	0.00%	802.00	4.97%	1,604.00	109.95%
Depth for 4 interment	R	950.00	950.00	EXP	950.00	0.00%	950.00	0.00%	997.00	4.95%	1,994.00	109.89%

Interment of Infants (a stillborn child or child whose age at death did not exceed 3 years "Infants")

In Child's grave	R	34.00	34.00	EXP	34.00	0.00%	34.00	0.00%	36.00	5.88%	72.00	111.76%
In private grave (single depth)	R	80.00	80.00	EXP	80.00	0.00%	80.00	0.00%	84.00	5.00%	168.00	110.00%
In private grave for the child's interment plus 2 adults	R	158.00	158.00	EXP	158.00	0.00%	158.00	0.00%	166.00	5.06%	332.00	110.13%
In private grave for the child's interment plus 3 adults	R	198.00	198.00	EXP	198.00	0.00%	198.00	0.00%	208.00	5.05%	416.00	110.10%

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In Child's grave (where applicable)	R	68.00	68.00	EXP	68.00	0.00%	68.00	0.00%	72.00	5.88%	144.00	111.76%
In private grave (single depth)	R	100.00	100.00	EXP	100.00	0.00%	100.00	0.00%	105.00	5.00%	210.00	110.00%
In private grave for the child's interment plus 2 adults	R	238.00	238.00	EXP	238.00	0.00%	238.00	0.00%	250.00	5.04%	500.00	110.08%
In private grave for the child's interment plus 3 adults	R	302.00	302.00	EXP	302.00	0.00%	302.00	0.00%	318.00	5.30%	636.00	110.60%

Interment of Cremated Remains (within full private graves)

When the grave is closed to full interments	R	154.00	154.00	EXP	154.00	0.00%	154.00	0.00%	162.00	5.19%	324.00	110.39%
To a depth to permit 1 further full interment	R	302.00	302.00	EXP	302.00	0.00%	302.00	0.00%	318.00	5.30%	636.00	110.60%
To a depth to permit 2 further full interment	R	440.00	440.00	EXP	440.00	0.00%	440.00	0.00%	462.00	5.00%	924.00	110.00%
To a depth to permit 3 further full interment	R	575.00	575.00	EXP	575.00	0.00%	575.00	0.00%	604.00	5.04%	1,208.00	110.09%
To scatter cremated remains (within Cremation Section and Columbaria)	R	68.00	68.00	EXP	68.00	0.00%	68.00	0.00%	72.00	5.88%	144.00	111.76%
New and re-open cremation graves	R	154.00	154.00	EXP	154.00	0.00%	154.00	0.00%	162.00	5.19%	324.00	110.39%
Re-opening of Columbaria units	R	118.00	118.00	EXP	118.00	0.00%	118.00	0.00%	124.00	5.08%	248.00	110.17%

Interments in Heritage Graves

Adults interment	R	418.00	418.00	EXP	418.00	0.00%	418.00	0.00%	440.00	5.26%	880.00	110.53%
Childs interment	R	156.00	156.00	EXP	156.00	0.00%	156.00	0.00%	164.00	5.13%	328.00	110.26%
Infants interment	R	100.00	100.00	EXP	100.00	0.00%	100.00	0.00%	105.00	5.00%	210.00	110.00%

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Grave Digging Surcharges

For a variation in size within 2"	R	108.00	108.00	EXP	108.00	0.00%	108.00	0.00%	114.00	5.56%	228.00	111.11%
For a variation in size between 2" and 4"	R	208.00	208.00	EXP	208.00	0.00%	208.00	0.00%	218.00	4.81%	436.00	109.62%
For a variation in size between 4" and 6"	R	312.00	312.00	EXP	312.00	0.00%	312.00	0.00%	328.00	5.13%	656.00	110.26%
For a variation in size in excess of 6"	R	412.00	412.00	EXP	412.00	0.00%	412.00	0.00%	432.00	4.85%	864.00	109.71%

**Exclusive rights of burial
(Convention/AI Graves)**

Grave space measuring 9 feet by 4 feet	R	1,194.00	1,194.00	EXP	1,400.00	17.25%	2,800.00	134.51%	1,400.00	0.00%	2,800.00	0.00%
Grave space measuring 9 feet by 8 feet	R	2,348.00	2,348.00	EXP	2,800.00	19.25%	5,600.00	138.50%	2,800.00	0.00%	5,600.00	0.00%

**Exclusive rights of burial (Lawn
Section Graves)**

Grave space measuring 9 feet by 4 feet	R	736.00	736.00	EXP	1,000.00	35.87%	2,000.00	171.74%	1,000.00	0.00%	2,000.00	0.00%
Grave space measuring 9 feet by 8 feet	R	1,450.00	1,450.00	EXP	2,000.00	37.93%	4,000.00	175.86%	2,000.00	0.00%	4,000.00	0.00%

**Exclusive rights of burial (Bricked
Grave or Vault)**

Grave space measuring 9 feet by 4 feet	R	POA	POA	EXP	POA		POA					
Grave space measuring 9 feet by 8 feet	R	POA	POA	EXP	POA		POA					

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Lined Muslim Graves

For traditional uncoffined burial	R	1,550.00	1,550.00	EXP	1,700.00	9.68%	3,400.00	119.35%	1,700.00	0.00%	3,400.00	0.00%
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Children's Section Graves

Gravespace measuring 4 feet by 2 feet	R	226.00	226.00	EXP	250.00	10.62%	500.00	121.24%	250.00	0.00%	500.00	0.00%
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Woodland Graves (West Drayton Cemetery) Special Regulations Apply

Gravespace measuring 9 feet by 4 feet	R	536.00	536.00	EXP	625.00	16.60%	1,250.00	133.21%	625.00	0.00%	1,250.00	0.00%
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Land Charges**Search Fees**

Standard commercial search	M	70.00	70.00	NB	70.00	0.00%	70.00	0.00%	70.00	0.00%	70.00	0.00%
Official certificate of search (Form LLC1) only	M	26.00	26.00	NB	26.00	0.00%	26.00	0.00%	26.00	0.00%	26.00	0.00%
Standard domestic search	M	60.00	60.00	NB	60.00	0.00%	60.00	0.00%	60.00	0.00%	60.00	0.00%
Assisted Search LLC Register Only	M	22.00	22.00	NB	22.00	0.00%	22.00	0.00%	22.00	0.00%	22.00	0.00%
Assisted Search LLC Register Only (Additional parcels of land (each))	M	1.00	1.00	NB	1.00	0.00%	1.00	0.00%	1.00	0.00%	1.00	0.00%
Assisted Common Land Search	M	15.00	15.00	NB	15.00	0.00%	15.00	0.00%	15.00	0.00%	15.00	0.00%
Assisted Compiling CON29R	M	32.00	32.00	NB	32.00	0.00%	32.00	0.00%	32.00	0.00%	32.00	0.00%
Assisted Compiling CON29O	M	18.50	18.50	NB	18.50	0.00%	18.50	0.00%	18.50	0.00%	18.50	0.00%

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Registrar**Certificates purchased from the Registrar**

Birth, Death and Stillbirth - Standard	M	3.50	3.50	EXP	3.50	0.00%	3.50	0.00%	3.50	0.00%	3.50	0.00%
Birth and Stillbirth - Short	M	0.00	0.00	EXP	0.00		0.00		0.00		0.00	
Birth - Additional Short	M	3.50	3.50	EXP	3.50	0.00%	3.50	0.00%	3.50	0.00%	3.50	0.00%
Marriage	M	3.50	3.50	EXP	3.50	0.00%	3.50	0.00%	3.50	0.00%	3.50	0.00%

Certificates purchased from Registrar after time of initial registration

All	M	7.00	7.00	EXP	7.00	0.00%	7.00	0.00%	7.00	0.00%	7.00	0.00%
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Certificates purchased from the Superintendent

Birth - Short	M	9.00	9.00	EXP	9.00	0.00%	9.00	0.00%	9.00	0.00%	9.00	0.00%
Birth - Standard	M	9.00	9.00	EXP	9.00	0.00%	9.00	0.00%	9.00	0.00%	9.00	0.00%
Death and Marriage	M	9.00	9.00	EXP	9.00	0.00%	9.00	0.00%	9.00	0.00%	9.00	0.00%

Marriages/Civil Partnerships (Statutory fees)

Entry of each notice	M	33.50	33.50	EXP	33.50	0.00%	33.50	0.00%	33.50	0.00%	33.50	0.00%
Basic ceremony/Schedule in Superintendent's Office	M	40.00	40.00	EXP	40.00	0.00%	40.00	0.00%	40.00	0.00%	40.00	0.00%
Registrar's attendance at Registered Building	M	80.00	80.00	EXP	80.00	0.00%	80.00	0.00%	80.00	0.00%	80.00	0.00%

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Marriages/Civil Partnerships (Non - Statutory fees)

Silver ceremony in four seasons room (Mon-Thurs)	M	95.00	95.00	EXP	95.00	0.00%	95.00	0.00%	97.50	2.63%	97.50	2.63%
Silver ceremony in four seasons room (Fri-Sat)	M	100.00	100.00	EXP	100.00	0.00%	100.00	0.00%	102.50	2.50%	102.50	2.50%
Gold ceremony in four seasons room (Mon-Thurs)	M	150.00	150.00	EXP	150.00	0.00%	150.00	0.00%	154.00	2.67%	154.00	2.67%
Gold tier ceremony in four seasons room (Fri-Sat)	M	165.00	165.00	EXP	165.00	0.00%	165.00	0.00%	169.50	2.73%	169.50	2.73%
Ceremony at approved Premises (Mon-Thurs)	M	300.00	300.00	EXP	300.00	0.00%	300.00	0.00%	307.50	2.50%	307.50	2.50%
Ceremony at approved Premises (Fri-Sat)	M	400.00	400.00	EXP	400.00	0.00%	400.00	0.00%	410.00	2.50%	410.00	2.50%
Ceremony at approved Premises (Sun)	M	445.00	445.00	EXP	445.00	0.00%	445.00	0.00%	457.00	2.70%	457.00	2.70%

Citizenship ceremony

Citizenship ceremony (Home Office set Fee)	M	80.00	80.00	EXP	80.00	0.00%	80.00	0.00%	80.00	0.00%	80.00	0.00%
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Nationality Checking Service

Nationality Checking Service	M	53.00	53.00	STD	54.00	1.89%	54.00	1.89%	60.00	11.11%	60.00	11.11%
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Electoral

Registration confirmation letters	R	15.00	15.00	EXP	15.00	0.00%	15.00	0.00%	15.00	0.00%	15.00	0.00%
Edited registers	B	30.00	30.00	EXP	30.00	0.00%	30.00	0.00%	30.00	0.00%	30.00	0.00%
Credit reference agencies registers	B	500.00	500.00	EXP	500.00	0.00%	500.00	0.00%	500.00	0.00%	500.00	0.00%

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Certificate Priority Service												
1 Hour	M	10.00	10.00	STD	10.21	2.13%	10.21	2.13%	10.50	2.81%	10.50	2.81%
24 Hour	M	5.00	5.00	STD	5.11	2.13%	5.11	2.13%	5.50	7.71%	5.50	7.71%
Renewal of Marriage Vows												
Four Seasons	M	165.00	165.00	STD	169.00	2.42%	169.00	2.42%	172.50	2.07%	172.50	2.07%
Approved Premises	M	250.00	250.00	STD	255.00	2.00%	255.00	2.00%	262.00	2.75%	262.00	2.75%
Baby naming Ceremonies												
Four Seasons	M	165.00	165.00	STD	169.00	2.42%	169.00	2.42%	172.50	2.07%	172.50	2.07%
Citizenship ceremony												
Individual Citizenship ceremony (cost in addition to statutory charge) - Midweek Charge	M	100.00	100.00	STD	102.13	2.13%	102.13	2.13%	105.00	2.81%	105.00	2.81%
Individual Citizenship ceremony (cost in addition to statutory charge) - Saturday Charge	M	125.00	125.00	STD	127.66	2.13%	127.66	2.13%	131.00	2.62%	131.00	2.62%

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Contact Centre**Blue Badge**

Disabled Parking Blue Badge	R	2.00	2.00	EXP	2.00	0.00%	2.00	0.00%	2.00	0.00%	2.00	0.00%
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Imported Food Unit**Products of animal origin**

0 to 100kg per AWB	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	50.00	0.00%	50.00	0.00%
101 to 1,000kg per CVED	B	80.00	80.00	NB	80.00	0.00%	80.00	0.00%	80.00	0.00%	80.00	0.00%
1,001 to 5,000kg per CVED	B	130.00	130.00	NB	130.00	0.00%	130.00	0.00%	130.00	0.00%	130.00	0.00%
5001kg to 15,000kg per CVED	B	140.00	140.00	NB	140.00	0.00%	140.00	0.00%	140.00	0.00%	140.00	0.00%
Above 15,001Kg per CVED	B	340.00	340.00	NB	340.00	0.00%	340.00	0.00%	340.00	0.00%	340.00	0.00%
Semen/Embryos per CVED	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	50.00	0.00%	50.00	0.00%
From New Zealand	B	26.00	26.00	NB	26.00	0.00%	26.00	0.00%	26.00	0.00%	26.00	0.00%
Completion of part one of CVED on TRACES per CVED	B	10.00	10.00	NB	10.00	0.00%	10.00	0.00%	10.00	0.00%	10.00	0.00%

Out of hours Additional charges

Up to midnight (18:00 to 00:00)	B	150.00	150.00	NB	150.00	0.00%	150.00	0.00%	150.00	0.00%	150.00	0.00%
After midnight (00:00 to 08:00)	B	300.00	300.00	NB	300.00	0.00%	300.00	0.00%	400.00	33.33%	400.00	33.33%
Additional Charge per CVED on Christmas Day and New Years Day	B	0.00	0.00	NB	0.00	0.00%	0.00	0.00%	20.00		20.00	

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Products of animal origin - Catch certificate												
Third Countries	B	45.00	45.00	NB	45.00	0.00%	45.00	0.00%	45.00	0.00%	45.00	0.00%
Bilateral Countries	B	15.00	15.00	NB	15.00	0.00%	15.00	0.00%	15.00	0.00%	15.00	0.00%
(for Catch certificate only) Out Hours 18:00 to 00.00	B	0.00	0.00	NB	150.00		150.00		150.00	0.00%	150.00	0.00%
(for Catch certificate only) Out Hours 00:00 to 08.00	B	0.00	0.00	NB	300.00		300.00		300.00	0.00%	300.00	0.00%
Products of Non-Animal Origin - CED												
Documentary Check per CED	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	50.00	0.00%	50.00	0.00%
Full Physical Check per CED (Plus AN/Alytical Fee)	B	160.00	160.00	NB	160.00	0.00%	160.00	0.00%	160.00	0.00%	160.00	0.00%
Non-Compliant (Surrender for Destruction)	B	115.00	115.00	NB	165.00	43.48%	165.00	43.48%	165.00	0.00%	165.00	0.00%
Non-Compliant (Onward Transmission)	B	115.00	115.00	NB	115.00	0.00%	115.00	0.00%	115.00	0.00%	115.00	0.00%
Out Hours 18:00 to 00.00	B	150.00	150.00	NB	150.00	0.00%	150.00	0.00%	150.00	0.00%	150.00	0.00%
Out Hours 00:00 to 08.00	B	300.00	300.00	NB	300.00	0.00%	300.00	0.00%	400.00	33.33%	400.00	33.33%
Additional Charge per CED on Christmas Day and New Years Day	B	0.00	0.00	NB	0.00	0.00%	0.00	0.00%	20.00		20.00	
Products of Non-Animal Origin - Organics												
Full Official Checks	B	45.00	45.00	NB	45.00	0.00%	45.00	0.00%	45.00	0.00%	45.00	0.00%
Out Hours 18:00 to 00.00	B	150.00	150.00	NB	150.00	0.00%	150.00	0.00%	150.00	0.00%	150.00	0.00%
Out Hours 00:00 to 08.00	B	300.00	300.00	NB	300.00	0.00%	300.00	0.00%	300.00	0.00%	300.00	0.00%
Export Certificates	B	52.00	52.00	NB	52.00	0.00%	52.00	0.00%	52.00	0.00%	52.00	0.00%

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Verification of organic certificates												
Imported food clearances (normal working hours). Note All Imported foods payments Charges are for Gross weight in Kg. Payment by credit card will incur a 2.5% processing fee.	B	45.00	45.00	NB	45.00	0.00%	45.00	0.00%	45.00	0.00%	45.00	
Food Hygiene Training												
Per Attendee (up to 12 attendees per course)	B			NB			60.00		60.00	0.00%		

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Children's Centres**Full day care provision**

Nestles Avenue Children's Centre	R	205.00	205.00	EXP	205.00	0.00%	205.00	0.00%	205.00	0.00%	205.00	0.00%
South Ruislip Early Years Centre	R	205.00	205.00	EXP	205.00	0.00%	205.00	0.00%	205.00	0.00%	205.00	0.00%
Uxbridge Early Years Centre	R	205.00	205.00	EXP	205.00	0.00%	205.00	0.00%	205.00	0.00%	205.00	0.00%

Music Service (Termly charge)

Group tuition	R	48.75	48.75	EXP	48.75	0.00%	48.75	0.00%	49.97	2.50%	49.97	2.50%
Individual tuition	R	91.50	91.50	EXP	91.50	0.00%	91.50	0.00%	93.79	2.50%	93.79	2.50%
Saturday Music Centre	R	48.75	48.75	EXP	48.75	0.00%	48.75	0.00%	49.97	2.50%	49.97	2.50%
Evening Activity or Saturday Choir Only	R	27.75	27.75	EXP	27.75	0.00%	27.75	0.00%	28.44	2.50%	28.44	2.50%
Use of Instrument	R	9.75	9.75	EXP	9.75	0.00%	9.75	0.00%	9.99	2.50%	9.99	2.50%

Music Service (Reduced rate for families in receipt of benefit - termly)

Group tuition	R	12.75	12.75	EXP	12.75	0.00%	12.75	0.00%	13.07	2.50%	13.07	2.50%
Individual tuition	R	21.25	21.25	EXP	21.25	0.00%	21.25	0.00%	21.78	2.50%	21.78	2.50%
Saturday Music Centre	R	12.75	12.75	EXP	12.75	0.00%	12.75	0.00%	13.07	2.50%	13.07	2.50%
Evening Activity or Saturday Choir Only	R	9.25	9.25	EXP	9.25	0.00%	9.25	0.00%	9.48	2.50%	9.48	2.50%
Use of Instrument	R	4.10	4.10	EXP	4.10	0.00%	4.10	0.00%	4.20	2.50%	4.20	2.50%

Asylum Service (per month)

Asylum Service Charges for 18+	R	5.00	5.00	NB	5.00	0.00%	5.00	0.00%	5.00	0.00%	5.00	0.00%
Asylum rental contribution Charges for 18+	R	75.00	75.00	NB	75.00	0.00%	75.00	0.00%	75.00	0.00%	75.00	0.00%

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Charville YPC Northwood YPC South Ruislip YPC

Hourly Charges

Council directly managed	M	20.05	20.05	EXP	20.05	0.00%	20.05	0.00%	20.05	0.00%	20.05	0.00%
Affiliated Youth Groups	M	25.07	25.07	EXP	25.07	0.00%	25.07	0.00%	25.07	0.00%	25.07	0.00%
Other voluntary group lettings	M	30.08	30.08	EXP	30.08	0.00%	30.08	0.00%	30.08	0.00%	30.08	0.00%
Other lettings	M	40.11	40.11	EXP	40.11	0.00%	40.11	0.00%	40.11	0.00%	40.11	0.00%

Daily Charges (Up to 8 Hours)

Council directly managed	M	120.33	120.33	EXP	120.33	0.00%	120.33	0.00%	120.33	0.00%	120.33	0.00%
Affiliated Youth Groups	M	150.41	150.41	EXP	150.41	0.00%	150.41	0.00%	150.41	0.00%	150.41	0.00%
Other voluntary group lettings	M	180.49	180.49	EXP	180.49	0.00%	180.49	0.00%	180.49	0.00%	180.49	0.00%
Other lettings	M	240.65	240.65	EXP	240.65	0.00%	240.65	0.00%	240.65	0.00%	240.65	0.00%

Daily Charges (More than 8 Hours)

Council directly managed	M	240.65	240.65	EXP	240.65	0.00%	240.65	0.00%	240.65	0.00%	240.65	0.00%
Affiliated Youth Groups	M	300.82	300.82	EXP	300.82	0.00%	300.82	0.00%	300.82	0.00%	300.82	0.00%
Other voluntary group lettings	M	360.98	360.98	EXP	360.98	0.00%	360.98	0.00%	360.98	0.00%	360.98	0.00%
Other lettings	M	481.31	481.31	EXP	481.31	0.00%	481.31	0.00%	481.31	0.00%	481.31	0.00%

Individual Rooms**Hourly**

Charge for 1 room	M	6.68	6.68	EXP	6.68	0.00%	6.68	0.00%	6.68	0.00%	6.68	0.00%
Small hall	M	10.03	10.03	EXP	10.03	0.00%	10.03	0.00%	10.03	0.00%	10.03	0.00%
Large Hall	M	15.04	15.04	EXP	15.04	0.00%	15.04	0.00%	15.04	0.00%	15.04	0.00%

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Daily (up to 8 hours)

Charge for 1 room	M	40.11	40.11	EXP	40.11	0.00%	40.11	0.00%	40.11	0.00%	40.11	0.00%
Small hall	M	60.16	60.16	EXP	60.16	0.00%	60.16	0.00%	60.16	0.00%	60.16	0.00%
Large Hall	M	90.25	90.25	EXP	90.25	0.00%	90.25	0.00%	90.25	0.00%	90.25	0.00%

Daily (more than 8 hours)

Charge for 1 room	M	80.22	80.22	EXP	80.22	0.00%	80.22	0.00%	80.22	0.00%	80.22	0.00%
Small hall	M	120.33	120.33	EXP	120.33	0.00%	120.33	0.00%	120.33	0.00%	120.33	0.00%
Large Hall	M	180.49	180.49	EXP	180.49	0.00%	180.49	0.00%	180.49	0.00%	180.49	0.00%

West Drayton YPC**Hourly charges**

Council directly managed	M	20.68	20.68	EXP	20.68	0.00%	20.68	0.00%	20.68	0.00%	20.68	0.00%
Affiliated Youth Groups	M	25.85	25.85	EXP	25.85	0.00%	25.85	0.00%	25.85	0.00%	25.85	0.00%
Other voluntary group lettings	M	31.02	31.02	EXP	31.02	0.00%	31.02	0.00%	31.02	0.00%	31.02	0.00%
Other lettings	M	41.37	41.37	EXP	41.37	0.00%	41.37	0.00%	41.37	0.00%	41.37	0.00%

Daily Charges (UP to 8 HOURS)

Council directly managed	M	124.10	124.10	EXP	124.10	0.00%	124.10	0.00%	124.10	0.00%	124.10	0.00%
Affiliated Youth Groups	M	155.12	155.12	EXP	155.12	0.00%	155.12	0.00%	155.12	0.00%	155.12	0.00%
Other voluntary group lettings	M	186.14	186.14	EXP	186.14	0.00%	186.14	0.00%	186.14	0.00%	186.14	0.00%
Other lettings	M	248.19	248.19	EXP	248.19	0.00%	248.19	0.00%	248.19	0.00%	248.19	0.00%

Daily Charges (More than 8 HOURS)

Council directly managed	M	248.19	248.19	EXP	248.19	0.00%	248.19	0.00%	248.19	0.00%	248.19	0.00%
Affiliated Youth Groups	M	310.24	310.24	EXP	310.24	0.00%	310.24	0.00%	310.24	0.00%	310.24	0.00%
Other voluntary group lettings	M	372.29	372.29	EXP	372.29	0.00%	372.29	0.00%	372.29	0.00%	372.29	0.00%
Other lettings	M	496.38	496.38	EXP	496.38	0.00%	496.38	0.00%	496.38	0.00%	496.38	0.00%

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Individual Rooms**Hourly**

Charge for 1 room	M	6.89	6.89	EXP	6.89	0.00%	6.89	0.00%	6.89	0.00%	6.89	0.00%
Small hall	M	10.34	10.34	EXP	10.34	0.00%	10.34	0.00%	10.34	0.00%	10.34	0.00%
Large Hall	M	15.51	15.51	EXP	15.51	0.00%	15.51	0.00%	15.51	0.00%	15.51	0.00%

Daily (up to 8 hours)

Charge for 1 room	M	41.37	41.37	EXP	41.37	0.00%	41.37	0.00%	41.37	0.00%	41.37	0.00%
Small hall	M	62.05	62.05	EXP	62.05	0.00%	62.05	0.00%	62.05	0.00%	62.05	0.00%
Large Hall	M	93.07	93.07	EXP	93.07	0.00%	93.07	0.00%	93.07	0.00%	93.07	0.00%

Daily (more than 8 hours)

Charge for 1 room	M	82.73	82.73	EXP	82.73	0.00%	82.73	0.00%	82.73	0.00%	82.73	0.00%
Small hall	M	124.10	124.10	EXP	124.10	0.00%	124.10	0.00%	124.10	0.00%	124.10	0.00%
Large Hall	M	186.14	186.14	EXP	186.14	0.00%	186.14	0.00%	186.14	0.00%	186.14	0.00%

Harlington YPC**Hourly**

Council directly managed	M	16.20	16.20	EXP	16.20	0.00%	16.20	0.00%	16.20	0.00%	16.20	0.00%
Affiliated Youth Groups	M	20.25	20.25	EXP	20.25	0.00%	20.25	0.00%	20.25	0.00%	20.25	0.00%
Other voluntary group lettings	M	24.30	24.30	EXP	24.30	0.00%	24.30	0.00%	24.30	0.00%	24.30	0.00%
Other lettings	M	32.40	32.40	EXP	32.40	0.00%	32.40	0.00%	32.40	0.00%	32.40	0.00%

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Daily (up to 8 hours)

Council directly managed	M	97.21	97.21	EXP	97.21	0.00%	97.21	0.00%	97.21	0.00%	97.21	0.00%
Affiliated Youth Groups	M	121.51	121.51	EXP	121.51	0.00%	121.51	0.00%	121.51	0.00%	121.51	0.00%
Other voluntary group lettings	M	145.82	145.82	EXP	145.82	0.00%	145.82	0.00%	145.82	0.00%	145.82	0.00%
Other lettings	M	194.42	194.42	EXP	194.42	0.00%	194.42	0.00%	194.42	0.00%	194.42	0.00%

Daily (more than 8 hours)

Council directly managed	M	194.42	194.42	EXP	194.42	0.00%	194.42	0.00%	194.42	0.00%	194.42	0.00%
Affiliated Youth Groups	M	243.03	243.03	EXP	243.03	0.00%	243.03	0.00%	243.03	0.00%	243.03	0.00%
Other voluntary group lettings	M	291.63	291.63	EXP	291.63	0.00%	291.63	0.00%	291.63	0.00%	291.63	0.00%
Other lettings	M	388.85	388.85	EXP	388.85	0.00%	388.85	0.00%	388.85	0.00%	388.85	0.00%

Individual Rooms**Hourly**

Charge for 1 room	M	5.40	5.40	EXP	5.40	0.00%	5.40	0.00%	5.40	0.00%	5.40	0.00%
Small hall	M	8.10	8.10	EXP	8.10	0.00%	8.10	0.00%	8.10	0.00%	8.10	0.00%
Large Hall	M	12.15	12.15	EXP	12.15	0.00%	12.15	0.00%	12.15	0.00%	12.15	0.00%

Daily (up to 8 hours)

Charge for 1 room	M	32.40	32.40	EXP	32.40	0.00%	32.40	0.00%	32.40	0.00%	32.40	0.00%
Small hall	M	48.61	48.61	EXP	48.61	0.00%	48.61	0.00%	48.61	0.00%	48.61	0.00%
Large Hall	M	72.91	72.91	EXP	72.91	0.00%	72.91	0.00%	72.91	0.00%	72.91	0.00%

Daily (more than 8 hours)

Charge for 1 room	M	64.81	64.81	EXP	64.81	0.00%	64.81	0.00%	64.81	0.00%	64.81	0.00%
Small hall	M	97.21	97.21	EXP	97.21	0.00%	97.21	0.00%	97.21	0.00%	97.21	0.00%
Large Hall	M	145.82	145.82	EXP	145.82	0.00%	145.82	0.00%	145.82	0.00%	145.82	0.00%

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Ruislip YPC**Hourly**

Council directly managed	M	15.78	15.78	EXP	15.78	0.00%	15.78	0.00%	15.78	0.00%	15.78	0.00%
Affiliated Youth Groups	M	19.72	19.72	EXP	19.72	0.00%	19.72	0.00%	19.72	0.00%	19.72	0.00%
Other voluntary group lettings	M	23.67	23.67	EXP	23.67	0.00%	23.67	0.00%	23.67	0.00%	23.67	0.00%
Other lettings	M	31.55	31.55	EXP	31.55	0.00%	31.55	0.00%	31.55	0.00%	31.55	0.00%

Daily (up to 8 hours)

Council directly managed	M	94.66	94.66	EXP	94.66	0.00%	94.66	0.00%	94.66	0.00%	94.66	0.00%
Affiliated Youth Groups	M	118.33	118.33	EXP	118.33	0.00%	118.33	0.00%	118.33	0.00%	118.33	0.00%
Other voluntary group lettings	M	142.00	142.00	EXP	142.00	0.00%	142.00	0.00%	142.00	0.00%	142.00	0.00%
Other lettings	M	189.33	189.33	EXP	189.33	0.00%	189.33	0.00%	189.33	0.00%	189.33	0.00%

Daily (more than 8 hours)

Council directly managed	M	189.33	189.33	EXP	189.33	0.00%	189.33	0.00%	189.33	0.00%	189.33	0.00%
Affiliated Youth Groups	M	236.66	236.66	EXP	236.66	0.00%	236.66	0.00%	236.66	0.00%	236.66	0.00%
Other voluntary group lettings	M	283.99	283.99	EXP	283.99	0.00%	283.99	0.00%	283.99	0.00%	283.99	0.00%
Other lettings	M	378.65	378.65	EXP	378.65	0.00%	378.65	0.00%	378.65	0.00%	378.65	0.00%

Individual Rooms**Hourly**

Charge for 1 room	M	5.26	5.26	EXP	5.26	0.00%	5.26	0.00%	5.26	0.00%	5.26	0.00%
Small hall	M	7.89	7.89	EXP	7.89	0.00%	7.89	0.00%	7.89	0.00%	7.89	0.00%
Large Hall	M	11.83	11.83	EXP	11.83	0.00%	11.83	0.00%	11.83	0.00%	11.83	0.00%

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Daily (up to 8 hours)

Charge for 1 room	M	31.55	31.55	EXP	31.55	0.00%	31.55	0.00%	31.55	0.00%	31.55	0.00%
Small hall	M	47.33	47.33	EXP	47.33	0.00%	47.33	0.00%	47.33	0.00%	47.33	0.00%
Large Hall	M	71.00	71.00	EXP	71.00	0.00%	71.00	0.00%	71.00	0.00%	71.00	0.00%

Daily (more than 8 hours)

Charge for 1 room	M	63.11	63.11	EXP	63.11	0.00%	63.11	0.00%	63.11	0.00%	63.11	0.00%
Small hall	M	94.66	94.66	EXP	94.66	0.00%	94.66	0.00%	94.66	0.00%	94.66	0.00%
Large Hall	M	142.00	142.00	EXP	142.00	0.00%	142.00	0.00%	142.00	0.00%	142.00	0.00%

Fountain Mills YPC**Hourly**

Council directly managed	M	20.42	20.42	EXP	20.42	0.00%	20.42	0.00%	20.42	0.00%	20.42	0.00%
Affiliated Youth Groups	M	25.53	25.53	EXP	25.53	0.00%	25.53	0.00%	25.53	0.00%	25.53	0.00%
Other voluntary group lettings	M	30.63	30.63	EXP	30.63	0.00%	30.63	0.00%	30.63	0.00%	30.63	0.00%
Other lettings	M	40.85	40.85	EXP	40.85	0.00%	40.85	0.00%	40.85	0.00%	40.85	0.00%

Daily (up to 8 hours)

Council directly managed	M	122.54	122.54	EXP	122.54	0.00%	122.54	0.00%	122.54	0.00%	122.54	0.00%
Affiliated Youth Groups	M	153.17	153.17	EXP	153.17	0.00%	153.17	0.00%	153.17	0.00%	153.17	0.00%
Other voluntary group lettings	M	183.81	183.81	EXP	183.81	0.00%	183.81	0.00%	183.81	0.00%	183.81	0.00%
Other lettings	M	245.08	245.08	EXP	245.08	0.00%	245.08	0.00%	245.08	0.00%	245.08	0.00%

Daily (more than 8 hours)

Council directly managed	M	245.08	245.08	EXP	245.08	0.00%	245.08	0.00%	245.08	0.00%	245.08	0.00%
Affiliated Youth Groups	M	306.35	306.35	EXP	306.35	0.00%	306.35	0.00%	306.35	0.00%	306.35	0.00%
Other voluntary group lettings	M	367.62	367.62	EXP	367.62	0.00%	367.62	0.00%	367.62	0.00%	367.62	0.00%
Other lettings	M	490.15	490.15	EXP	490.15	0.00%	490.15	0.00%	490.15	0.00%	490.15	0.00%

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Individual Rooms**Hourly**

Charge for 1 room	M	6.81	6.81	EXP	6.81	0.00%	6.81	0.00%	6.81	0.00%	6.81	0.00%
Small hall	M	10.21	10.21	EXP	10.21	0.00%	10.21	0.00%	10.21	0.00%	10.21	0.00%
Large Hall	M	15.32	15.32	EXP	15.32	0.00%	15.32	0.00%	15.32	0.00%	15.32	0.00%

Daily (up to 8 hours)

Charge for 1 room	M	40.85	40.85	EXP	40.85	0.00%	40.85	0.00%	40.85	0.00%	40.85	0.00%
Small hall	M	61.27	61.27	EXP	61.27	0.00%	61.27	0.00%	61.27	0.00%	61.27	0.00%
Large Hall	M	91.90	91.90	EXP	91.90	0.00%	91.90	0.00%	91.90	0.00%	91.90	0.00%

Daily (more than 8 hours)

Charge for 1 room	M	81.69	81.69	EXP	81.69	0.00%	81.69	0.00%	81.69	0.00%	81.69	0.00%
Small hall	M	122.54	122.54	EXP	122.54	0.00%	122.54	0.00%	122.54	0.00%	122.54	0.00%
Large Hall	M	183.81	183.81	EXP	183.81	0.00%	183.81	0.00%	183.81	0.00%	183.81	0.00%

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FIESTA

FIESTA in the Park - SY 7+	M	FREE	FREE	EXP	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE
Summer Action - SY 4-	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Summer Action - SY 6-	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Summer Action - SY 8-	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Summer Action - SY 10	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Summer Action Sparks - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Fashion School - SY 8+	M	50.00	50.00	EXP	50.00	0.00%	50.00	0.00%	62.50	25.00%	62.50	25.00%
Mural Design - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Street Art - SY 8+	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	31.25	25.00%	31.25	25.00%
Digital Photography - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Film Production - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Radio Broadcasting - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Web Communications and Design - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Drama and Improvisation - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Advanced Drama and Improvisation - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Musical Theatre - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Recording Studio Production - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Rock School - SY 8+	M	50.00	50.00	EXP	50.00	0.00%	50.00	0.00%	62.50	25.00%	62.50	25.00%

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Street Dance - SY 8+	M	16.00	16.00	EXP	16.00	0.00%	16.00	0.00%	20.00	25.00%	20.00	25.00%
Street Dance (Advanced) - SY 8+	M	16.00	16.00	EXP	16.00	0.00%	16.00	0.00%	20.00	25.00%	20.00	25.00%
Urban Vocal Performance - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Bollywood Dance - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Make Up and Beauty Techniques - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Advanced Make Up and Beauty Techniques - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Babysitting - SY 11	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	31.25	25.00%	31.25	25.00%
Careers: What Next? - SY 11	M	FREE	FREE	EXP	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE
Event Management - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Food Hygiene Certificate - SY 8+	M	5.00	5.00	EXP	5.00	0.00%	5.00	0.00%	6.25	25.00%	6.25	25.00%
Hairdressing - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Health and Safety Training for the Workplace - SY 11	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Motor Vehicle Maintenance - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Motor Vehicle Maintenance (Advanced) - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Office Skills - SY 11	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
British Sign Language - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Cycling Proficiency - SY 6+	M	FREE	FREE	EXP	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE
Driving Theory Test (Introduction to) - SY 8+	M	5.00	5.00	EXP	5.00	0.00%	5.00	0.00%	6.25	25.00%	6.25	25.00%
English as a Second Language (ESOL) - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
First Aid Skills (Introduction to) - SY 8+	M	5.00	5.00	EXP	5.00	0.00%	5.00	0.00%	6.25	25.00%	6.25	25.00%

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First Aid: Appointed Person (Advanced) - SY 11	M	5.00	5.00	EXP	5.00	0.00%	5.00	0.00%	6.25	25.00%	6.25	25.00%
Hillingdon's Young Master Chef - SY 8+	M	5.00	5.00	EXP	5.00	0.00%	5.00	0.00%	6.25	25.00%	6.25	25.00%
International Cooking Skills - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
Massage and Aromatherapy - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%
What Do You Stand for? Politics for Beginners - SY 8+	M	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	25.00	25.00%	25.00	25.00%

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Leisure Services**Swimming-Indoor**

Peak - Adult	R	3.30	3.70	1.50	1.70	STD	3.40	3.03%	3.80	2.70%	1.60	6.67%	1.80	5.88%
Peak - Child	R	1.60	1.60	0.85	1.00	STD	1.70	6.25%	1.70	6.25%	0.90	5.88%	1.10	10.00%
Off Peak - Adult	R	2.60	2.90	0.70	0.90	STD	2.70	3.85%	3.00	3.45%	0.80	14.29%	1.00	11.11%
Off Peak - Child	R	1.30	1.30	0.65	0.90	STD	1.40	7.69%	1.40	7.69%	0.70	7.69%	1.00	11.11%
Family Swim - Peak Ticket (2adults & 2 children)	R	8.50	9.50	4.70		STD	8.70	2.35%	9.75	2.63%	4.80	2.13%		
Family Swim - Off Peak Ticket (2adults & 2 children)	R	7.00	7.90	2.70		STD	7.20	2.86%	8.10	2.53%	2.80	3.70%		

Swimming-Outdoor

Adult	R	5.00	5.60	3.50	4.50	STD	5.20	4.00%	5.70	1.79%	3.60	2.86%	4.60	2.22%
Child	R	3.00	3.00	2.00	3.00	STD	3.10	3.33%	3.10	3.33%	2.10	5.00%	3.10	3.33%
Under 5's	R	Free	Free	Free	Free	STD	Free	Free	Free	Free	Free	Free	Free	Free
Family (2 adults & 2 children)	R	13.00	15.00	11.00	13.00	STD	13.30	2.31%	15.40	2.67%	11.30	2.73%	13.30	2.31%
Early morning (adult)	R	2.50	3.00	2.00		STD	2.60	4.00%	3.10	3.33%	2.10	5.00%		
Evening Swim (adult)	R	3.00	3.50	2.50		STD	3.10	3.33%	3.60	2.86%	2.60	4.00%		
Spectators Adult	R	0.80	0.80	0.40	0.40	STD	0.80	0.00%	0.80	0.00%	0.40	0.00%	0.40	0.00%
Spectators Children	R	0.50	0.50	0.25	0.25	STD	0.50	0.00%	0.50	0.00%	0.25	0.00%	0.25	0.00%

Swimming - Other

Birthday Parties Sports hall and room hire (90 minutes)	R	98.00	110.00			STD	100.50	2.55%	112.75	2.50%	2.82			
Swimming Instruction (per lesson) Adult	R	6.70	7.50	4.90	5.10	STD	6.90	2.99%	7.70	2.67%	5.00	2.04%	5.20	1.96%
Swimming Instruction (per lesson) Child	R	4.30	4.30	3.20	3.40	STD	4.40	2.33%	4.40	2.33%	3.30	3.12%	3.50	2.94%
Swimming Instruction (per lesson) Child - Bronze, Silver or Gold	R	4.60	4.60	3.70	3.90	STD	4.70	2.17%	4.70	2.17%	3.80	2.70%	4.00	2.56%
Swimming Instruction (per lesson) One to one tuition	R	19.00	21.30	16.00	17.00	STD	19.50	2.63%	21.80	2.35%	16.40	2.50%	17.40	2.35%

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Swim Crash Course 1/2 hour per day x 5 day (per half hour)	R	20.00	22.00	15.45	17.00	STD	20.50	2.50%	22.60	2.73%	15.90	2.91%	17.45	2.65%

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Private Hire (Hillingdon Pools from 25 to 33 metres)

Hourly rate (Other organisations)	R		113.00			STD			115.80	2.48%				
Hourly Rate (Hillingdon Clubs)	R	95.00				STD	97.40	2.53%						
Per lane per hour (Other organisations)	R		22.60			STD			23.20	2.65%				
Per lane per hour (Hillingdon Clubs)	R	19.00				STD	19.50	2.63%						

Private Hire (50m Pool)

Hourly rate (Other organisations)	R		204.00			STD			209.00	2.45%				
Hourly Rate (Hillingdon Clubs)	R	184.00				STD	188.60	2.50%						
Per lane per hour (Other organisations)	R		25.50			STD			26.20	2.75%				
Per lane per hour (Hillingdon Clubs)	R	23.00				STD	23.60	2.61%						
School Bookings - Up to 30 children	R	33.50	37.50			STD	34.35	2.54%	38.50	2.67%				
School Bookings - Up to 50 children	R	54.00	60.50			STD	55.35	2.50%	62.00	2.48%				
School Bookings - Each Additional child	R	1.00	1.15			STD	1.05	5.00%	1.20	4.35%				
Fun Sessions (Children) - 1 hour	R	2.40	2.40	1.60	1.60	STD	2.50	4.17%	2.50	4.17%	1.70	6.25%	1.70	6.25%

Young at Heart

Single session	R	3.60	4.00	2.70	2.90	STD	3.70	2.78%	4.10	2.50%	2.80	3.70%	3.00	3.45%
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Solarium

Single session	R	6.50	7.30			STD	6.70	3.08%	7.50	2.74%				
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Gym

Gym Inductions (Casual use) Group	R	16.00	18.00	10.00	10.00	STD	16.40	2.50%	18.50	2.78%	10.25	2.50%	10.25	2.50%
Gym Inductions (Casual use) Individual 1:2:1	R	25.70	28.50	20.00	20.00	STD	26.40	2.72%	29.20	2.46%	20.50	2.50%	20.50	2.50%
Replacement Card Charge	R	3.00	3.00	3.00	3.00	STD	3.10	3.33%	3.10	3.33%	3.10	3.33%	3.10	3.33%
Casual Gym Session Peak	R	6.50	7.00	4.00	4.20	STD	6.70	3.08%	7.20	2.86%	4.10	2.50%	4.30	2.38%
Casual Gym Session Off-Peak	R	5.00	5.50	2.50	2.70	STD	5.20	4.00%	5.70	3.64%	2.60	4.00%	2.80	3.70%
Coached Fitness Classes Charges	R	5.70	6.20	4.50	4.70	STD	5.80	1.75%	6.30	1.61%	4.60	2.22%	4.80	2.13%

Health & Fitness Membership

Site Specific Peak Membership (Hillingdon Sport & Leisure Complex only including Outdoor Pool)	R	48.00	52.00			STD	50.00	4.17%	54.00	3.85%				
Site Specific Peak Membership (Botwell Sport & Leisure Centre, Highgrove Pool, Hillingdon Sport & Leisure Complex excluding the Outdoor Pool)	R	42.00	46.00			STD	43.25	2.98%	47.40	3.04%				
Site Specific Peak Membership (Queensmead Sports Centre only)	R	37.00	41.00			STD	38.00	2.70%	42.00	2.44%				
Off Peak Site Specific Membership	R	32.00	36.00			STD	33.00	3.13%	37.00	2.78%				
LBH Employee Membership (Equal to 'Top Level' Membership)	R	38.00	38.00			STD	39.00	2.63%	39.00	2.63%				
'Top Level' Membership (access to all available Sites excluding Outdoor Pool at Hillingdon Sport & Leisure Complex)	R	TBC	TBC	TBC	TBC	STD	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC
Health Suite Session	R	4.20	4.70	3.20	3.20	STD	4.30	2.38%	4.80	2.13%	3.30	3.12%	3.30	3.12%

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Main Hall Hire														
Charges	R	POA	POA			STD	POA	POA	POA	POA				
Hillingdon Sport & Leisure Centre (4 courts)	R	38.00	42.40			STD	38.95	2.50%	43.50	2.59%				
Queensmead Sports Centre (6 courts)	R	55.50	62.40			STD	56.90	2.52%	63.95	2.48%				
Botwell Leisure Centre (4 courts)	R	38.00	42.40			STD	39.15	3.03%	43.70	3.07%				
Dance/Aerobics Studio Hire	R					STD	35.00		39.20					
Gymnastics Hall Hire Fee	R					STD	80.00		90.00					
Badminton														
Peak - Per court (Hillingdon Sport & Leisure Complex & Botwell Sport & Leisure Centre)	R	9.50	10.60			STD	9.75	2.63%	10.90	2.83%				
Peak - Per court (Queensmead Sports Centre)	R	9.25	10.40			STD	9.50	2.70%	10.70	2.88%				
Off Peak - Per court (All Sites)	R	5.60	6.30			STD	5.75	2.68%	6.50	3.17%				
Other														
Trampoline/Martial Arts etc.	R	19.50	22.00			STD	20.00	2.56%	22.50	2.27%				
per court	R	25.00	28.00			STD	25.65	2.60%	28.70	2.50%				
Charges	R	28.00	31.50			STD	28.70	2.50%	32.30	2.54%				
per table	R	5.90	6.60			STD	6.05	2.54%	6.80	3.03%				
Holiday Activity														
Weekly - Full day	R	72.00	80.00	48.00	48.00	STD	73.80	2.50%	82.00	2.50%	49.20	2.50%	49.20	2.50%
Weekly - Full day each Additional child from family	R	56.50	63.00	40.00	40.00	STD	57.90	2.48%	64.60	2.54%	41.00	2.50%	41.00	2.50%
Daily - Full day	R	17.00	19.00	10.80	10.80	STD	17.45	2.65%	19.50	2.63%	11.00	1.85%	11.00	1.85%
Daily - Full day each Additional child from family	R	13.00	14.50	8.00	8.00	STD	13.35	2.69%	14.90	2.76%	8.20	2.50%	8.20	2.50%

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Athletics														
Adult	R	2.75	3.10		1.50	STD	2.85	3.64%	3.20	3.23%	1.60		1.70	13.33%
Child	R	1.50	1.50			STD	1.60	6.67%	1.60	6.67%	1.10		1.10	
Spectators	R	0.50	0.50			STD	0.50	0.00%	0.50	0.00%				
Meetings - Hillingdon Clubs/Schools (Monday - Friday)	R	36.00				STD	36.90	2.50%						
Meetings - Hillingdon Clubs/Schools (Weekends)	R	41.20				STD	42.25	2.55%						
Meetings - Other Organisations (Monday - Friday)	R		51.50			STD			52.80	2.52%				
Meetings - Other Organisations (Weekends)	R		56.65			STD			58.10	2.56%				
Meetings - Events - Additional cost per hour	R	50.00	50.00			STD	51.25	2.50%	51.25	2.50%				
Meeting Room Full day (8 hrs max)	R	185.00	205.00			STD	189.65	2.51%	210.20	2.54%				
Meeting Room Evening Rate	R	37.00	41.50			STD	38.00	2.70%	42.55	2.53%				
Meeting Room Part day (rate per hour)	R	30.00	33.50			STD	30.75	2.50%	34.50	2.99%				
Football Pitch														
1 to 2 matches (per match)	R	190.00	210.00			STD	194.75	2.50%	215.25	2.50%				
3 to 5 matches (per match)	R	165.00	185.00			STD	169.20	2.55%	189.70	2.54%				
6 to 9 matches (per match)	R	140.00	157.00			STD	143.50	2.50%	161.00	2.55%				
10 or more matches (per match)	R	125.00	139.00			STD	128.20	2.56%	142.50	2.52%				

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Astroturf Pitch														
Full pitch	R	100.00	112.00			STD	102.50	2.50%	114.80	2.50%				
1/3 pitch	R	55.00	61.00			STD	56.40	2.55%	62.50	2.46%				
Botwell Green														
Full Pitch (Botwell Green Sport & Leisure Centre)	R	0.00	0.00			STD	80.00		90.00					
Half Pitch (Botwell Green Sports & Leisure Centre)	R	0.00	0.00			STD	56.40		62.50					
Petanque														
Casual use	R	1.15	1.30			STD	1.20	4.35%	1.40	7.69%				
Full pitch (six)	R	25.00	28.00			STD	25.60	2.40%	28.70	2.50%				
1/6 pitch	R	5.20	5.60			STD	5.20	0.00%	5.70	1.79%				
Ice Rink - Current Charges refers to 2010 prices														
Off Peak Adult	R	5.00	TBA	TBA		STD	5.00	0.00%						
Peak Adult	R	7.00	TBA	TBA		STD	7.00	0.00%						
Off Peak Child	R	5.50	6.00	TBA		STD	5.50	0.00%	6.00	0.00%				
Peak Child	R	3.50	4.00	TBA		STD	3.50	0.00%	4.00	0.00%				
Schools Shared Session	R	110.00				STD	110.00	0.00%						
School sole session	R	230.00				STD	230.00	0.00%						
Peak Family	R	20.00		TBA		STD	20.00	0.00%						
Off Peak Family	R	14.00		TBA		STD	14.00	0.00%						
Peak Adult Group Discount	R	5.60	6.00	TBA		STD	5.60	0.00%	6.00	0.00%				
Off Peak Adult Group Discount	R	4.00	4.00	TBA		STD	4.00	0.00%	4.00	0.00%				
Peak Child Group Discount	R	4.40		TBA		STD	4.40	0.00%						
Off Peak Child Group Discount	R	2.80		TBA		STD	2.80	0.00%						
Sponsorship Income	B	1,000.00				STD	1,000.00	0.00%						

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Street naming and numbering

New fees for this service were agreed by Cabinet on the 18th November 2010

Legislative empowerment

Hillingdon Council is responsible for the naming and numbering of new or existing streets and buildings within the borough boundaries. The council carries out these functions under The London Building Acts (amendment) Act 1939 – Part 11.

Section 5 allows an intended name of a road to be proposed to the Council, and if the Council objects to that name it must do so within one month. The Council will place a public notice about the name and consult the postal and emergency services and any interested party affected by the name. However

Section 6 allows the Council to assign any name it thinks fit, after carrying out consultations outlined above.

The council has sole right to:

Name new streets and pathways (parks are excluded)

Name new buildings (licensed premises and theatres are excluded)

Rename existing streets and buildings

Decide on numbering and renumbering of buildings

Procedure

The decision to name streets and the numbering of buildings follows council guidelines and various legal statutes. In May of this year it was agreed by Cabinet that:

The guidelines for street naming be reviewed and updated with agreed criteria

Approval be given for the Leader of the Council to have discretionary authority to consider and agree the use of names relating to contemporary, local or national events and activity, and

Approval be given for the Leader of the Council to have discretionary authority to agree the use of names of an individual or notable person who was born or lived in the area or had a significant connection with the area/site or building.

The above recommendations were agreed by Cabinet and immediately implemented. The introduction of charges for street naming and numbering would not affect any of these recommendations.

The processing of proposals for new street naming and numbering require quick turn around of decisions and do not attract extensive public interest. For proposals to name new streets the developer is asked in the first instance for suggestions within Council guidelines. If the developer cannot think of a name, officers look into the local history of the area to find out whether there are any appropriate names that might be considered. In appropriate cases that can involve liaison with local history societies (RAF Eastcote Street naming involved input from the local history society).

When it is a Council Scheme the housing association or the Council may also suggest names, but a formal process must be followed. The general rule is that if the name of a person is suggested; for example, government officers, MPs, Royalty, Councillors etc this person must have been dead for ten years. In the rare event that this principle is disregarded then written permission must be obtained from that person or next-of-kin.

Formal consultation is carried out with the Post Office, Fire Brigade and Ambulance Service to check whether they have any objections to the proposed name. If there are no objections the name and postal number for each dwelling is officially allocated and a notice issued to the developer. Confirmation is sent to those consulted and then the Post Office allocates the postcode/s. Each month officers issue a list of all new addresses distributed to a number of council departments as well as adjoining boroughs, the Police, BT, Cable Corp, and Bartholomew Maps. Ordnance Survey is also advised. Site visits are often required to verify application details. There is thus quite a lot of work involved in the various administrative processes carried out by Council technical support staff.

Potential to generate income from naming of streets and buildings

Section 93 of the Local Government Act 2003 confers a general power to charge for discretionary services with the intention of allowing local authorities to recover costs, though not to generate surplus.

Section 93 is already used to justify charged pre-application advice to developers by the Planning Service. (In 2009-2010 this advice generated close to £100K income).

The constraints that exist under Section 93 are (as outlined in the Act):

(2) Subsection (1) does not apply if the authority:-

(a) has power apart from this section to charge for the provision of the service, or

(b) is expressly prohibited from charging for the provision of the service.

(3) The power under subsection (1) is subject to a duty to secure that, taking one financial year with another, the income from charges under that subsection does not exceed the costs of provision.

Section 2(a) is effectively stating that authorities should not double charge. One example is a fee being paid on submission of a planning application, should not be followed by another fee under Section 93.

Charges for Hillingdon

To name or rename a road: £250 + VAT

To name or rename a building/street numbering £100.00 + VAT

Research on possible names for roads or buildings: £60:00 + VAT per hour, chargeable in 15 minute units.

It should be noted that for RAF Eastcote there was considerable research into suitable names linked to the history of the site as an RAF base. The research charge would therefore be very sensible in light of future re-development plans for other RAF sites in the Borough.

Examples of charging from Authorities covered by the London Building Act Part II Amendment of 1939

Overall Highest London charges	KENSINGTON & CHELSEA	To name or rename an existing road or building: £125.00	To name a new road or building £515.00	Research on possible names for roads or buildings: £50:00 per hour, chargeable in 15 minute units
Medium Charge/Easy to Apply fees	EALING	Street Naming £ 250	Building Naming £ 100 Street Numbering £ 100	
Lower charge/Complicated fees	BARKING & DAGENHAM Charges exclude VAT:	New property (1) = £40 Change of approved address = £40	New Road Name = £210 New Property Name = £190	Conversion of existing property to up to 4 units = £95 New plots within a development (from 2 to 25) each = £31.50 New plots within a development (26 to 99) each = £26.25 New plots within a development (100 or more) each = £21

Hillingdon have implemented charges in a 'mid-range', similar to those which Ealing have in place. These have the advantage of being relatively straightforward to apply and administer. The £515 charge to re-name a building imposed by Kensington and Chelsea may be appropriate in the context of the very high house land values in that Borough, but is arguably not appropriate to Hillingdon. Furthermore it could lead to conflict with Section 93 subsection (3) if applied in Hillingdon. The vast majority of requests (between 100 and 200 requests a year for Hillingdon) are for new building names or street numbering.

Highways Act Charges

Charges under the Highways Act 1980 regard the regulation of the erection of banners on street furniture and erection of festive lights and decorations.

It is a requirement of S 117 and S 171 of the Highways Act 1980 to obtain the permission of the local authority for the erection of banners and also the erection of festive lights or decorations on street furniture or guardrails. This is to ensure that the liability of the council to claims that might result from any accidents arising from or caused by the activity, is retained by the applicant.

The charging of fees to community groups or charities has been the subject of recent concern as such groups have suggested that it is unfair or unreasonable for the council to charge when their funds are generated entirely for the benefit of residents, local business groups or charitable activities.

The principal has been accepted in relation to Street Trading applications and as a consequence Cabinet in October authorised that fees from community groups may be waived for Street Trading applications during the current regulations amendment consultation period, subject to the individual approval of the Corporate Director of Planning, Environment & Community Services and the Leader. A final report regards the results of consultation concerning these proposed changes to Street Trading will be considered by Cabinet in January when a final decision will be taken.

It is quite common for residents associations and chambers of commerce to seek permission for banners promoting events and for erection of lights and decorations in town centres.

Consequently, it is considered that there should be similar dispensation for community groups and charities regards licenses and permits issued under the Highways Act 1980 for matters such as banners on guardrails, decorative lights, where there has previously been a charge of £143.50 per application.

Community groups are defined as one which is based within the boundaries of the borough, and are self funding, run by volunteers, and / or established to benefit residents groups, business groups or charities. Community groups may not seek to waive the fees of commercial organisations associated with, working for or contributing to their events or activities, unless their premises front onto the location of the community event and for that occasion only.

PROPOSED RECOMMENDATION

That Cabinet approve the waiving of fees for community groups and charities in relation the erection of banners, festive lights and similar.

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Facilities Management**Civic Centre Room Hire Rates**

CR2 per hour	M	21.55	21.55	EXP	21.55	0.00%	21.55	0.00%	22.10	2.55%	22.10	2.55%
CR3 per hour	M	28.62	28.62	EXP	28.62	0.00%	28.62	0.00%	29.30	2.38%	29.30	2.38%
CR3a per hour	M	25.83	25.83	EXP	25.83	0.00%	25.83	0.00%	26.50	2.59%	26.50	2.59%
CR3/3a combined per hour	M	43.08	43.08	EXP	43.08	0.00%	43.08	0.00%	44.10	2.37%	44.10	2.37%
CR4 per hour	M	34.33	34.33	EXP	34.33	0.00%	34.33	0.00%	35.20	2.53%	35.20	2.53%
CR4a per hour	M	25.83	25.83	EXP	25.83	0.00%	25.83	0.00%	26.50	2.59%	26.50	2.59%
CR4/4a combined per hour	M	43.08	43.08	EXP	43.08	0.00%	43.08	0.00%	44.20	2.60%	44.20	2.60%
CR5 per hour	M	43.08	43.08	EXP	43.08	0.00%	43.08	0.00%	44.20	2.60%	44.20	2.60%
CR6 per hour	M	43.08	43.08	EXP	43.08	0.00%	43.08	0.00%	44.20	2.60%	44.20	2.60%
CR7 per hour	M	20.18	20.18	EXP	20.18	0.00%	20.18	0.00%	20.70	2.58%	20.70	2.58%
CR8 per hour	M	21.58	21.58	EXP	21.58	0.00%	21.58	0.00%	22.10	2.41%	22.10	2.41%
CR9 per hour	M	21.58	21.58	EXP	21.58	0.00%	21.58	0.00%	22.10	2.41%	22.10	2.41%
Interview rooms per hour	M	13.45	13.45	EXP	13.45	0.00%	13.45	0.00%	13.80	2.60%	13.80	2.60%
Council Chamber per hour	M	82.78	82.78	EXP	82.78	0.00%	82.78	0.00%	84.90	2.56%	84.90	2.56%
Middlesex Suite (Day) per hour	M	78.83	78.83	EXP	78.83	0.00%	78.83	0.00%	80.80	2.50%	80.80	2.50%
Middlesex Suite (Night) per hour	M	110.25	110.25	EXP	110.25	0.00%	110.25	0.00%	113.00	2.49%	113.00	2.49%
Bar Area per hour	M	43.08	43.08	EXP	43.08	0.00%	43.08	0.00%	44.20	2.60%	44.20	2.60%

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Borough Wide Building Services												
Catering Recharge	M	YES dining costs	YES dining costs	STD	YES dining costs		YES dining costs		cost + 15%		cost + 15%	
Day To Day Repairs Under £250	M	cost + £35	cost + £35	EXP	cost + £35		cost + £35		cost + £35		cost + £35	
Day To Day Repairs £250 To £5000	M	cost + 12.5%	cost + 12.5%	EXP	cost + 12.5%		cost + 12.5%		cost + 12.5%		cost + 12.5%	
Day To Day Repairs Above £5000	M	cost + 10%	cost + 10%	EXP	cost + 10%		cost + 10%		cost + 10%		cost + 10%	
Day To Day Repairs Under £250	M	cost + £35 + VAT	cost + £35 + VAT	STD	cost + £35 + VAT		cost + £35 + VAT		cost + £35 + VAT		cost + £35 + VAT	
Day To Day Repairs £250 To £5000	M	cost + 12.5% + VAT	cost + 12.5% + VAT	STD	cost + 12.5% + VAT		cost + 12.5% + VAT		cost + 12.5% + VAT		cost + 12.5% + VAT	
Day To Day Repairs Above £5000	M	cost + 10% +VAT	cost + 10% +VAT	STD	cost + 10% +VAT		cost + 10% +VAT		cost + 10% +VAT		cost + 10% +VAT	
Service Contracts	M	cost + 10%	cost + 10%	EXP	cost + 10%		cost + 10%		cost + 10%		cost + 10%	
Service Contracts	M	cost + 10% +VAT	cost + 10% +VAT	STD	cost + 10% +VAT		cost + 10% +VAT		cost + 10% +VAT		cost + 10% +VAT	
Queenswalk Room Hire - Standard training room per hour	M	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	26.00	4.00%	26.00	4.00%
Queenswalk Room Hire - Standard training room 1/2 Day	M	48.00	48.00	EXP	48.00	0.00%	48.00	0.00%	50.00	4.17%	60.00	25.00%
Queenswalk Room Hire - Standard training room full day	M	100.00	100.00	EXP	100.00	0.00%	100.00	0.00%	100.00	0.00%	120.00	20.00%
Queenswalk Venue Hire - ICT suite per hour	M	30.00	30.00	EXP	30.00	0.00%	30.00	0.00%	31.00	3.33%	31.00	3.33%
Queenswalk Catering - catering recharge	M	YES dining costs	YES dining costs	STD					cost + 15%		cost + 15%	
Queenswalk Photocopying - per copy	M	0.05	0.05	STD	0.05	2.13%	0.05	2.13%	0.06	17.50%	0.06	17.50%

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Commercial Premises Licence Fees**Disposal of non product of animal origin**

1 to 1,000kg	B	48.00	48.00	NB	48.00	0.00%	48.00	0.00%	48.00	0.00%	48.00	0.00%
1,001 to 2,000kg	B	95.00	95.00	NB	95.00	0.00%	95.00	0.00%	95.00	0.00%	95.00	0.00%
2,001 to 3,000kg	B	140.00	140.00	NB	140.00	0.00%	140.00	0.00%	140.00	0.00%	140.00	0.00%

Animal Boarding Establishments

No of animals 1 to 9	B	119.00	119.00	NB	119.00	0.00%	119.00	0.00%	125.00	5.04%		
No of animals 10 to 24	B	169.00	169.00	NB	169.00	0.00%	169.00	0.00%	177.00	4.73%		
No of animals 25 to 49	B	248.00	248.00	NB	248.00	0.00%	248.00	0.00%	260.00	4.84%		
No of animals 50 to 75	B	338.00	338.00	NB	338.00	0.00%	338.00	0.00%	355.00	5.03%		
No of animals 75+ (New category)	B	400.00	400.00	NB	400.00	0.00%	400.00	0.00%	420.00	5.00%		

Dangerous Wild Animals

Including vets fees	B	214.00	214.00	NB	214.00	0.00%	214.00	0.00%	75 + vet fee			
Game dealers licences	B	0.00	0.00	NB	0.00		0.00		0.00			

Performing Animals

Registration	B	377.00	377.00	NB	377.00	0.00%	377.00	0.00%	396.00	5.04%		
Certificate	B	98.00	98.00	NB	98.00	0.00%	98.00	0.00%	102.00	4.08%		

Pet Shops

Including vets fees	B	183.00	183.00	NB	183.00	0.00%	183.00	0.00%	192.00	4.92%		
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Riding Establishments												
No of animals 1 to 5	B	518.00	518.00	NB	518.00	0.00%	518.00	0.00%	75 + vet fee			
No of animals 6 to 20	B	574.00	574.00	NB	574.00	0.00%	574.00	0.00%	75 + vet fee			
No of animals 21 to 35 (Category restructured)	B	649.00	649.00	NB	649.00	0.00%	649.00	0.00%	75 + vet fee			
No of animals 36 to 50 (Category restructured)	B	739.00	739.00	NB	739.00	0.00%	739.00	0.00%	75 + vet fee			
No of animals 51+ (New category)	B	802.00	802.00	NB	802.00	0.00%	802.00	0.00%	75 + vet fee			
Breeding of Dogs												
Renewal	B	153.00	153.00	NB	153.00	0.00%	153.00	0.00%	75 + vet fee			
Export Licences												
Visit not required	B	52.00	52.00	NB	52.00	0.00%	52.00	0.00%	55.00	5.77%		
Visit required	B	90.00	90.00	NB	90.00	0.00%	90.00	0.00%	95.00	5.56%		
Pharmacy and Poisons												
Applications	B	41.00	41.00	NB	41.00	0.00%	41.00	0.00%	43.00	4.88%		
Change of name	B	23.00	23.00	NB	23.00	0.00%	23.00	0.00%	24.00	4.35%		
Renewal	B	39.00	39.00	NB	39.00	0.00%	39.00	0.00%	41.00	5.13%		

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Other Licenses												
Special Premises 10/11 New Categories and charges - 2 - 3 Therapists	B	51.00	51.00	NB	51.00	0.00%	51.00	0.00%	54.00	5.88%		
Special Premises 10/11 New Categories and charges - 4-6 Therapists	B	76.00	76.00	NB	76.00	0.00%	76.00	0.00%	80.00	5.26%		
Special Premises 10/11 New Categories and charges - More than 6 Therapists	B	102.00	102.00	NB	102.00	0.00%	102.00	0.00%	107.00	4.90%		
Refund or change of details - Admin Fee	B	29.00	29.00	NB	29.00	0.00%	29.00	0.00%	55.00	89.66%		
Unfit food - Examination and Condemnation certificate (1st Hour)	B	128.00	128.00	NB	128.00	0.00%	128.00	0.00%	134.00	4.69%		
Unfit food - Examination and Condemnation certificate (Subsequent hours or part of)	B	92.00	92.00	NB	92.00	0.00%	92.00	0.00%	97.00	5.43%		
Swimming Pool Water - Per visit	B	109.00	109.00	NB	109.00	0.00%	109.00	0.00%	114.00	4.59%		
Legal enquires -	B	65.00	65.00	NB	65.00	0.00%	65.00	0.00%	68.00	4.62%		
Response to enquiries - Per letter	B	16.00	16.00	NB	16.00	0.00%	16.00	0.00%	17.00	6.25%		
Micro-pigmentation - New/Renewal	B			NB					315.00			
Artificial N/Ails - New/Renewal	B			NB					84.00			
Nose piercing - New/Renewal	B			NB					84.00			
Ear cartilage/lobe, - New/Renewal	B			NB					84.00			
Electrical treatments - New/Renewal	B			NB					84.00			
Non-surgical Lasers, & ILS system licence	B	0.00	0.00	NB	900.00		900.00		900.00	0.00%	900.00	0.00%
Facials - New/Renewal	B			NB					53.00			

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Private Water Supplies - new fees prescribed by Private Water Regulations

Per visit	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	100.00	100.00%		
Audit Monitoring	B	435.00	435.00	NB	435.00	0.00%	435.00	0.00%	500.00	14.94%		
Check Monitoring	B	75.00	75.00	NB	75.00	0.00%	75.00	0.00%	100.00	33.33%		
Other Sampling and Risk Assessment Combined	B	125.00	125.00	NB	125.00	0.00%	125.00	0.00%	600.00	380.00%		
Risk Assessment	B	100.00	100.00	NB	100.00	0.00%	100.00	0.00%	500.00	400.00%		
Other investigations	B	100.00	100.00	NB	100.00	0.00%	100.00	0.00%	100.00	0.00%		
Granting an Authority	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	100.00	100.00%		

THE MARRIAGE ACT 1994

Application for Approval	B	433.00	433.00	NB	433.00	0.00%	433.00	0.00%	450.00	3.93%		
Application for Approval or renewal a premises which currently holds a Premises Licence under the Licensing Act 2003	B	216.00	216.00	NB	216.00	0.00%	216.00	0.00%	225.00	4.17%		
Application for renewal	B	325.00	325.00	NB	325.00	0.00%	325.00	0.00%	340.00	4.62%		
Application for a review	B	325.00	325.00	NB	325.00	0.00%	325.00	0.00%	340.00	4.62%		

The Licensing Act 2003

Application for a new/variation licence BAND A	B	100.00	100.00	EXP	100.00	0.00%	100.00	0.00%	100.00	0.00%		
Application for a new/variation licence BAND B	B	190.00	190.00	EXP	190.00	0.00%	190.00	0.00%	190.00	0.00%		
Application for a new/variation licence BAND C	B	315.00	315.00	EXP	315.00	0.00%	315.00	0.00%	315.00	0.00%		
Application for a new/variation licence BAND D	B	450.00	450.00	EXP	450.00	0.00%	450.00	0.00%	450.00	0.00%		
Application for a new/variation licence BAND E	B	635.00	635.00	EXP	635.00	0.00%	635.00	0.00%	635.00	0.00%		

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Application for a new/variation licence BAND D Multiplier	B	900.00	900.00	EXP	900.00	0.00%	900.00	0.00%	900.00	0.00%		
Application for a new/variation licence BAND E Multiplier	B	1,905.00	1,905.00	EXP	1,905.00	0.00%	1,905.00	0.00%	1,905.00	0.00%		
Annual fee for premises/club licence BAND A	B	70.00	70.00	EXP	70.00	0.00%	70.00	0.00%	70.00	0.00%		
Annual fee for premises/club licence BAND B	B	180.00	180.00	EXP	180.00	0.00%	180.00	0.00%	180.00	0.00%		
Annual fee for premises/club licence BAND C	B	295.00	295.00	EXP	295.00	0.00%	295.00	0.00%	295.00	0.00%		
Annual fee for premises/club licence BAND D	B	320.00	320.00	EXP	320.00	0.00%	320.00	0.00%	320.00	0.00%		
Annual fee for premises/club licence BAND E	B	350.00	350.00	EXP	350.00	0.00%	350.00	0.00%	350.00	0.00%		
Annual fee for premises/club licence BAND D Multiplier	B	640.00	640.00	EXP	640.00	0.00%	640.00	0.00%	640.00	0.00%		
Annual fee for premises/club licence BAND E Multiplier	B	1,050.00	1,050.00	EXP	1,050.00	0.00%	1,050.00	0.00%	1,050.00	0.00%		
Application for a copy of licence	B	10.50	10.50	EXP	10.50	0.00%	10.50	0.00%	10.50	0.00%		
Application for a provisional statement	B	315.00	315.00	EXP	315.00	0.00%	315.00	0.00%	315.00	0.00%		
Notification of change of name/address of premises licence holder	B	10.50	10.50	EXP	10.50	0.00%	10.50	0.00%	10.50	0.00%		
Notification of change of name/address of DPS	B	10.50	10.50	EXP	10.50	0.00%	10.50	0.00%	10.50	0.00%		
Change of registered address of club	B	10.50	10.50	EXP	10.50	0.00%	10.50	0.00%	10.50	0.00%		
Change of club rules	B	10.50	10.50	EXP	10.50	0.00%	10.50	0.00%	10.50	0.00%		
Interim Authority Notice	B	23.00	23.00	EXP	23.00	0.00%	23.00	0.00%	23.00	0.00%		
Application to transfer premises licence	B	23.00	23.00	EXP	23.00	0.00%	23.00	0.00%	23.00	0.00%		

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Application to vary premises licence to specify DPS	B	23.00	23.00	EXP	23.00	0.00%	23.00	0.00%	23.00	0.00%		
Declaration of interest	B	21.00	21.00	EXP	21.00	0.00%	21.00	0.00%	21.00	0.00%		
Minor variation	B	89.00	89.00	EXP	89.00	0.00%	89.00	0.00%	89.00	0.00%		
Application for a personal licence	B	37.00	37.00	EXP	37.00	0.00%	37.00	0.00%	37.00	0.00%		
Application to change name/address on personal licence	B	10.50	10.50	EXP	10.50	0.00%	10.50	0.00%	10.50	0.00%		
Application for a copy of personal licence	B	10.50	10.50	EXP	10.50	0.00%	10.50	0.00%	10.50	0.00%		
Temporary Event Notice	B	21.00	21.00	EXP	21.00	0.00%	21.00	0.00%	21.00	0.00%		

The Gambling Act 2005

Registration of small society lottery	B	40.00	40.00	EXP	40.00	0.00%	40.00	0.00%	40.00	0.00%		
Renewal of registration of small society lottery	B	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%	20.00	0.00%		
Application for a premises licence - Bingo	B	3,500.00	3,500.00	EXP	3,500.00	0.00%	3,500.00	0.00%	3,500.00	0.00%		
Application for a premises licence - Adult Gaming Centre	B	2,000.00	2,000.00	EXP	2,000.00	0.00%	2,000.00	0.00%	2,000.00	0.00%		
Application for a premises licence - Family Entertainment Centre	B	2,000.00	2,000.00	EXP	2,000.00	0.00%	2,000.00	0.00%	2,000.00	0.00%		
Application for a premises licence - Betting Premises (Track)	B	2,500.00	2,500.00	EXP	2,500.00	0.00%	2,500.00	0.00%	2,500.00	0.00%		
Application for a premises licence - betting Premises (Other)	B	3,000.00	3,000.00	EXP	3,000.00	0.00%	3,000.00	0.00%	3,000.00	0.00%		
Annual fee for a premises licence - Bingo	B	1,000.00	1,000.00	EXP	1,000.00	0.00%	1,000.00	0.00%	1,000.00	0.00%		
Annual fee for a premises licence - Adult Gaming Centre	B	1,000.00	1,000.00	EXP	1,000.00	0.00%	1,000.00	0.00%	1,000.00	0.00%		
Annual fee for a premises licence - Family Entertainment Centre	B	750.00	750.00	EXP	750.00	0.00%	750.00	0.00%	750.00	0.00%		

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Annual fee for a premises licence - Betting Premises (Track)	B	1,000.00	1,000.00	EXP	1,000.00	0.00%	1,000.00	0.00%	1,000.00	0.00%		
Annual fee for a premises licence - betting Premises (Other)	B	600.00	600.00	EXP	600.00	0.00%	600.00	0.00%	600.00	0.00%		
Application for a variation of premises licence - Bingo	B	1,750.00	1,750.00	EXP	1,750.00	0.00%	1,750.00	0.00%	1,750.00	0.00%		
Application for a variation of premises licence - Adult Gaming Centre	B	1,000.00	1,000.00	EXP	1,000.00	0.00%	1,000.00	0.00%	1,000.00	0.00%		
Application for a variation of premises licence - Family Entertainment Centre	B	1,000.00	1,000.00	EXP	1,000.00	0.00%	1,000.00	0.00%	1,000.00	0.00%		
Application for a variation of premises licence - Betting Premises (Track)	B	1,250.00	1,250.00	EXP	1,250.00	0.00%	1,250.00	0.00%	1,250.00	0.00%		
Application for a variation of premises licence - betting Premises (Other)	B	1,500.00	1,500.00	EXP	1,500.00	0.00%	1,500.00	0.00%	1,500.00	0.00%		
Application for a transfer of premises licence - Bingo	B	1,200.00	1,200.00	EXP	1,200.00	0.00%	1,200.00	0.00%	1,200.00	0.00%		
Application for a transfer of premises licence - Adult Gaming Centre	B	1,200.00	1,200.00	EXP	1,200.00	0.00%	1,200.00	0.00%	1,200.00	0.00%		
Application for a transfer of premises licence - Family Entertainment Centre	B	1,200.00	1,200.00	EXP	1,200.00	0.00%	1,200.00	0.00%	1,200.00	0.00%		
Application for a transfer of premises licence - Betting Premises (Track)	B	950.00	950.00	EXP	950.00	0.00%	950.00	0.00%	950.00	0.00%		
Application for a transfer of premises licence - betting Premises (Other)	B	1,200.00	1,200.00	EXP	1,200.00	0.00%	1,200.00	0.00%	1,200.00	0.00%		
Application for an Unlicensed Family Entertainment Centre Gaming Machine Permit	B	300.00	300.00	EXP	300.00	0.00%	300.00	0.00%	300.00	0.00%		

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Licensed premises gaming machine permit	B	150.00	150.00	EXP	150.00	0.00%	150.00	0.00%	150.00	0.00%		
annual fee for licensed premises gaming machine permit	B	50.00	50.00	EXP	50.00	0.00%	50.00	0.00%	50.00	0.00%		
Application for club gaming/gaming machine permit	B	150.00	150.00	EXP	150.00	0.00%	150.00	0.00%	150.00	0.00%		
Annual fee for club gaming/gaming machine permit	B	50.00	50.00	EXP	50.00	0.00%	50.00	0.00%	50.00	0.00%		
Transfer of gaming machine permit	B	25.00	25.00	EXP	25.00	0.00%	25.00	0.00%	25.00	0.00%		
Notification of 2 x gaming machines	B	50.00	50.00	EXP	50.00	0.00%	50.00	0.00%	50.00	0.00%		

Trading Standards

Weights and Measures

Examining, adjusting, certifying, stamping, authorising or reporting of special weighing or measuring equipment per hour	B	66.00	66.00	NB	66.00	0.00%	66.00	0.00%	68.70	4.09%		
Fees for purpose of S74 Weights & Measures Act 1985	B	66.00	66.00	NB	66.00	0.00%	66.00	0.00%	68.70	4.09%		
Linear measures not exceeding 3m for each scale	B	9.70	9.70	NB	9.70	0.00%	9.70	0.00%	10.10	4.12%		
Capacity measures without division not exceeding 1 litre or 1 qt	B	7.60	7.60	NB	7.60	0.00%	7.60	0.00%	7.90	3.95%		
Cubic ballast measures (other than brim measures)	B	143.50	143.50	NB	143.50	0.00%	143.50	0.00%	150.00	4.53%		
Liquid capacity measures for making up and checking average quantity purchases	B	23.00	23.00	NB	23.00	0.00%	23.00	0.00%	23.90	3.91%		
Template per scale - First item	B	39.80	39.80	NB	39.80	0.00%	39.80	0.00%	41.40	4.02%		
Template per scale - Second item	B	15.90	15.90	NB	15.90	0.00%	15.90	0.00%	16.50	3.77%		
Weighing Instruments - Exceeding 250kg to 1 tonne	B	52.00	52.00	NB	52.00	0.00%	52.00	0.00%	54.10	4.04%		

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Weighing Instruments - Exceeding 1 tonne to 10 tonnes	B	123.50	123.50	NB	123.50	0.00%	123.50	0.00%	129.00	4.45%		
Weighing Instruments - Exceeding 10 tonnes to 30 tonnes	B	340.50	340.50	NB	340.50	0.00%	340.50	0.00%	340.50	0.00%		
Weighing Instruments - Exceeding 10 tonnes to 30 tonnes (weights and labour provided)	B	170.00	170.00	NB	170.00	0.00%	170.00	0.00%	170.00	0.00%		
Weighing Instruments - Exceeding 30 tonnes to 60 tonnes	B	560.00	560.00	NB	560.00	0.00%	560.00	0.00%	560.00	0.00%		
Weighing Instruments - Exceeding 30 tonnes to 60 tonnes (weights and labour provided)	B	280.00	280.00	NB	280.00	0.00%	280.00	0.00%	280.00	0.00%		

Measuring Instruments for Liquid Fuel and Lubricants

Container Type (un-subdivided)	B	57.80	57.80	NB	57.80	0.00%	57.80	0.00%	61.90	7.09%		
Single / multi-outlets (nozzles) - Each Additional nozzle tested	B	95.40	95.40	NB	95.40	0.00%	95.40	0.00%	101.70	6.60%		
Single / multi-outlets (nozzles) - First nozzle tested per site	B	58.60	58.60	NB	58.60	0.00%	58.60	0.00%	62.40	6.48%		
A charge to cover any Additional costs involved in testing ancillary equipment which requires Additional testing on site, such as credit card acceptors, could be based upon the basic fee given above plus Additional costs at a rate per extra officer/hour o	B	66.00	66.00	NB	66.00	0.00%	66.00	0.00%	68.70	4.09%		

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Road Tanker Liquid Fuel Measuring Equipment (Above 100 litres)

Meter measuring system - Dry hose type with two testing liquids	B	190.00	190.00	NB	190.00	0.00%	190.00	0.00%	197.00	3.68%		
Meter measuring system - Wet hose type with two testing liquids	B	235.00	235.00	NB	235.00	0.00%	235.00	0.00%	244.00	3.83%		
Dipstick measuring systems - Up to 7,600 litres (for calibration of each compartment and production of chart)	B	141.00	141.00	NB	141.00	0.00%	141.00	0.00%	146.50	3.90%		
Dipstick measuring systems - Over 7,600 litres basic fees + costs per hour at a rate of:	B	66.00	66.00	NB	66.00	0.00%	66.00	0.00%	68.70	4.09%		
Initial dipstick	B	17.40	17.40	NB	17.40	0.00%	17.40	0.00%	18.00	3.45%		
Spare dipstick	B	17.40	17.40	NB	17.40	0.00%	17.40	0.00%	18.00	3.45%		
Replacement dipstick (for calibration of each compartment and production of chart)	B	36.60	36.60	NB	36.60	0.00%	36.60	0.00%	38.10	4.10%		

Explosives

Registered premises (Statutory Fee) New	B	100.00	100.00	NB	100.00	0.00%	100.00	0.00%	105.00	5.00%		
Registered premises (Statutory Fee) Renewal	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	52.00	4.00%		
Licensed store (Statutory Fee) New	B	170.00	170.00	NB	170.00	0.00%	170.00	0.00%	178.00	4.71%		
Licensed store (Statutory Fee) Renewal	B	80.00	80.00	NB	80.00	0.00%	80.00	0.00%	83.00	3.75%		
Licence to sell all year (statutory Fee)	B	500.00	500.00	NB	500.00	0.00%	500.00	0.00%	500.00	0.00%		

Sale of goods

By competitive bidding	B	170.00	170.00	NB	170.00	0.00%	170.00	0.00%	174.00	2.35%		
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Motor Salvage Operations**Registration**

New applications and renewals	B	98.40	99.40	NB	98.40	0.00%	99.40	0.00%	102.50	4.17%		
Access to public register	B	no charge	no charge	NB	no charge		no charge		no Charge			
Certified copy of single entry (per copy)	B	11.30	11.30	NB	11.30	0.00%	11.30	0.00%	11.80	4.42%		
Non-certified copy of one or more entries	B	3.50	3.50	NB	3.50	0.00%	3.50	0.00%	3.70	5.71%		

Pest Control

Emergency Work - Rodent Treatment	R	47.00		STD	48.00	2.13%			48.00	0.00%		
No Access - Rodent Treatment	R	35.25		STD	36.00	2.13%			36.00	0.00%		
Rented Property - Rodent Treatment	R	91.65		STD	93.60	2.13%			93.60	0.00%		
Occupied Property - Rodent Treatment	R			STD	60.00				60.00	0.00%		

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Trade Refuse												
Normal domestic sized dustbin, plastic sack or agreed equivalent. Approx 90 litres capacity (each)	B	2.94	2.94	STD	3.00	2.13%	3.00	2.13%	3.36	12.00%	3.36	12.00%
960 litre capacity bulk bin. (Hire & empty)	B	15.04	15.04	STD	15.36	2.13%	15.36	2.13%	16.92	10.16%	16.92	10.16%
1100 litre capacity bulk bin (1-3 bins). Hire & empty	B	17.04	17.04	STD	17.40	2.13%	17.40	2.13%	19.20	10.34%	19.20	10.34%
1100 litre capacity bulk bin (4 bins and over). Hire & empty	B	13.51	13.51	STD	13.80	2.13%	13.80	2.13%	15.24	10.43%	15.24	10.43%
1280 litre capacity bulk bin. Hire & empty	B	19.33	19.33	STD	19.74	2.13%	19.74	2.13%	21.84	10.64%	21.84	10.64%
1100 litre capacity bulk bin for recycling (mixed paper, cards, cans and plastic bottles) hire & empty (fortnightly collection)	B	5.88	5.88	STD	6.00	2.13%	6.00	2.13%	6.00	0.00%	6.00	0.00%
Container reinstatement fee following removal due to late payment (per site)	B	71.68	71.68	STD	73.20	2.13%	73.20	2.13%	80.88	10.49%	80.88	10.49%
Hire charge for supply of 960 litre bulk bin for domestic / charity collection purposes (per 6 months)	B	50.00	50.00	STD	51.06	2.13%	51.06	2.13%	50.00	-2.08%	50.00	-2.08%
Hire charge for supply of 1100 litre bulk bin for domestic / charity collection purposes (per 6 months)	B	58.00	58.00	STD	59.23	2.13%	59.23	2.13%	58.00	-2.08%	58.00	-2.08%
Hire charge for supply of 1280 litre bulk bin for domestic / charity collection purposes (per 6 months)	B	67.00	67.00	STD	68.43	2.13%	68.43	2.13%	67.00	-2.08%	67.00	-2.08%
Hire charge for supply of 1100 litre recycling bin for domestic / charity collection purposes (per 6 months)	B	28.00	28.00	STD	28.60	2.13%	28.60	2.13%	28.00	-2.08%	28.00	-2.08%

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		Residents £	Non-Residents £		Current Charges Residents £	% Increase	Current Charges Non-Residents £	% Increase	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase
Special one-off collections (by arrangement). From	B	50.00	50.00	STD	51.06	2.13%	51.06	2.13%	55.60	8.88%	55.60	8.88%
Special one-off collections (residents) up to 4 items	R	15.00	15.00	STD	15.32	2.13%	15.32	2.13%	20.60	34.47%	20.60	34.47%
Special one-off collections (residents) 4 items up to 8 items	R	30.00	30.00	STD	30.64	2.13%	30.64	2.13%	35.60	16.19%	35.60	16.19%
Special one-off collections (residents) 8 items up to 12 items	R	45.00	45.00	STD	45.96	2.13%	45.96	2.13%	50.60	10.10%	50.60	10.10%
Entry Charge	B	10.00	10.00	STD	10.21	2.13%	10.21	2.13%	10.00	-2.08%	10.00	-2.08%
Trade waste at CA sites	B	170.00	170.00	STD	173.62	2.13%	173.62	2.13%	182.00	4.83%	182.00	4.83%

Public Conveniences

Hatton Cross - Per entry	M	0.10	0.10	NB	0.10	0.00%	0.10	0.00%	0.10	0.00%		
Oakland Gate - Per entry	M	0.10	0.10	NB	0.10	0.00%	0.10	0.00%	0.10	0.00%		
Park Lane, Harefield - Per entry	M	0.10	0.10	NB	0.10	0.00%	0.10	0.00%	0.10	0.00%		
Linden Avenue - Per entry	M	0.20	0.20	NB	0.20	0.00%	0.20	0.00%	0.20	0.00%		

Street-Scene Enforcement**Minor Highways Fees**

Building Materials (charge per application)	B	140.00	140.00	NB	140.00	0.00%	140.00	0.00%	143.50	2.50%	143.50	2.50%
Application for Banners on Street Furniture	M	143.50		NB					147.10			
Application for Festive Lights & Decorations	M	143.50		NB					147.10			

Skip Licencing

(charge per application. (for 1-49)	B	16.40	16.40	NB	16.40	0.00%	16.40	0.00%	16.80	2.44%	16.80	2.44%
(charge per application. (for 50+)												
Registered skip companies purchase blocks of applications)	B	Recharged at Cost	Recharged at Cost	NB	Recharged at Cost				Recharged at Cost			
Rechargeable costs for unauthorised skips - removal fees	B	Recharged at Cost	Recharged at Cost	NB	Recharged at Cost				Recharged at Cost			

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Street Trading Licences												
Pitch (Permanent)	B	820.00	820.00	NB	820.00	0.00%	820.00	0.00%	840.50	2.50%	840.50	2.50%
Pitch (Temporary - 6 months)	B	0.00	0.00	NB	0.00				420.25		420.25	
Shops Front (per metre depth) - 6 months	B	66.50	66.50	NB	66.50	0.00%	66.50	0.00%	68.15	2.48%	68.15	2.48%
Change of Licences (including trading area) - 6 months	B	66.50	66.50	NB	66.50	0.00%	66.50	0.00%	68.15	2.48%	68.15	2.48%
Consent for distribution of free printed matter (per application - covering a period of 8 hours)	B	0.00	0.00	NB	0.00		0.00		26.30		26.30	
Minor Highways Fees												
Scaffold / Hoarding (Additional charge per hour)	B	0.00	0.00	NB	0.00		0.00				50.00	
Plant & Maintain Licences(Additional cost /hr	B	0.00	0.00	NB	0.00		0.00		50.00		50.00	
Mobile Construction Equipment (e.g. cranes on the highway) Additional cost per hr	B	0.00	0.00	NB	0.00		0.00				50.00	
Scaffold / Hoarding (charge per application)	B	150.00	150.00	NB	150.00	0.00%	150.00	0.00%			170.00	13.33%
Plant & Maintain Licences(Basic cost charged per application)	M	140.00	140.00	NB	140.00	0.00%	140.00	0.00%	170.00	21.43%	170.00	21.43%
Mobile Construction Equipment (e.g. cranes on the highway)	B	150.00	150.00	NB	150.00	0.00%	150.00	0.00%			170.00	13.33%
Oversail Licences (e.g. cranes and canopies)	B	150.00	150.00	NB	150.00	0.00%	150.00	0.00%			170.00	13.33%
Entrance to Cellars and Pavement Lights	B	Recharged at costs		NB	Recharged at costs		0.00		Recharged at costs			

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Cars for Sale on the Highway												
Removals - not a licencable fee and charge hardly ever occurs, we would pass on full cost and storage removed vehicle upon collection by owner.	B	Recharged at costs		NB	Recharged at costs		0.00		Recharged at costs			
Street Trading												
Continental Market (Fee per day per stall)	B	0.00	0.00	NB	0.00		0.00		50.00		50.00	
"A" Board fees & charges - very rarely have to removed these and if we did we would pass removal costs on to relevant party.												
Initial application fee	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	51.50	3.00%	51.50	3.00%
Once approved by Planning a further:	B	93.50	93.50	NB	93.50	0.00%	93.50	0.00%	96.30	2.99%	96.30	2.99%
Thereafter annual fee	B	143.50	143.50	NB	143.50	0.00%	143.50	0.00%	147.80	3.00%	0.00	-100.00%
Public Rights of Way												
Application to change definitive map & statement	M	130.00	130.00	NB	130.00	0.00%	130.00	0.00%	140.00	7.69%	140.00	7.69%
Highways Enquires												
For legal purposes requiring a written response	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	50.00	0.00%	50.00	0.00%

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Streetworks Inspection/Licensing												
Sample Inspection	B	50.00	50.00	NB	50.00	0.00%	50.00	0.00%	50.00	0.00%	50.00	0.00%
Defected Works	B	47.50	47.50	NB	47.50	0.00%	47.50	0.00%	47.50	0.00%	47.50	0.00%
License new plant	B	375.00	375.00	NB	375.00	0.00%	375.00	0.00%	400.00	6.67%	400.00	6.67%
license old plant	B	375.00	375.00	NB	375.00	0.00%	375.00	0.00%	400.00	6.67%	400.00	6.67%
Streetworks Overruns (min/day)	B	100.00	100.00	NB	100.00	0.00%	100.00	0.00%	100.00	0.00%	100.00	0.00%
Streetworks Overruns (max/day)	B	2,500.00	2,500.00	NB	2,500.00	0.00%	2,500.00	0.00%	2,500.00	0.00%	2,500.00	0.00%
Bar marks in front of vehicle crossings	M	125.00	125.00	NB	125.00	0.00%	125.00	0.00%	135.00	8.00%	135.00	8.00%
Minor Highways Fees												
Vehicle Crossings (Average crossing)	R	793.00	793.00	NB	793.00	0.00%	793.00	0.00%	872.00	9.96%		
Oversail Licences (e.g. cranes and canopies) Additional charges per hr	B	0.00	0.00	NB	0.00		0.00		N/A		50.00	
All Highways enquiries for legal purposes requiring written response	M	0.00	0.00	NB	0.00		0.00		50.00		50.00	
Additional Highways Enquiries												
Standard Highways Adoption Question (1 to 3 questions)	B	30.00	30.00	EXP	30.00	0.00%	30.00	0.00%	31.50	5.00%	31.50	5.00%
Additional Highways Questions (each)	B	10.00	10.00	EXP	10.00	0.00%	10.00	0.00%	10.50	5.00%	10.50	5.00%

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Penalties

Litter Enforcement (Fixed Penalty Notice)	M	80.00	80.00	NB	80.00	0.00%	80.00	0.00%	80.00	0.00%	80.00	0.00%
Graffiti (Fixed Penalty)	M	80.00	80.00	NB	80.00	0.00%	80.00	0.00%	80.00	0.00%	80.00	0.00%
Dog Control Orders (Fixed Penalty)	M	80.00	80.00	NB	80.00	0.00%	80.00	0.00%	80.00	0.00%	80.00	0.00%
Dog Warden Services (Fixed Penalty)	M	25.00	25.00	NB	25.00	0.00%	25.00	0.00%	25.00	0.00%	25.00	0.00%
Dog warden Services (Kennelling & transportation costs)	M	POA	POA	NB	POA		POA		POA		POA	
Duty of care (Fixed Penalty)	M	90.00	90.00	NB	90.00	0.00%	90.00	0.00%	90.00	0.00%	90.00	0.00%
Fly Posting (Fixed Penalty)	M	90.00	90.00	NB	90.00	0.00%	90.00	0.00%	90.00	0.00%	90.00	0.00%
Contravention of conditions - Street trading licence (Fixed Penalty)	M	90.00	90.00	NB	90.00	0.00%	90.00	0.00%	90.00	0.00%	90.00	0.00%

Contaminated Land

Residential Enquiries - Per hour (Current Year)												
Flat Rate (From Jan 2011)	R	51.70	51.70	STD	52.80	2.13%	52.80	2.13%	60.00	13.64%	60.00	13.64%
Commercial Enquiries - Per hour (Current Year)												
Flat Rate (From Jan 2011)	B		70.50	STD			72.00	2.13%			150.00	108.33%

Hall Hire Charges**Meeting Hall Hire - Scale 1 (Haydon Hall)**

Rooms 1, 3 + 5 Mon - Fri	B	38.00	38.00	EXP	38.00	0.00%	38.00	0.00%				
Whole Hall Sat / Sun & Bank Holidays	B	55.00	55.00	EXP	55.00	0.00%	55.00	0.00%				
Rooms 2 or 4 or 6 Mon - Fri	B	32.00	32.00	EXP	32.00	0.00%	32.00	0.00%				

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Meeting Hall Hire - Scale 2

Rooms 1, 3 + 5 Mon - Fri	B	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%				
Whole Hall Sat / Sun & Bank Holidays	B	29.00	29.00	EXP	29.00	0.00%	29.00	0.00%				
Rooms 2 or 4 or 6 Mon - Fri	B	16.00	16.00	EXP	16.00	0.00%	16.00	0.00%				

Cavendish Hall (Leased to Richtone Ltd - prices shown are the maximum that can be charged) - Scale 2

Ground floor hall Mon - Thurs	B	19.00	19.00	EXP	19.00	0.00%	19.00	0.00%				
First floor hall Mon - Thurs	B	19.00	19.00	EXP	19.00	0.00%	19.00	0.00%				
Upstairs small room Mon - Thurs	B	15.00	15.00	EXP	15.00	0.00%	15.00	0.00%				
Ground floor hall Fri / Sat / Sun	B	27.00	27.00	EXP	27.00	0.00%	27.00	0.00%				
First floor hall Fri / Sat / Sun	B	27.00	27.00	EXP	27.00	0.00%	27.00	0.00%				
Upstairs small room Fri / Sat / Sun	B	16.00	16.00	EXP	16.00	0.00%	16.00	0.00%				

The Grange (Leased to Lido Catering Co Ltd - prices shown are the maximum that can be charged)

Large Room Mon - Thurs	B	16.00	16.00	EXP	16.00	0.00%	16.00	0.00%				
Medium room Mon - Thurs	B	16.00	16.00	EXP	16.00	0.00%	16.00	0.00%				
Small room Mon - Thurs	B	15.00	15.00	EXP	15.00	0.00%	15.00	0.00%				
Large Room Fri / Sat / Sun	B	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%				
Medium Room Fri / Sat / Sun	B	20.00	20.00	EXP	20.00	0.00%	20.00	0.00%				
Small Room Fri / Sat / Sun	B	16.00	16.00	EXP	16.00	0.00%	16.00	0.00%				

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Kings College Pavilion - (Prices shown are the maximum that can be charged)

Small Room Mon - Thurs inc Friday until 4.40pm	B	11.00	11.28	EXP	11.00	0.00%	11.28	0.00%	11.10	0.91%	11.40	1.11%
Medium Room Mon - Thurs inc Friday until 4.40pm	B	11.00	11.28	EXP	11.00	0.00%	11.28	0.00%	11.10	0.91%	11.40	1.11%
Large Room Mon - Thurs inc Friday until 4.40pm	B	16.00	16.40	EXP	16.00	0.00%	16.40	0.00%	16.40	2.50%	17.30	5.49%
Small Room Fri after 4.30 / Sat / Sun	B	21.00	21.53	EXP	21.00	0.00%	21.53	0.00%	21.50	2.38%	22.70	5.46%
Medium Room Fri after 4.30 / Sat / Sun	B	21.00	21.53	EXP	21.00	0.00%	21.53	0.00%	21.50	2.38%	22.70	5.46%
Large Room Fri after 4.30 / Sat / Sun	B	31.00	31.78	EXP	31.00	0.00%	31.78	0.00%	31.80	2.58%	33.50	5.43%

Commercial Events - These are guide prices and will be negotiated on an individual basis.

Commercial events / Operating Days	B	2,198.00	2,198.00	EXP	2,198.00	0.00%	2,198.00	0.00%	2,255.00	2.59%	2,314.00	5.28%
Commercial events / set up strip down days	B	366.00	366.00	EXP	366.00	0.00%	366.00	0.00%	375.40	2.57%	385.00	5.19%
Fairs & Circuses - Monday to Thursday	B	808.00	808.00	EXP	808.00	0.00%	808.00	0.00%	829.00	2.60%	829.00	2.60%
Fairs & Circuses - Friday, Saturday, Sunday & Bank Holidays	B	1,077.00	1,077.00	EXP	1,077.00	0.00%	1,077.00	0.00%	1,134.00	5.29%	1,134.00	5.29%

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Parks & Leisure Facility**Football, Rugby, Hockey, Lacrosse & Gaelic Football (pro rata per match)**

Junior - Without changing facilities	R	17.00	17.85	EXP	17.00	0.00%	17.85	0.00%	17.50	2.94%	18.80	5.32%
Pitch hire	R	23.00	24.15	EXP	23.00	0.00%	24.15	0.00%	23.60	2.61%	25.50	5.59%
changing facilities	R	25.00	26.25	EXP	25.00	0.00%	26.25	0.00%	25.70	2.80%	27.63	5.26%
Class 1A Modern dressing accommodation with hot & cold showers	R	56.00	58.80	EXP	56.00	0.00%	58.80	0.00%	57.50	2.68%	61.90	5.27%
Class 111 Dressing accommodation	R	26.00	27.30	EXP	26.00	0.00%	27.30	0.00%	26.70	2.69%	28.80	5.49%
Class 1V Other grounds	R	32.00	33.60	EXP	32.00	0.00%	33.60	0.00%	33.00	3.13%	34.40	2.38%
Junior Without changing facilities	R	18.00	18.90	EXP	18.00	0.00%	18.90	0.00%	18.50	2.78%	19.90	5.29%

Bowls (May to September)

Green Fees (per hour) Adult	R	5.00	5.00	EXP	5.00	0.00%	5.00	0.00%				
Green Fees (per hour) Senior Citizens and Children	R	4.00	4.00	EXP	4.00	0.00%	4.00	0.00%				
Season Tickets Adult	R	112.00	112.00	EXP	112.00	0.00%	112.00	0.00%				
Season Tickets Senior Citizens and Children	R	57.00	57.00	EXP	57.00	0.00%	57.00	0.00%				

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Cricket (pro-rata per match)												
Class 1A Modern dressing accommodation with hot & cold showers	R	100.00	105.00	EXP	100.00	0.00%	105.00	0.00%	102.57	2.57%	110.50	5.24%
Class 111 Dressing accommodation	R	65.00	68.25	EXP	65.00	0.00%	68.25	0.00%	66.67	2.57%	71.84	5.26%
Class 1V Other grounds	R	51.00	53.55	EXP	51.00	0.00%	53.55	0.00%	52.30	2.55%	56.36	5.25%
Class 1A Modern dressing accommodation with hot & cold showers	R	119.00	124.95	EXP	119.00	0.00%	124.95	0.00%	122.05	2.56%	131.53	5.27%
Class 1B Older dressing accommodation with hot & cold showers	R	110.00	115.50	EXP	110.00	0.00%	115.50	0.00%	112.82	2.56%	121.58	5.26%
Class 11 Dressing accommodation with washing facilities	R	86.00	90.30	EXP	86.00	0.00%	90.30	0.00%	88.20	2.56%	95.05	5.26%
All day match (commencing at 10.30 or 11.00am)	R	0.00	0.00	EXP	0.00		0.00					
Additional charge per match for seasonal or single lettings	R	16.00	16.80	EXP	16.00	0.00%	16.80	0.00%	16.41	2.56%	17.68	5.24%
Letting of Open Space												
Fund-raising events	B	FREE	FREE	EXP	FREE		FREE		FREE		FREE	
Charity events	B	FREE	FREE	EXP	FREE		FREE		FREE		FREE	
Events - profit making or commercial - min. hourly charge	B	98.00	98.00	EXP	98.00	0.00%	98.00	0.00%	100.51	2.56%	100.51	2.56%
Events - local community or non-profit making - min. hourly charge	B	16.00	16.00	EXP	16.00	0.00%	16.00	0.00%	16.41	2.56%	N/A	
Sports days	B	22.00	22.00	EXP	22.00	0.00%	22.00	0.00%	22.56	2.55%	23.15	5.23%
Other events/minimum charge	B	51.00	51.00	EXP	51.00	0.00%	51.00	0.00%	52.30	2.55%	53.70	5.29%
Wedding photographs etc (New Charge 2007/08)	R	51.00	51.00	EXP	51.00	0.00%	51.00	0.00%	53.70	5.29%	53.70	5.29%

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Use of Camp Site - Mad Bess Wood (Scout Groups etc)

0-29 persons per night	R	43.00	44.08	EXP	43.00	0.00%	44.08	0.00%	44.10	2.56%	46.40	5.28%
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Tennis (charges per hour)

Juniors - Weekdays up to 6pm	R	3.00	3.08	EXP	3.00	0.00%	3.08	0.00%				
Weekends & Public Holidays	R	6.00	6.15	EXP	6.00	0.00%	6.15	0.00%				
Adults - Weekdays up to 4pm	R	5.00	5.13	EXP	5.00	0.00%	5.13	0.00%				
After 4pm, weekends & Public Holidays	R	6.00	6.15	EXP	6.00	0.00%	6.15	0.00%				

Planning & Applications**Planning Fees**

Commercial Buildings - Call Out for Listed Building and Design Advice from a Conservation Officer	R	0.00	0.00	STD	0.00	0.00%			120.00	100.00%		
Pre Application Fees - Category B Development	R	3,525.00	3,525.00	STD	3,600.00	2.13%	3,600.00	2.13%	4,200.00	16.67%		
Pre Application Fees - Category C Development	R	2,115.00	2,115.00	STD	2,160.00	2.13%	2,160.00	2.13%	2,280.00	5.56%		
Pre Application Fees - Category D Development	R	1,057.50	1,057.50	STD	1,080.00	2.13%	1,080.00	2.13%	1,140.00	5.56%		
Follow up Meetings - Category B Development	R	940.00	940.00	STD	960.00	2.13%	960.00	2.13%	1,080.00	12.50%		
Follow up Meetings - Category C Development	R	470.00	470.00	STD	480.00	2.13%	480.00	2.13%	485.00	1.04%		
Follow up Meetings - Category D Development	R	470.00	470.00	STD	480.00	2.13%	480.00	2.13%	485.00	1.04%		
Other Developments - All other Development excluding householder development and work to trees	R	258.50	258.50	STD	264.00	2.13%	264.00	2.13%	270.00	2.27%		
Householders - Minor Applications	R	258.50	258.50	STD	264.00	2.13%	264.00	2.13%	270.00	2.27%		
Householders - Category A Development	B	5,875.00	5,875.00	STD	6,000.00	2.13%	6,000.00	2.13%	6,000.00	0.00%		

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Householders - Specialist: Additional flat fee where listed Building or Conservation advice is required	R	117.50	117.50	STD	120.00	2.13%	120.00	2.13%	120.00	0.00%		
Additional charges for the attendance of senior Managers - All other Development excluding householder development and work to trees	R	176.25	176.25	STD	180.00	2.13%	180.00	2.13%	240.00	33.33%		
Follow up Meetings - Category A Development	R	1,410.00	1,410.00	STD	1,440.00	2.13%	1,440.00	2.13%	1,560.00	8.33%		

Street naming & Numbering

To name/Rename - To name or Rename a road	M			STD					250.00			
To name/Rename - To name/Rename of Building/Street numbering	M			STD					100.00			
Research Charges - Research charges on possible name/numbering of street/building - Per Hour - Chargeable in 15 minutes units	M			STD					60.00			

Arts**Stables and Manor Farm Hall**

Commercial and Social: Mon-Fri	M	16.89	16.89	EXP	16.89	0.00%	16.89	0.00%	18.00	6.57%	20.00	18.41%
Commercial and Social: Sat, Sun, Bank Hol	M	21.12	21.12	EXP	21.12	0.00%	21.12	0.00%	22.00	4.17%	25.00	18.37%
Non profit making Organisations: Mon-Fri	M	8.19	8.19	EXP	8.19	0.00%	8.19	0.00%	8.00	-2.32%	10.00	22.10%
Non profit making Organisations: Sat, Sun, Bank Hol	M	9.79	9.79	EXP	9.79	0.00%	9.79	0.00%	10.00	2.15%	12.00	22.57%

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Charitable Organisations: Mon-Fri	M	6.18	6.18	EXP	6.18	0.00%	6.18	0.00%	7.00	13.27%	8.00	29.45%
Charitable Organisations: Sat, Sun, Bank Hol	M	7.13	7.13	EXP	7.13	0.00%	7.13	0.00%	8.00	12.20%	9.00	26.23%
Commercial and Social Organisations: Mon-Fri	M	23.23	23.23	EXP	23.23	0.00%	23.23	0.00%	24.00	3.31%	27.00	16.23%
Commercial and Social Organisations: Sat, Sun, Bank Hol	M	29.56	29.56	EXP	29.56	0.00%	29.56	0.00%	31.00	4.87%	35.00	18.40%
Non profit making Organisations: Mon-Fri	M	11.62	11.62	EXP	11.62	0.00%	11.62	0.00%	12.00	3.27%	14.00	20.48%
Non profit making Organisations: Sat, Sun, Bank Hol	M	16.89	16.89	EXP	16.89	0.00%	16.89	0.00%	17.00	0.65%	20.00	18.41%
Charitable Organisations: Mon-Fri	M	9.53	9.53	EXP	9.53	0.00%	9.53	0.00%	10.00	4.93%	12.00	25.92%
Charitable Organisations: Sat, Sun, Bank Hol	M	12.67	12.67	EXP	12.67	0.00%	12.67	0.00%	13.00	2.60%	15.00	18.39%

Duty Officer

Mon to Fri	M	15.97	15.97	EXP	15.97	0.00%	15.97	0.00%	16.00	0.19%	20.00	25.23%
Weekends	M	26.40	26.40	EXP	26.40	0.00%	26.40	0.00%	16.00	-39.39%	20.00	-24.24%

Cow Byre

Daytime 09:00am to 5:00pm Exhibition	M	45.00	55.00	EXP	45.00	0.00%	55.00	0.00%	50.00	11.11%	60.00	9.09%
Evening 06:00pm to 11:00pm When used with above	M	50.00	50.00	EXP	50.00	0.00%	50.00	0.00%	55.00	10.00%	65.00	30.00%
In Borough Commission= 10%. NEW: 20%	M	10.00		EXP					20.00		20.00	

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Great Barn: Craft Fair and Exhibitions												
Charitable Organisations: Mon to Thurs 09:00 to 15:00	M	250.00	250.00	EXP	250.00	0.00%	250.00	0.00%	260.00	4.00%	300.00	20.00%
Charitable Organisations: Fri, Sat Sun Bank Hol: 09:00 to 15:00	M	300.00	300.00	EXP	300.00	0.00%	300.00	0.00%	310.00	3.33%	350.00	16.67%
Commercial Organisations: Mon to Thurs 09:00 to 15:00	M	400.00	400.00	EXP	400.00	0.00%	400.00	0.00%	400.00	0.00%	450.00	12.50%
Commercial Organisations: Fri, Sat Sun Bank Hol: 09:00 to 15:00	M	600.00	600.00	EXP	600.00	0.00%	600.00	0.00%	500.00	-16.67%	550.00	-8.33%
Great Barn: Social / Wedding												
Mon to Thurs: 09:00 to 24:00 Hourly Rate (min 4 hrs)	M	100.00	125.00	EXP	100.00	0.00%	125.00	0.00%	105.00	5.00%	130.00	4.00%
Fri to Sun: 09:00 to 24:00 Hourly Rate (min 5 hrs)	M	120.00	150.00	EXP	120.00	0.00%	150.00	0.00%	125.00	4.17%	155.00	3.33%
Mon to Thurs: 09:00 to 24:00	M	2,000.00	2,000.00	EXP	2,000.00	0.00%	2,000.00	0.00%	1,100.00	-45.00%	1,250.00	-37.50%
Fri to Sun: 09:00 to 24:00	M	1,250.00	1,250.00	EXP	1,250.00	0.00%	1,250.00	0.00%	1,500.00	20.00%	1,800.00	44.00%
Great Barn: Other functions												
Great Barn: Concert/ Production - Mon to Thurs: 16:00 to 23:00	M	450.00	500.00	EXP	450.00	0.00%	500.00	0.00%	400.00	-11.11%	450.00	-10.00%
Great Barn: Concert/ Production - Weekends: 16:00 to 23:00	M	500.00	600.00	EXP	500.00	0.00%	600.00	0.00%	450.00	-10.00%	550.00	-8.33%
Great Barn: Courtyard - Concert /Production - 09:00 to 17:00	M	200.00	200.00	EXP	200.00	0.00%	200.00	0.00%	250.00	25.00%	300.00	50.00%
Great Barn: Market in Courtyard - 09:00 to 15:00	M	300.00	300.00	EXP	300.00	0.00%	300.00	0.00%	320.00	6.67%	400.00	33.33%
Great Barn: Wedding Ceremony / Partnership - 09:00 to 13:00 or 14:00 to 18:00	M	500.00	600.00	EXP	500.00	0.00%	600.00	0.00%	500.00	0.00%	600.00	0.00%

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Winston Churchill Hall: Social Tarrif												
Lounge only Mon to Fri	M	50.68	50.68	EXP	52.20	3.00%	52.20	3.00%	55.00	5.36%	60.00	14.94%
Auditorium and Lounge - Mon to fri	M	95.02	95.02	EXP	97.87	3.00%	97.87	3.00%	100.00	2.18%	110.00	12.39%
Auditorium and Lounge - Sat, Sun, Bank Hol	M	116.13	119.61	EXP	119.61	3.00%	119.61	0.00%	120.00	0.33%	125.00	4.51%
Winston Churchill Hall: Registered Fund Rasing Charities												
Lounge only	M	36.98	36.98	EXP	36.98	0.00%	36.98	0.00%	40.00	8.17%	45.00	21.69%
Auditorium and Lounge - Mon to fri	M	49.65	49.65	EXP	49.65	0.00%	49.65	0.00%	55.00	10.78%	60.00	20.85%
Auditorium and Lounge - Sat, Sun, Bank Hol	M	79.19	79.19	EXP	79.19	0.00%	79.19	0.00%	80.00	1.02%	85.00	7.34%
Winston Churchill Hall: Commercial and Promotional Events												
Lounge only	M	58.07	58.07	EXP	58.07	0.00%	58.07	0.00%	60.00	3.32%	65.00	11.93%
Auditorium and Lounge - Mon to fri	M	72.85	72.85	EXP	72.85	0.00%	72.85	0.00%	75.00	2.95%	80.00	9.81%
Auditorium and Lounge - Sat, Sun, Bank Hol	M	105.98	105.98	EXP	105.98	0.00%	105.98	0.00%	110.00	3.79%	115.00	8.51%
Winston Churchill Hall: Health & Fitness Classes												
Lounge only	M	24.29	24.29	EXP	24.29	0.00%	24.29	0.00%	26.00	7.04%	29.00	19.39%
Winston Churchill Hall: Additional Charges												
Seats in and out Set up - Day	M	84.46	84.46	EXP	84.46	0.00%	84.46	0.00%	85.00	0.64%	85.00	0.64%
Radio Mics(1 hand held,2 lapel available) - Day	M	8.45	8.45	EXP	8.45	0.00%	8.45	0.00%	8.90	5.33%	8.90	5.33%
Radio Mics(1 hand held,2 lapel available) - Week	M	33.78	33.78	EXP	33.78	0.00%	33.78	0.00%	35.60	5.39%	35.60	5.39%
Vocal Mics(5 available) - Day	M	5.30	5.30	EXP	5.30	0.00%	5.30	0.00%	5.60	5.66%	5.60	5.66%
Vocal Mics(5 available) - Week	M	10.56	10.56	EXP	10.56	0.00%	10.56	0.00%	11.20	6.06%	11.20	6.06%
Piano (tuning extra) - Day	M	10.56	10.56	EXP	10.56	0.00%	10.56	0.00%	48.00	354.55%	48.00	354.55%
Piano (tuning extra) - Week	M	15.84	15.84	EXP	15.84	0.00%	15.84	0.00%	48.00	203.03%	48.00	203.03%

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Winston Churchill Hall: Theatrical, Concert, Show Hire													
09:00 to 15:00 to fri	Session Rate - Mon	M	285.05	285.00	EXP	285.05	0.00%	285.05	0.02%	300.00	5.24%	350.00	22.79%
09:00 to 15:00 Sun, Bank Hol	Session Rate - Sat,	M	422.30	422.30	EXP	422.30	0.00%	422.30	0.00%	450.00	6.56%	500.00	18.40%
15:00 to Midnight Mon to fri	Session Rate -	M	316.73	316.73	EXP	316.73	0.00%	316.73	0.00%	300.00	-5.28%	350.00	10.50%
15:00 to Midnight Sun, Bank Hol	Session Rate - Sat,	M	479.20	479.20	EXP	479.20	0.00%	479.20	0.00%	450.00	-6.09%	500.00	4.34%
15:00 to Midnight to Fri	Hourly Rate - Mon	M	52.79	52.79	EXP	52.79	0.00%	52.79	0.00%	55.00	4.19%	65.00	23.13%
15:00 to Midnight Sun, Bank Hol	Hourly Rate - Sat,	M	95.02	95.02	EXP	95.02	0.00%	95.02	0.00%	100.00	5.24%	120.00	26.29%
Winston Churchill Hall: Full Week Booking													
Sunday:10:00 to 23:30, Weekdays 18:00 to 23:00, Saturday 09:00 to Midnight		M	1,953.14	1,953.14	EXP	1,953.14	0.00%	1,953.14	0.00%	2,000.00	2.40%	2,150.00	10.08%
Winston Churchill Hall: Rehearsals - Weekdays only, outside whole week													
Lounge Hourly Rate		M	42.33	42.33	EXP	42.33	0.00%	42.33	0.00%	45.00	6.31%	50.00	18.12%
Auditorium Hourly Rate		M	47.38	47.38	EXP	47.38	0.00%	47.38	0.00%	50.00	5.53%	60.00	26.64%

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Winston Churchill Hall: Additional Charges

Radio Mics(1 hand held,2 lapel available) - Day	M	8.45	8.70	EXP	8.70	2.96%	8.70	0.00%	9.00	3.45%	9.00	3.45%
Radio Mics(1 hand held,2 lapel available) - Week	M	34.79	34.79	EXP	34.79	0.00%	34.79	0.00%	36.00	3.48%	36.00	3.48%
Vocal Mics(5 available) - Day	M	5.46	5.46	EXP	5.46	0.00%	5.46	0.00%	5.60	2.56%	5.60	2.56%
Vocal Mics(5 available) - Week	M	10.88	10.88	EXP	10.88	0.00%	10.88	0.00%	12.00	10.29%	12.00	10.29%
Alcohol License	M	25.00	30.00	EXP	25.00	0.00%	30.00	0.00%	25.00	0.00%	25.00	-16.67%
Use of ovens (not Social Tarriff)	M	100.00	120.00	EXP	100.00	0.00%	120.00	0.00%	100.00	0.00%	100.00	-16.67%
Technician: (p/h)	M	12.00	15.00	EXP	12.00	0.00%	15.00	0.00%	12.00	0.00%	15.00	0.00%
PRS Fee	M	0.00	0.00	EXP			15.00		25.00		25.00	66.67%

Manor Farm House

Room Rental	M	15.00	20.00	EXP	15.00	0.00%	20.00	0.00%	20.00	33.33%	25.00	25.00%
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Compass Theatre**Deposits**

Additional Hire Charge Incurred after hire period has elapsed	M	57.68	57.68	EXP	57.68	0.00%	57.68	0.00%	80.00	38.70%	84.00	45.63%
Entire week	M	149.35	149.35	EXP	149.35	0.00%	149.35	0.00%				
All other Bookings	M	60.77	60.77	EXP	60.77	0.00%	60.77	0.00%				
Cleaning Charge	M	70.04	70.04	EXP	70.04	0.00%	70.04	0.00%	100.00	42.78%	105.00	49.91%
Use of Workshop - Per Hour	M	9.27	9.27	EXP	9.27	0.00%	9.27	0.00%	9.60	3.56%	10.10	8.95%
Workshop Storage - Weekly	M	55.62	55.62	EXP	55.62	0.00%	55.62	0.00%	57.10	2.66%	60.00	7.87%
Costume Hire – Adult - Week	M	13.39	13.39	EXP	13.39	0.00%	13.39	0.00%	15.00	12.02%	16.00	19.49%
Costume Hire – Child – Week	M	7.21	7.21	EXP	7.21	0.00%	7.21	0.00%	10.00	38.70%	11.00	52.57%
Portable Appliance Test	M	11.33	11.33	EXP	11.33	0.00%	11.33	0.00%	14.04	23.92%	14.76	30.27%

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Additional Stage Equipment - Per Week												
Ceiling Mounted Video/Data Projector	M	55.62	55.62	EXP	55.62	0.00%	55.62	0.00%	84.00	51.02%	88.20	58.58%
Sony NICAM Video Player/Recorder	M	16.48	16.48	EXP	16.48	0.00%	16.48	0.00%	24.00	45.63%	25.20	52.91%
DVD Player	M	22.66	22.66	EXP	22.66	0.00%	22.66	0.00%	30.00	32.39%	31.56	39.28%
2 x ROBE 250 Moving Spot Light	M	32.96	32.96	EXP	32.96	0.00%	32.96	0.00%	72.00	118.45%	75.60	129.37%
6 x Chroma-Q DMX Colour Scroller	M	11.33	11.33	EXP	11.33	0.00%	11.33	0.00%	31.20	175.38%	32.76	189.14%
8 x Par 16 'Birdi' with 12v Transformers	M	5.15	5.15	EXP	5.15	0.00%	5.15	0.00%	4.80	-6.80%	5.04	-2.14%
Mirror Ball	M	16.48	16.48	EXP	16.48	0.00%	16.48	0.00%	19.20	16.50%	20.16	22.33%
Strobe Light	M	20.60	20.60	EXP	20.60	0.00%	20.60	0.00%	24.00	16.50%	25.20	22.33%
UV Lights	M	16.48	16.48	EXP	16.48	0.00%	16.48	0.00%	12.00	-27.18%	12.60	-23.54%
DMX Smoke Machine	M	39.14	39.14	EXP	39.14	0.00%	39.14	0.00%	48.00	22.64%	50.40	28.77%
Additional Follow Spot & Dimmer	M	27.81	27.81	EXP	27.81	0.00%	27.81	0.00%	54.00	94.17%	56.76	104.10%
4 x Shure SM58 Vocal Mics	M	13.39	13.39	EXP	13.39	0.00%	13.39	0.00%	18.00	34.43%	18.96	41.60%
Upright Piano	M	19.57	19.57	EXP	19.57	0.00%	19.57	0.00%	24.00	22.64%	25.20	28.77%
Baby Grand Piano (Property of HMS)	M			EXP	0.00		0.00		Price on Application		Price on Application	
Manhandling on/off stage	M			EXP	0.00		0.00		Price on Application		Price on Application	
Piano Tuning	M			EXP	0.00		0.00		Price on Application		Price on Application	
Custom Gobos	M			EXP	0.00		0.00		Price on Application		Price on Application	
Gobos	M	6.18	6.18	EXP	6.18	0.00%	6.18	0.00%	4.80	-22.33%	5.04	-18.45%
Pyro Firing Box with 2 Pods	M	11.33	11.33	EXP	11.33	0.00%	11.33	0.00%	12.00	5.91%	12.60	11.21%
Additional Pods – upto six	M	6.18	6.18	EXP	6.18	0.00%	6.18	0.00%	4.80	-22.33%	5.04	-18.45%
Pyrotechnics	M			EXP	0.00		0.00		Price on Application		Price on Application	
Stage Gauze Cloth	M	55.62	55.62	EXP	55.62	0.00%	55.62	0.00%	60.00	7.87%	63.00	13.27%
Mini Disc - EACH	M	5.15	5.15	EXP	5.15	0.00%	5.15	0.00%	6.34	23.03%	6.42	24.66%

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Consumables	M			EXP	0.00		0.00		Price on Application		Price on Application	
Portable TV/DVD Combi	M	27.81	27.81	EXP	27.81	0.00%	27.81	0.00%	34.32	23.41%	36.12	29.88%
Portable TV/Video Combi	M	22.66	22.66	EXP	22.66	0.00%	22.66	0.00%	27.96	23.39%	29.40	29.74%
Portable Video/Data Projector & Screen	M	54.59	54.59	EXP	54.59	0.00%	54.59	0.00%	67.20	23.10%	70.56	29.25%
DVD Player for use with projector	M	16.48	16.48	EXP	16.48	0.00%	16.48	0.00%	20.28	23.06%	21.36	29.61%
OHP - Overhead Projector	M	8.24	8.24	EXP	8.24	0.00%	8.24	0.00%	10.20	23.79%	10.80	31.07%
Flip Chart and one set of Pens	M	8.24	8.24	EXP	8.24	0.00%	8.24	0.00%	10.20	23.79%	10.80	31.07%
Replacement Pens	M	13.39	13.39	EXP	13.39	0.00%	13.39	0.00%	16.56	23.67%	17.40	29.95%
Photocopying - Per A 4 Sheet	M	0.27	0.27	EXP	0.27	0.00%	0.27	0.00%	0.36	33.33%	0.48	77.78%

Community Groups

Single Channel Dimmer when not used with Followspot	M			EXP	0.00		0.00		6.00		6.36	
DI Boxes	M			EXP	0.00		0.00		6.00		6.36	
Week Hire: Stage, Auditorium and Dressing Rooms (weekday rehearsal)	M			EXP	0.00		0.00		42.00		42.84	
Week Hire: Stage, Auditorium and Dressing Rooms (weekend rehearsal)	M			EXP	0.00		0.00		44.40		46.68	
Week Hire: Stage, Auditorium, Dressing Rooms, Bistro Bar (weekend performance, incl. matinees)	M			EXP	0.00		0.00		42.60		44.76	
Week Hire: Stage, Auditorium, Dressing Rooms, Bistro Bar (weekend performance, incl. matinees)	M			EXP	0.00		0.00		46.20		48.60	
One Offs: Single Performances - weekdays	M			EXP	0.00		0.00		42.60		44.76	

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One Offs: Single Performances - weekends	M			EXP	0.00		0.00		46.20		48.60	
One Offs: Non-Performance Use	M			EXP	0.00		0.00		24.48		25.80	
All Shows: Weekday Technical Support (mandatory for all shows with tech requirements)	M			EXP	0.00		0.00		14.40		15.12	
All Shows: Weekend/Bank Holiday Technical Support (mandatory for all shows with tech requirements)	M			EXP	0.00		0.00		18.00		18.96	
All Shows: Ushers	M			EXP	0.00		0.00		12.00		12.60	
One-Offs and Matinees: Weekday Duty Manager (mandatory for all performances)	M			EXP	0.00		0.00		14.40		15.12	
One-Offs and Matinees: Weekend/Bank Holiday Duty Manager (mandatory for all performances)	M			EXP	0.00		0.00		18.00		18.96	
All Shows: Rehearsal Rooms - Midweek	M			EXP	0.00		0.00		6.40		6.80	
All Shows: Rehearsal Rooms - Sat/Sun	M			EXP	0.00		0.00		9.00		9.50	
All Shows: Additional Dressing Room	M			EXP	0.00		0.00		5.30		5.60	
Excess Hire Charge	M			EXP	0.00		0.00		80.00		84.00	
Long Room (weekday)	M			EXP	0.00		0.00		14.20		15.00	
Long Room (weekend)	M			EXP	0.00		0.00		16.50		17.40	
Oak Room (weekday)	M			EXP	0.00		0.00		11.50		12.10	
Oak Room (weekend)	M			EXP	0.00		0.00		14.00		14.70	
Bistro Bar	M			EXP	0.00		0.00		8.00		8.40	
Studio (weekday)	M			EXP	0.00		0.00		9.50		10.00	
Studio (weekend)	M			EXP	0.00		0.00		15.30		16.10	
Blue/Green Room (weekday)	M			EXP	0.00		0.00		10.30		10.90	

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Blue/Green Room (weekend)	M			EXP	0.00		0.00		13.70		14.40	
Garden	M			EXP	0.00		0.00		5.00		5.30	
Essential Publicity Package	M			EXP	0.00		0.00		90.00		94.50	
Ticket print for own sales	M			EXP	0.00		0.00		0.50		0.60	
Direct Mail Letter	M			EXP	0.00		0.00		0.45		0.50	
Solus advertising	M			EXP	0.00		0.00		poa		poa	

Community Groups (Bulk Discount)

Long Room (weekday)	M			EXP	0.00		0.00		13.40		15.00	
Long Room (weekend)	M			EXP	0.00		0.00		15.60		17.40	
Oak Room (weekday)	M			EXP	0.00		0.00		10.90		12.10	
Oak Room (weekend)	M			EXP	0.00		0.00		13.30		14.70	
Bistro Bar	M			EXP	0.00		0.00		7.60		8.40	
Studio (weekday)	M			EXP	0.00		0.00		9.10		10.00	
Studio (weekend)	M			EXP	0.00		0.00		14.60		16.10	
Blue/Green Room (weekday)	M			EXP	0.00		0.00		9.80		10.90	
Blue/Green Room (weekend)	M			EXP	0.00		0.00		13.10		14.40	

Corporate Rates (Daily/Hourly)

Ceiling Mounted Video/Data Projector	M			EXP	0.00		0.00		72.00		92.40	
Portable Digital projector + screen (if req)	M			EXP	0.00		0.00		21.24		22.32	
Sony NICAM Video Player/Recorder	M			EXP	0.00		0.00		25.08		26.40	
DVD Player	M			EXP	0.00		0.00		31.44		33.00	
2 x ROBE 250 Moving Spot Light	M			EXP	0.00		0.00		75.24		79.20	
6 x Chroma-Q DMX Colour Scroller	M			EXP	0.00		0.00		32.64		34.32	
8 x Par 16 'Birdi' with 12v Transformers	M			EXP	0.00		0.00		5.04		5.28	

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Mirror Ball	M			EXP	0.00		0.00		20.16		21.12	
Strobe Light	M			EXP	0.00		0.00		25.50		26.40	
UV Lights	M			EXP	0.00		0.00		12.60		13.20	
Smoke Machine	M			EXP	0.00		0.00		50.16		52.80	
Additional Follow Spot INCLUDING Dimmer	M			EXP	0.00		0.00		56.52		59.40	
Shure SM58 Vocal Mics	M			EXP	0.00		0.00		18.84		19.80	
Upright Piano (EXCLUDING TUNING)	M			EXP	0.00		0.00		25.08		26.40	
Gobos	M			EXP	0.00		0.00		5.04		5.28	
Pyro Firing Box Controller	M			EXP	0.00		0.00		15.12		15.84	
Pyro Holders (NOT consumables)	M			EXP	0.00		0.00		6.05		6.34	
Stage Gauze Cloth	M			EXP	0.00		0.00		75.24		79.20	
Single Channel Dimmer when not used with Followspot	M			EXP	0.00		0.00		6.36		6.60	
DI Boxes	M			EXP	0.00		0.00		6.36		6.60	

Corporate Rates (Hourly)

One Offs: Single Performances (weekday)	M			EXP	0.00		0.00		49.40		52.00	
One Offs: Single Performances (weekend)	M			EXP	0.00		0.00		57.00		60.00	
One Offs: Non-Performance Use	M			EXP	0.00		0.00		28.50		30.00	
All Shows: Weekday Technical Support (mandatory for all shows with tech requirements)	M			EXP	0.00		0.00		14.30		15.00	
All Shows: Weekend/Bank Holiday Technical Support (mandatory for all shows with tech requirements)	M			EXP	0.00		0.00		17.10		18.00	
All Shows: Ushers	M			EXP	0.00		0.00		28.50		30.00	

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One-Offs and Matinees: Weekday Duty Manager (mandatory for all performances)	M			EXP	0.00		0.00		14.30		15.00	
One-Offs and Matinees: Weekend/Bank Holiday Duty Manager (mandatory for all performances)	M			EXP	0.00		0.00		17.10		18.00	
All Shows: Rehearsal Rooms - Midweek	M			EXP	0.00		0.00		9.50		10.00	
All Shows: Rehearsal Rooms - Sat/Sun	M			EXP	0.00		0.00		9.50		10.00	
All Shows: Additional Dressing Room	M			EXP	0.00		0.00		9.50		10.00	
Excess Hire Charge	M			EXP	0.00		0.00		100.00		100.00	
Long Room (weekday)	M			EXP	0.00		0.00		20.30		21.30	
Long Room (weekend)	M			EXP	0.00		0.00		23.60		24.80	
Oak Room (weekday)	M			EXP	0.00		0.00		16.50		17.30	
Oak Room (weekend)	M			EXP	0.00		0.00		20.00		21.00	
Bistro Bar	M			EXP	0.00		0.00		11.40		12.00	
Studio (weekday)	M			EXP	0.00		0.00		13.60		14.30	
Studio (weekend)	M			EXP	0.00		0.00		21.90		23.00	
Blue/Green Room (weekday)	M			EXP	0.00		0.00		14.80		15.50	
Blue/Green Room (weekend)	M			EXP	0.00		0.00		19.60		20.60	
Garden	M			EXP	0.00		0.00		7.20		7.50	

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Corporate Rates (Bulk Discount)

Ceiling Mounted Video/Data Projector	M			EXP	0.00		0.00		219.60		231.00	
Portable Digital projector + screen (if req)	M			EXP	0.00		0.00		53.16		55.80	
Sony NICAM Video Player/Recorder	M			EXP	0.00		0.00		62.76		66.00	
DVD Player	M			EXP	0.00		0.00		78.60		82.56	
2 x ROBE 250 Moving Spot Light	M			EXP	0.00		0.00		188.16		198.00	
6 x Chroma-Q DMX Colour Scroller	M			EXP	0.00		0.00		81.60		85.80	
8 x Par 16 'Birdi' with 12v Transformers	M			EXP	0.00		0.00		12.60		13.20	
Mirror Ball	M			EXP	0.00		0.00		50.40		52.80	
Strobe Light	M			EXP	0.00		0.00		62.76		66.00	
UV Lights	M			EXP	0.00		0.00		31.56		33.00	
Smoke Machine	M			EXP	0.00		0.00		125.40		132.00	
Additional Follow Spot INCLUDING Dimmer	M			EXP	0.00		0.00		141.36		148.56	
Shure SM58 Vocal Mics	M			EXP	0.00		0.00		47.16		49.56	
Upright Piano (EXCLUDING TUNING)	M			EXP	0.00		0.00		62.76		66.00	
Gobos	M			EXP	0.00		0.00		12.60		13.20	
Pyro Firing Box Controller	M			EXP	0.00		0.00		31.56		33.00	
Pyro Holders (NOT consumables)	M			EXP	0.00		0.00		12.60		13.20	
Stage Gauze Cloth	M			EXP	0.00		0.00		188.16		198.00	
Single Channel Dimmer when not used with Followspot	M			EXP	0.00		0.00		15.96		16.56	
DI Boxes	M			EXP	0.00		0.00		15.96		16.56	
Long Room (weekday)	M			EXP	0.00		0.00		101.50		106.50	
Long Room (weekend)	M			EXP	0.00		0.00		118.00		124.00	
Oak Room (weekday)	M			EXP	0.00		0.00		82.50		86.50	

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Oak Room (weekend)	M			EXP	0.00		0.00		100.00		105.00	
Bistro Bar	M			EXP	0.00		0.00		57.00		60.00	
Studio (weekday)	M			EXP	0.00		0.00		68.00		71.50	
Studio (weekend)	M			EXP	0.00		0.00		109.50		115.00	
Blue/Green Room (weekday)	M			EXP	0.00		0.00		74.00		77.50	
Blue/Green Room (weekend)	M			EXP	0.00		0.00		98.00		103.00	
Garden	M			EXP	0.00		0.00		36.00		37.50	

Social Rate

One Offs: Single Performances (weekday)	M			EXP	0.00		0.00		44.70		47.00	
One Offs: Single Performances (weekend)	M			EXP	0.00		0.00		52.30		55.00	
One Offs: Non-Performance Use	M			EXP	0.00		0.00		38.00		40.00	
All Shows: Weekday Technical Support (mandatory for all shows with tech requirements)	M			EXP	0.00		0.00		11.40		12.00	
All Shows: Weekend/Bank Holiday Technical Support (mandatory for all shows with tech requirements)	M			EXP	0.00		0.00		14.30		15.00	
All Shows: Ushers	M			EXP	0.00		0.00		19.00		20.00	
One-Offs and Matinees: Weekday Duty Manager (mandatory for all performances)	M			EXP	0.00		0.00		14.30		15.00	
One-Offs and Matinees: Weekend/Bank Holiday Duty Manager (mandatory for all performances)	M			EXP	0.00		0.00		17.10		18.00	
All Shows: Rehearsal Rooms - Midweek	M			EXP	0.00		0.00		9.50		10.00	

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All Shows: Rehearsal Rooms - Sat/Sun	M			EXP	0.00		0.00		9.50		10.00	
All Shows: Additional Dressing Room	M			EXP	0.00		0.00		9.50		10.00	
Excess Hire Charge	M			EXP	0.00		0.00		100.00		100.00	
Long Room (weekday)	M			EXP	0.00		0.00		20.30		21.30	
Long Room (weekend)	M			EXP	0.00		0.00		23.60		24.80	
Oak Room (weekday)	M			EXP	0.00		0.00		16.50		17.30	
Oak Room (weekend)	M			EXP	0.00		0.00		20.00		21.00	
Bistro Bar	M			EXP	0.00		0.00		11.40		12.00	
Studio (weekday)	M			EXP	0.00		0.00		13.60		14.30	
Studio (weekend)	M			EXP	0.00		0.00		21.90		23.00	
Blue/Green Room (weekday)	M			EXP	0.00		0.00		14.80		15.50	
Blue/Green Room (weekend)	M			EXP	0.00		0.00		19.60		20.60	
Garden	M			EXP	0.00		0.00		7.20		7.50	
Children's Birthday Party (minimum 10)	M			EXP	0.00		0.00		8.00		9.00	
Children's Birthday Party Entertainer	M			EXP	0.00		0.00		poa			

Social Rate (bulk)

Long Room (weekday)	M			EXP	0.00		0.00		101.50		106.50	
Long Room (weekend)	M			EXP	0.00		0.00		118.00		124.00	
Oak Room (weekday)	M			EXP	0.00		0.00		82.50		86.50	
Oak Room (weekend)	M			EXP	0.00		0.00		100.00		105.00	
Bistro Bar	M			EXP	0.00		0.00		57.00		60.00	
Studio (weekday)	M			EXP	0.00		0.00		68.00		71.50	
Studio (weekend)	M			EXP	0.00		0.00		109.50		115.00	
Blue/Green Room (weekday)	M			EXP	0.00		0.00		74.00		77.50	
Blue/Green Room (weekend)	M			EXP	0.00		0.00		98.00		103.00	
Garden	M			EXP	0.00		0.00		36.00		37.50	

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Charity Rate

One Offs: Single Performances (weekday)	M			EXP	0.00		0.00		35.20		37.00	
One Offs: Single Performances (weekend)	M			EXP	0.00		0.00		42.80		45.00	
One Offs: Non-Performance Use	M			EXP	0.00		0.00		19.00		20.00	
All Shows: Weekday Technical Support (mandatory for all shows with tech requirements)	M			EXP	0.00		0.00		11.40		12.00	
All Shows: Weekend/Bank Holiday Technical Support (mandatory for all shows with tech requirements)	M			EXP	0.00		0.00		14.30		15.00	
All Shows: Ushers	M			EXP	0.00		0.00		9.50		10.00	
Manager (mandatory for all performances)	M			EXP	0.00		0.00		11.40		12.00	
One-Offs and Matinees: Weekend/Bank Holiday Duty Manager (mandatory for all performances)	M			EXP	0.00		0.00		14.30		15.00	
All Shows: Rehearsal Rooms - Midweek	M			EXP	0.00		0.00		6.20		6.50	
All Shows: Rehearsal Rooms - Sat/Sun	M			EXP	0.00		0.00		6.20		6.50	
All Shows: Additional Dressing Room	M			EXP	0.00		0.00		6.20		6.50	
Excess Hire Charge	M			EXP	0.00		0.00		100.00		100.00	
Long Room (weekday)	M			EXP	0.00		0.00		14.30		15.00	
Long Room (weekend)	M			EXP	0.00		0.00		16.60		17.40	
Oak Room (weekday)	M			EXP	0.00		0.00		11.50		12.10	
Oak Room (weekend)	M			EXP	0.00		0.00		14.00		14.70	
Bistro Bar	M			EXP	0.00		0.00		8.00		8.40	

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Studio (weekday)	M			EXP	0.00		0.00		9.50		10.00	
Studio (weekend)	M			EXP	0.00		0.00		15.30		16.10	
Blue/Green Room (weekday)	M			EXP	0.00		0.00		10.40		10.90	
Blue/Green Room (weekend)	M			EXP	0.00		0.00		13.70		14.40	
Garden	M			EXP	0.00		0.00		5.10		5.30	
Charity Rate (Bulk)												
Long Room (weekday)	M			EXP	0.00		0.00		71.50		75.00	
Long Room (weekend)	M			EXP	0.00		0.00		83.00		87.00	
Oak Room (weekday)	M			EXP	0.00		0.00		57.50		60.50	
Oak Room (weekend)	M			EXP	0.00		0.00		70.00		73.50	
Bistro Bar	M			EXP	0.00		0.00		40.00		42.00	
Studio (weekday)	M			EXP	0.00		0.00		47.50		50.00	
Studio (weekend)	M			EXP	0.00		0.00		76.50		80.50	
Blue/Green Room (weekday)	M			EXP	0.00		0.00		52.00		54.50	
Blue/Green Room (weekend)	M			EXP	0.00		0.00		68.50		72.00	
Garden	M			EXP	0.00		0.00		25.50		26.50	
Box Office Fees												
Hillingdon Arts Membership	M			EXP	0.00		0.00		15.00		25.00	
Online Card Booking Fee	M			EXP	0.00		0.00		1.50			
Card or Cheque Booking Fee	M			EXP	0.00		0.00		2.00			
All Groups												
Box Office Commission	M			STD	6 percent		6 percent		9.5 percent		9.5 percent	
Card Handling Fees	M			STD	3 percent		3 percent		3.1 percent		3.1 percent	

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Adult Education**Tuition Fees**

Tuition Fee per Guided Learning Hour –LSC funded provision	R	2.48	2.48	EXP	2.48	0.00%	2.48	0.00%	2.48	0.00%	4.50	81.45%
Tuition Fee per Guided Learning Hour –LBH funded provision	R	2.48	2.48	EXP	2.48	0.00%	2.48	0.00%	2.48	0.00%	4.50	81.45%
Enrolment charge for non resident for non LSC course	NR	10.00	10.00	EXP	10.00	0.00%	10.00	0.00%	0.00	-100.00%	0.00	-100.00%

Parking**On-Street Parking: (1) Town Centres**

The maximum stay period on-street in Uxbridge is 2 hrs. All of the existing and proposed charges are based on the cost of parking for each 15 mins

Uxbridge

30 per 15 mins Hillingdon First Cardholders Tariff	R	0.30		NB	0.30	0.00%			0.30	0.00%		
60 per 15 mins Charges for Non-Card holders	R		0.60	NB			0.60	0.00%			0.80	33.33%

**West Drayton/Yiewsley, Hayes (Coldharbour Lane, and Station Rd).
Northwood/Hills, Eastcote, Ruilslip.**

These schemes have various maximum stay durations of either 2 hours or 4 hours.:

1st 30 mins free then,	R	Free	Free	NB	Free		Free		Free		Free	
30 mins up to 2hrs, then,	R	0.20	0.50	NB	0.20	0.00%	0.50	0.00%	0.20	0.00%	0.70	40.00%
per 20 mins up to maximum permitted stay	R	0.20	0.50	NB	0.20	0.00%	0.50	0.00%	0.20	0.00%	0.70	40.00%

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On-Street Parking: (1) Local Centres and Parades

Hillingdon Circus; UxbridgeRd/Lees Rd; South Ruislip; North Hillingdon (Hercies RD); Crescent Parade; New Pond Parade; Ickenham, Dellfield Parade, Hillingdon Hill

These schemes have various maximum stay durations between 2 hrs and 4 hrs

1st 30 mins free then,	R	Free	Free	NB	Free		Free		Free		Free	
per 30 mins up to 2 hrs, then	R	0.20	0.50	NB	0.20	0.00%	0.50	0.00%	0.20	0.00%	0.70	40.00%
per 20 mins up to maximum permitted stay	R	0.20	0.50	NB	0.20	0.00%	0.50	0.00%	0.20	0.00%	0.70	40.00%

**On-Street Parking: (2) Local Centres and Parades
Belmore Parade**

This scheme has a duration of 10 hrs and 40 mins

1st 30 mins free, then	R	Free	Free	NB	Free		Free		Free		Free	
per 30 mins up to 2 hrs, then	R	0.20	0.50	NB	0.20	0.00%	0.50	0.00%	0.20	0.00%	0.70	40.00%
per 20 mins up to 4 hrs	R	0.00	0.00	NB	0.00		0.00		0.00		0.70	
per 20 mins up to maximum permitted stay	R	0.20	0.50	NB	0.20	0.00%	0.50	0.00%	0.20	0.00%	0.60	20.00%

Parking Schemes

Heathrow; Hayes (Mount Rd and Nield Rd); Longford; Uxbridge South; Hillingdon Hospital; Cowley (Station Rd and Huxley Cl); Uxbridge North (Park Rd); West Drayton

These schemes have various maximum stay durations between 30 mins and 8 hrs

Outside shops:

1st 30 mins free, then	R	Free	Free	NB	Free		Free		Free		Free	
per 30 mins maximum stay	R	0.20	0.50	NB	0.20	0.00%	0.50	0.00%	0.20	0.00%	0.70	40.00%

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Other Places:

per 20 mins to maximum stay	R	0.20	0.50	NB	0.20	0.00%	0.50	0.00%	0.20	0.00%	0.60	20.00%
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Off Street Parking**Kingsend South, Ruislip - Limited Stay**

up to 1 hour	R	0.60	0.80	NB	0.60	0.00%	0.80	0.00%	0.60	0.00%	1.00	25.00%
up to 2 hours	R	1.00	1.30	NB	1.00	0.00%	1.30	0.00%	1.00	0.00%	1.50	15.38%
up to 30 mins	R	Free	Free	NB	Free		Free		Free		0.30	
up to 1 hour	R	0.20	0.80	NB	0.20	0.00%	0.80	0.00%	0.20	0.00%	1.00	25.00%
up to 90 mins	R	0.40	1.00	NB	0.40	0.00%	1.00	0.00%	0.40	0.00%	1.50	50.00%
up to 2 hours	R	0.60	1.30	NB	0.60	0.00%	1.30	0.00%	0.60	0.00%	1.70	30.77%

Falling Lane, Yiewsley - Limited Stay

Up to 30 mins	R	Free	Free	NB	Free		Free		Free		0.30	
Up to 1 hour	R	0.20	0.80	NB	0.20	0.00%	0.80	0.00%	0.20	0.00%	1.00	25.00%

Oaklands Gate, Northwood - Limited Stay

Up to 90 mins	R	0.40	1.00	NB	0.40	0.00%	1.00	0.00%	0.40	0.00%	1.30	30.00%
Up to 2 hours	R	0.60	1.30	NB	0.60	0.00%	1.30	0.00%	0.60	0.00%	1.70	30.77%
Up to 3 hours	R	1.00	2.20	NB	1.00	0.00%	2.20	0.00%	1.00	0.00%	2.50	13.64%
Up to 4 hours	R	1.80	3.80	NB	1.80	0.00%	3.80	0.00%	1.80	0.00%	4.50	18.42%

Rockingham Recreation Ground, Uxbridge - Limited Stay*This car park has a maximum stay of 4 hours*

1st 30 minutes free, then	R	Free	Free	NB	Free		Free		Free		0.30	
per 30 mins up to 2 hours, then	R	0.20	0.50	NB	0.20	0.00%	0.50	0.00%	0.20	0.00%	0.70	40.00%
per 20 mins to maximum permitted stay	R	0.20	0.50	NB	0.20	0.00%	0.50	0.00%	0.20	0.00%	0.70	40.00%

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Sidmouth Drive car park, Ruislip Gardens, Limited Stay*This car park has a maximum stay period of 4 hours*

1st 30 mins, then	R	Free	Free	NB	Free		Free		Free		0.30	
per 30 mins up to 2 hrs, then	R	0.20	0.40	NB	0.20	0.00%	0.40	0.00%	0.20	0.00%	0.70	75.00%
per 20 mins up to maximum permitted stay	R	0.20	0.40	NB	0.20	0.00%	0.40	0.00%	0.20	0.00%	0.70	75.00%

Kingsend South, Ruislip - Long Stay

Up to 1 Hour	R	0.60	0.80	NB	0.60	0.00%	0.80	0.00%	0.60	0.00%	1.00	25.00%
Up to 2 hours	R	1.00	1.30	NB	1.00	0.00%	1.30	0.00%	1.00	0.00%	1.50	15.38%
Up to 3 hours	R	1.20	2.60	NB	1.20	0.00%	2.60	0.00%	1.20	0.00%	2.90	11.54%
Up to 4 hours	R	2.00	4.50	NB	2.00	0.00%	4.50	0.00%	2.00	0.00%	4.90	8.89%
Up to 15 hours	R	2.20	5.00	NB	2.20	0.00%	5.00	0.00%	2.20	0.00%	5.50	10.00%

Other Borough Car Parks:

Blyth Road, Hayes; Community Close, Ickenham; Fairfield Rd, Yiewsley; Long Lane; Hillingdon; Civic Hall Hayes; Linden Avenue, Ruislip Manor; Devon Parade, Eastcote; Devonshire Lodge, Eastcote; Green Lane, Northwood.

Up to 30 mins	R	Free	Free	NB	Free		Free		Free		0.30	
Up to 1 hour	R	0.20	0.50	NB	0.20	0.00%	0.50	0.00%	0.20	0.00%	0.70	40.00%
Up to 90 mins	R	0.40	1.00	NB	0.40	0.00%	1.00	0.00%	0.40	0.00%	1.40	40.00%
Up to 2 hours	R	0.60	1.50	NB	0.60	0.00%	1.50	0.00%	0.60	0.00%	2.10	40.00%
Up to 3 hours	R	1.00	2.30	NB	1.00	0.00%	2.30	0.00%	1.00	0.00%	3.00	30.43%
Up to 4 hours	R	2.00	4.50	NB	2.00	0.00%	4.50	0.00%	2.00	0.00%	5.20	15.56%
Up to 9 hours	R	3.70	8.00	NB	3.70	0.00%	8.00	0.00%	3.70	0.00%	8.70	8.75%
Over 9 hours	R	6.20	11.00	NB	6.20	0.00%	11.00	0.00%	6.20	0.00%	12.00	9.09%

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Long Stay Reduced Charge:

Long Drive, South Ruislip; Brandville Rd, West Draston; Pembroke Gardens, Ruislip Manor; Pump Lane, Hayes; North View, Eastcote; St Martins Approach, Ruislip.

Up to 30 mins	R	Free	Free	NB	Free		Free		Free		0.30	
Up to 1 hour	R	0.20	0.50	NB	0.20	0.00%	0.50	0.00%	0.20	0.00%	0.70	40.00%
Up to 90 mins	R	0.40	1.00	NB	0.40	0.00%	1.00	0.00%	0.40	0.00%	1.40	40.00%
Up to 2 hours	R	0.60	1.50	NB	0.60	0.00%	1.50	0.00%	0.60	0.00%	2.10	40.00%
Up to 3 hours	R	1.00	2.30	NB	1.00	0.00%	2.30	0.00%	1.00	0.00%	3.50	52.17%
Up to 4 hours	R	1.80	4.00	NB	1.80	0.00%	4.00	0.00%	1.80	0.00%	5.20	30.00%
Up to 15 hours	R	2.00	4.50	NB	2.00	0.00%	4.50	0.00%	2.00	0.00%	5.70	26.67%

Leisure Centre Car Parks:

Botwell Leisure Centre, Hayes; (Includes Hayes Pool car park); Hillingdon Sports & Leisure Complex, Uxbridge

Up to 30 mins	R	Free	Free	NB	Free		Free		Free		0.30	
Up to 1 hour	R	0.20	0.50	NB	0.20	0.00%	0.50	0.00%	0.20	0.00%	0.50	0.00%
Up to 90 mins	R	0.40	1.00	NB	0.40	0.00%	1.00	0.00%	0.40	0.00%	1.00	0.00%
Up to 2 hours	R	0.60	1.50	NB	0.60	0.00%	1.50	0.00%	0.60	0.00%	1.50	0.00%
Up to 3 hours	R	1.00	2.30	NB	1.00	0.00%	2.30	0.00%	1.00	0.00%	2.30	0.00%
Up to 4 hours	R	2.00	4.50	NB	2.00	0.00%	4.50	0.00%	2.00	0.00%	4.50	0.00%
Up to 6 hours	R	2.60	5.50	NB	2.60	0.00%	5.50	0.00%	2.60	0.00%	5.50	0.00%
Up to 9 hours	R	3.70	8.00	NB	3.70	0.00%	8.00	0.00%	3.70	0.00%	8.00	0.00%
Over 9 hours	R	6.20	11.00	NB	6.20	0.00%	11.00	0.00%	6.20	0.00%	11.00	0.00%

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Uxbridge Multi -Storey car parks: Cedars car park, Uxbridge; Grainges car park, Uxbridge

Up to 2 hours	R	1.00	1.20	NB	1.00	0.00%	1.20	0.00%	1.00	0.00%	1.40	16.67%
Up to 3 hours	R	2.00	2.20	NB	2.00	0.00%	2.20	0.00%	2.00	0.00%	2.40	9.09%
Up to 4 hours	R	2.50	2.80	NB	2.50	0.00%	2.80	0.00%	2.50	0.00%	3.00	7.14%
Up to 5 hours	R	3.20	3.80	NB	3.20	0.00%	3.80	0.00%	3.20	0.00%	4.00	5.26%
Up to 6 hours	R	4.50	6.50	NB	4.50	0.00%	6.50	0.00%	4.50	0.00%	6.80	4.62%
Up to 8 hours	R	6.50	10.50	NB	6.50	0.00%	10.50	0.00%	6.50	0.00%	11.00	4.76%
Over 8 hours	R	8.50	15.00	NB	8.50	0.00%	15.00	0.00%	8.50	0.00%	16.00	6.67%
Sunday (all day)	R	2.00	2.50	NB	2.00	0.00%	2.50	0.00%	2.00	0.00%	2.70	8.00%

Civic Centre car park (open on Saturdays only)

Up to 2 hours	R	0.90	1.20	NB	0.90	0.00%	1.20	0.00%	0.90	0.00%	1.40	16.67%
Up to 4 hours	R	1.80	2.80	NB	1.80	0.00%	2.80	0.00%	1.80	0.00%	3.00	7.14%
Over 4 hours	R	3.50	5.00	NB	3.50	0.00%	5.00	0.00%	3.50	0.00%	5.50	10.00%

Multi-storey Season Tickets and other pre-paid Parking Permits:

Cedars and Grainges Car Parks At all times (per quarter)	R	300.00	400.00	NB	300.00	0.00%	400.00	0.00%	300.00	0.00%	420.00	5.00%
Local Car Park Permit (used in Surface car parks) At all times (depending on location)	R	85.00	85.00	NB	85.00	0.00%	85.00	0.00%	85.00	0.00%	85.00	0.00%
Local Car Park Permit (used in Surface car parks) At all times (depending on location)	R	95.00	95.00	NB	95.00	0.00%	95.00	0.00%	95.00	0.00%	95.00	0.00%
Local Car Park Permit (used in Surface car parks) At all times (all locations)	R	0.00	0.00	NB	0.00		0.00		85.00		0.00	
Local Car Park Permit (used in Surface car parks) At all times (per quarter - non residents)	R	0.00	0.00	NB	0.00		0.00		0.00		105.00	
Business Permit/Trader Permit All times (per annum)	R	480.00	480.00	NB	480.00	0.00%	480.00	0.00%	480.00	0.00%	500.00	4.17%

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Library Service

Charges

Cassettes	R	FREE	FREE	FREE	STD	0.00		0.00				0.00		0.00			0.00%
Compact Discs - every 3 weeks	R	1.50	1.50	0.75	NB	1.50	0.00%	1.50	0.00%	0.75	0.00%	1.05	-30.00%	1.50	0.00%	0.55	-26.67%
DVDs - per week	R	3.00	3.00	1.50	NB	3.00	0.00%	3.00	0.00%	1.50	0.00%	2.10	-30.00%	3.00	0.00%	1.05	-30.00%
Children's DVDs - per week	R	1.50	1.50	0.75	NB	1.50	0.00%	1.50	0.00%	0.75	0.00%	1.05	-30.00%	1.50	0.00%	0.55	-26.67%
Videos - per week	R	1.00	1.00	0.50	NB	1.00	0.00%	1.00	0.00%	0.50	0.00%	1.05	5.00%	1.50	50.00%	0.55	10.00%
Children's videos - per week	R	0.50	0.50	0.25	NB	0.50	0.00%	0.50	0.00%	0.25	0.00%	0.55	10.00%	0.80	60.00%	0.30	20.00%
Language Courses - every 3 weeks	R	3.00	3.00	1.50	NB	3.00	0.00%	3.00	0.00%	1.50	0.00%	3.05	1.67%	4.00	33.33%	1.55	3.33%
Video Language Courses - every 3 weeks	R	3.00	3.00	1.50	NB	3.00	0.00%	3.00	0.00%	1.50	0.00%	3.05	1.67%	4.00	33.33%	1.55	3.33%
CD & Cassettes - every 3 weeks	R	2.00	2.00	1.00	NB	2.00	0.00%	2.00	0.00%	1.00	0.00%	2.05	2.50%	3.00	50.00%	1.05	5.00%
eAudiobooks (downloadable) - every 3 weeks	R	2.00	2.00	1.00	NB	2.00	0.00%	2.00	0.00%	1.00	0.00%	2.05	2.50%	3.00	50.00%	1.05	5.00%
Holds (Reservations) - Self Placed	R	0.50	0.50	0.50	NB	0.50	0.00%	0.50	0.00%	0.50	0.00%	0.60	20.00%	0.80	60.00%	0.30	-40.00%
Holds (Reservations) - Staff Placed	R	1.00	1.00	0.50	NB	1.00	0.00%	1.00	0.00%	0.50	0.00%	0.60	-40.00%	0.80	-20.00%	0.30	-40.00%
Holds (Reservations) - Not in stock	R	2.00	2.00	2.00	NB	2.00	0.00%	2.00	0.00%	2.00	0.00%	3.10	55.00%	4.00	100.00%	1.55	-22.50%
Holds (Reservations) - British Library Items	R	3.00	3.00	3.00	NB	3.00	0.00%	3.00	0.00%			3.10	3.33%	4.00	33.33%	1.55	0.00%
Holds (Reservations) - Photocopies	R	£2.00 + 20p per A4 sheet	£2.00 + 20p per A4 sheet	£2.00 + 20p per A4 sheet	NB	£2.00 + 20p per A4 sheet		£2.00 + 20p per A4 sheet				£2.05 + 21p per A4 sheet		£2.10 + 25p per A4 sheet		£2.10 + 25p per A4 sheet	0.00%
Lost Tickets	R	2.00	2.00	1.00	NB	2.00	0.00%	2.00	0.00%	1.00	0.00%	2.05	2.50%	2.10	5.00%	1.03	2.50%
Lost Tickets	R	2.00	2.00	1.00	NB	2.00	0.00%	2.00	0.00%	1.00	0.00%	1.05	-47.50%	1.50	-25.00%	1.03	2.50%
Overdue Reminders	R	0.80	0.80	FREE	NB	0.80	0.00%	0.80	0.00%	0.00		0.85	6.25%	0.85	6.25%	0.00	0.00%

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Fines																	
Books	R	0.15	0.15	0.05	NB	0.15	0.00%	0.15	0.00%	0.05	0.00%	0.16	6.67%	0.20	33.33%	0.08	60.00%
Talking Books	R	0.15	0.15	0.05	NB	0.15	0.00%	0.15	0.00%	0.05	0.00%	0.16	6.67%	0.20	33.33%	0.08	60.00%
Cassettes	R	0.15	0.15	0.05	NB	0.15	0.00%	0.15	0.00%	0.05	0.00%	0.16	6.67%	0.20	33.33%	0.08	60.00%
Compact Discs	R	0.15	0.15	0.15	NB	0.15	0.00%	0.15	0.00%			0.16	6.67%	0.20	33.33%	0.08	0.00%
Language Courses	R	0.15	0.15	0.15	NB	0.15	0.00%	0.15	0.00%			0.16	6.67%	0.20	33.33%	0.08	0.00%
Videos	R	1.00	1.00	1.00	NB	1.00	0.00%	1.00	0.00%			1.05	5.00%	1.50	50.00%	0.53	0.00%
DVDs	R	1.00	1.00	1.00	NB	1.00	0.00%	1.00	0.00%			1.05	5.00%	1.50	50.00%	0.53	0.00%
Junior Videos	R	0.50	0.50	0.50	NB	0.50	0.00%	0.50	0.00%			0.55	10.00%	0.80	60.00%	0.30	0.00%
Fax																	
In the UK - 1st Page	R	1.00	1.00		STD	1.02	2.13%	1.02	2.13%			1.05	2.81%	1.05	2.81%		0.00%
In the UK - Subsequent Page	R	0.50	0.50		STD	0.51	2.13%	0.51	2.13%			0.55	7.71%	0.55	7.71%		0.00%
Western Europe - 1st Page	R	2.20	2.20		STD	2.25	2.13%	2.25	2.13%			2.30	2.37%	2.30	2.37%		0.00%
Western Europe - Subsequent Page	R	1.10	1.10		STD	1.12	2.13%	1.12	2.13%			1.15	2.37%	1.15	2.37%		0.00%
Rest of the World - 1st Page	R	3.50	3.50		STD	3.57	2.13%	3.57	2.13%			3.65	2.11%	3.65	2.11%		0.00%
Rest of the World - Subsequent Page	R	1.75	1.75		STD	1.79	2.13%	1.79	2.13%			1.85	3.51%	1.85	3.51%		0.00%
Per Fax (any length)	R	1.00	1.00		STD	1.02	2.13%	1.02	2.13%			1.05	2.81%	1.05	2.81%		0.00%

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Printing & Photocopies

Black and White PC Prints per A4 sheets	R	0.20	0.20		STD	0.20	2.13%	0.20	2.13%			0.20	-2.08%	0.20	-2.08%		0.00%
Colour PC Prints per A4 sheets	R	0.40	0.40		STD	0.41	2.13%	0.41	2.13%			0.40	-2.08%	0.40	-2.08%		0.00%
CD-ROM/Microform Prints per sheet	R	0.30	0.30		STD	0.31	2.13%	0.31	2.13%			0.30	-2.08%	0.30	-2.08%		0.00%
Floppy Disks	R	0.50	0.50		STD	0.51	2.13%	0.51	2.13%			0.55	7.71%	0.55	7.71%		0.00%
CD-R	R	1.00	1.00		STD	1.02	2.13%	1.02	2.13%			1.05	2.81%	1.05	2.81%		0.00%
USB Pen Drives	R	12.00	12.00		STD	12.26	2.13%	12.26	2.13%			12.60	2.81%	12.60	2.81%		0.00%
Black & White A4	R	0.10	0.10		STD	0.10	2.13%	0.10	2.13%			0.10	-2.08%	0.10	-2.08%		0.00%
Black & White A3	R	0.20	0.20		STD	0.20	2.13%	0.20	2.13%			0.20	-2.08%	0.20	-2.08%		0.00%
Colour A4	R	1.00	1.00		STD	1.02	2.13%	1.02	2.13%			1.05	2.81%	1.05	2.81%		0.00%
Colour A3	R	1.50	1.50		STD	1.53	2.13%	1.53	2.13%			1.55	1.18%	1.55	1.18%		0.00%
Black & White (Colour Photocopies) A4	R	0.30	0.30		STD	0.31	2.13%	0.31	2.13%			0.30	-2.08%	0.30	-2.08%		0.00%
Black & White (Colour Photocopies) A3	R	0.60	0.60		STD	0.61	2.13%	0.61	2.13%			0.60	-2.08%	0.60	-2.08%		0.00%

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Hire of Library Premises

Monday - Thursday per hour	R	8.50	8.50		EXP	8.50	0.00%	8.50	0.00%			8.70	2.35%	10.00	17.65%		0.00%
Friday - Saturday per hour	R	9.50	9.50		EXP	9.50	0.00%	9.50	0.00%			9.75	2.63%	11.50	21.05%		0.00%
Commercial Organisations	R	15.00	15.00		EXP	15.00	0.00%	15.00	0.00%			15.50	3.33%	18.00	20.00%		0.00%

Advertising

Notice Board Display - Rental Charge	R	29.38	29.38		STD	30.00	2.11%	30.00	2.11%			36.00	20.00%	36.00	20.00%		0.00%
Bill posting fee - Up to 3 posters	R	185.65	185.65		STD	189.60	2.13%	189.60	2.13%			189.60	0.00%	189.60	0.00%		0.00%

Family History Search Fee

Family History - Census search - one address - Address & year	R	3.50	3.50		STD	3.50	0.00%	3.50	0.00%			3.60	2.86%	3.60	2.86%		0.00%
Family History - Census search - one address - same address subsequent year	R	1.75	1.75		STD	1.75	0.00%	1.75	0.00%			1.80	2.86%	1.80	2.86%		0.00%
Family History - Census search - one address - same address subsequent year to include copies of six entries	R	1.75	1.75		STD	1.75	0.00%	1.75	0.00%			1.80	2.86%	1.80	2.86%		0.00%
Family History - Census search - one address - same address subsequent year to include copies of six entries, further copies to be charged at 50p per 6 entries	R	2.25	2.25		STD	2.25	0.00%	2.25	0.00%			2.25	0.00%	2.25	0.00%		0.00%
Family History - Local Newspapers Search - Article on one specific event	R	3.50	3.50		STD	3.50	0.00%	3.50	0.00%			3.60	2.86%	3.60	2.86%		0.00%
Family History - Electoral Register Search - 1890-1914. Name & address. Occupant at one address. (5 year Search)	R	3.50	3.50		STD	3.50	0.00%	3.50	0.00%			3.60	2.86%	3.60	2.86%		0.00%

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Family History - Electoral Register Search- 1920 - onwards. Name & address. Occupant at one address. (5 year Search)	R	3.50	3.50		STD	3.50	0.00%	3.50	0.00%			3.60	2.86%	3.60	2.86%		0.00%
Family History - Directories Search - Occupant at one address or trade. (5 year Search)	R	3.50	3.50		STD	3.50	0.00%	3.50	0.00%			3.60	2.86%	3.60	2.86%		0.00%
Family History - Parish Registers Search - Entry of baptism, marriage or burial	R	1.75	1.75		STD	1.75	0.00%	1.75	0.00%			1.80	2.86%	1.80	2.86%		0.00%
Family History -Rate Books Search - Occupant at one address	R	3.50	3.50		STD	3.50	0.00%	3.50	0.00%			3.60	2.86%	3.60	2.86%		0.00%
Family History -Journals Search - Article on one specific topic	R	3.50	3.50		STD	3.50	0.00%	3.50	0.00%			3.60	2.86%	3.60	2.86%		0.00%
Family History -Photographs Search - Photos of one specific place or topic	R	3.50	3.50		STD	3.50	0.00%	3.50	0.00%			3.60	2.86%	3.60	2.86%		0.00%
Other Research - per half hour	R	15.00	15.00		STD	15.00	0.00%	15.00	0.00%			15.50	3.33%	15.50	3.33%		0.00%
Other																	
Annual Membership Fees - Non-Residents	R				EXP	0.00		0.00				0.00		5.00		0.00	0.00%
Computer Hire Charges after 30 Minutes - Non-Residents	R				EXP	0.00		0.00				0.00		0.50		0.00	0.00%

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Recommendations:

- a) Agree the adoption of the new 'pay as you throw' West London Waste Authority (WLWA) levy mechanism for use from 1 April 2011 onwards.
- b) Agrees the LATS (Landfill Allowance Trading Scheme) Trading Policy 2010-2015 as agreed by WLWA on 21 July 2010.

Background:

The new levy mechanism will improve transparency of charges from WLWA for waste disposal and the implications of changes in waste and recycling collection methods. The increased responsiveness of the new mechanism, through focusing on actual rather than predicted tonnages, should act to incentivise waste minimisation and recycling. The proposed LATS trading policy is required to ensure an equitable approach is taken in apportioning any potential financial liabilities resulting from LATS.

The Treasurer of WLWA commissioned PriceWaterhouseCoopers (PwC) to carry out an independent review of the Levy and LATS models and they signed off with no significant changes.

The adoption of these policies requires approval by each of the six constituent authorities before they can be implemented. The report approved by WLWA in July is attached below

(i) West London Waste Authority Levy

The Council has paid a levy to West London Waste Authority to facilitate the disposal of waste since it was established by Statute in 1986. Over time, the levy mechanism has been amended to reflect waste collection changes, such as, the Collected Organic Waste Statutory Levy Offset Payment Scheme (COWLSOPS) mechanism to rebate authorities for food and green waste stream separation. However, with an increasing proportion of the waste stream being recycled, and tonnages becoming less predictable, it was considered appropriate to look at alternative levy mechanisms.

The current levy mechanism is based on a levy calculated in three parts:

- a) Tonnage of household waste,
- b) Civic Amenity site waste,
- c) Other costs (apportioned on Council Tax base),
supplemented by Section 52(9) charges^[1] and the payment of COWSLOPS (organic food and garden waste) rebates.

Whilst the current mechanism is to some degree responsive to changes in tonnage levels there can be delays. It inherently lacks flexibility given that it is based upon estimates that are submitted prior to the financial year. Having a number of different elements makes forecasting and accounting complex, and creates an administrative burden in terms of the invoicing and rebate payments.

[1] Section 52(9) of the Environmental Protection Act 1990 allows a waste disposal authority to be reimbursed by collection authorities for disposal of commercial waste. At WLWA these charges are applied to all waste above the tonnages submitted by each borough through the household waste levy element.

A series of workshops were convened involving officers from the constituent Boroughs and WLWA to discuss the options for revision of the levy mechanism. The overarching principles of the review were to develop a transparent system that would encourage boroughs to maximise recycling and the diversion of waste from landfill. In view of this a number of key criteria for the new mechanism were identified.

- Ability to respond more quickly to changes in tonnages,
- Allowing for the uptake of new waste streams,
- Reducing the administrative burden of invoicing/rebates under the current system,
- Encouraging recycling and waste minimisation
- Encouraging composting and recovery/re-use
- Maximising transparency / ease of understanding
- Enabling the recovery of WLWA fixed costs
- Allowing WLWA to assess the impact on LATS apportionment
- Ensuring equity across Boroughs
- Giving consistency of rates across all of the boroughs' waste streams

Following the workshops and discussions between WLWA and the constituent boroughs it was concluded that, from both the non-financial options appraisal and an assessment of the financial implications, a move to a "Pay as You Throw" (PAYT) levy mechanism was the most favourable option. An important aspect of the new mechanism is that it focuses on waste tonnages actually deposited for disposal or treatment, rather than predicted tonnages (which is the basis for the current levy), and gives constituent boroughs the opportunity to influence their costs better than before with changes to tonnage levels taking affect as they occur. It should prove to be more transparent when compared to the current system, and give a clearer basis for Boroughs to model alternative options and changes in terms of their collection methodologies.

A model was developed to demonstrate how the proposed levy mechanism would compare to the current mechanism. **Table 1** shows the impact of the change in the levy mechanism by re-casting the 2010/11 Levy budget using the new mechanism and comparing this to the current levy. The percentage changes are relatively modest, with the impact on Hillingdon neutral.

Table 1

	Total under "Pay as You Throw"	Current Levy	s52(9)	COWSLOPS	Comparative Cost	Difference	% change
	£000	£000	£000	£000	£000	£000	
Brent	9,462	9,410	715	(569)	9,556	(94)	-1.0%
Ealing	10,004	9,827	609	(350)	10,086	(82)	-0.8%
Harrow	6,339	6,983	257	(780)	6,460	(121)	-1.9%
Hillingdon	7,606	7,930	145	(461)	7,614	(8)	-0.1%
Hounslow	8,639	7,952	907	(441)	8,418	221	2.6%
Richmond	6,632	6,539	276	(265)	6,550	83	1.3%
TOTALS	48,683	48,641	2,908	(2,866)	48,683	0	

It is intended that the new levy mechanism will be put in place for the 2011/12 financial year. In practice it will operate as follows. There will be a levy for the fixed costs element (covering all the Authority's overheads, fixed costs and Household Reuse and Recycling Centres (HRRC) waste disposal costs). This will be allocated on the basis of council tax base across the six Boroughs, and levied monthly. Costs relating to the transport and disposal of waste will be charged in relation to the tonnages deposited for disposal by the Boroughs, using a schedule of rates (covering the methods of waste treatment). This will be known as the "Pay As You Throw" element (PAYT). To aid cash flow, an estimated monthly charge will be made, with a quarterly reconciliation, so that Boroughs only pay for actual waste tonnages.

The model used to develop the new levy mechanism has been independently verified by PwC with no significant changes. The work by PwC on the Levy and LATS model outlined below was approved by the WLWA chair under the WLWA's urgency procedure at a cost of £15,000.

(ii) Landfill Allowance Trading Scheme (LATS)

The LATS scheme has been in operation for some time now, and to date WLWA has not had to procure additional allowances. However under LATS the allowable tonnages decrease each year and the margin between the allowable tonnages that can be sent to landfill and those being delivered is closing. There has been no agreement to date as to how any potential liability for LATS would be apportioned amongst the boroughs. It is therefore an issue that needs addressing before any liabilities are incurred.

To ensure an equitable approach across all six constituent boroughs, the basis for allocating LATS allowances proposed within the WLWA trading policy is to use individual borough waste tonnages as reported to DEFRA in 2001-02, as these were used in the original allocation of Landfill Allowances to WLWA. The proposal is to effectively give each Borough its own LATS allocation, in proportion to the baseline information. These proportions will then be applied to the total WLWA LATS allowances allocated to the Authority for each year from 2010-11 onwards. **Table 2** below shows the proportion of LATS allowances to each Borough on this basis.

Table 2

Borough	Brent	Ealing	Harrow	Hillingdon	Hounslow	Richmond
% LATS allowances	17.42	19.35	13.68	14.77	16.44	18.34

Hillingdon will not pay any LATS penalties if it contains the amount of waste sent for landfill within its LATS allocations. In the event that WLWA has an overall LATS surplus and allowances are available to sell, the benefits will be shared (in proportion) among those Boroughs that have a positive LATS balance. Those that have a LATS deficit will not receive any benefit. In the reverse situation, costs for the purchase of additional LATS allowances will be shared across those boroughs with a LATS deficit. Boroughs with a LATS surplus will not have any costs.

DEFRA are currently reviewing the future of the LATS scheme as part of a response to the consultation on EU landfill diversion targets. Their final decision is not due until Spring 2011, however even if retained in the short-term, it is considered that the long-term future of LATS is doubtful. The government's commitment to the retention of the Landfill Tax accelerator of £8 per annum continues to provide an increasing incentive to divert waste from Landfill.

The scheme as exemplified in the attached WLWA reports shows potential LATS penalties impacting on four of the six constituent Boroughs from 2012/13, including Hillingdon. However these projections are based on tonnage projections from earlier this year and they do not account for additional steps that may be taken to divert waste from landfill between now and then. They also make assumptions about LATS allowance trading prices that are very difficult to predict with any accuracy.

Project	Group	Financed by:				Draft Programme	Draft Programme	Draft Programme	Financed by:		
		Draft Programme	Council Resources	Supported Borrowing	Other Sources				Council Resources	Supported Borrowing	Other Sources
		2011/12 (£000s)	2011/12 (£000s)	2011/12 (£000s)	2011/12 (£000s)				2012/13 (£000s)	2013/14 (£000s)	2014/15 (£000s)
Education & Children's Services											
Formula Capital Devolved to Schools	E&CS	3,876	0	0	3,876	3,876	3,876	0	0	11,628	
Primary School Expansions	E&CS	29,861	862	12,824	16,175	17,615	18,546	26,886	35,147	0	27,900
Ruislip High School - Expansion	E&CS	1,350	800	0	550	0	0	0	0	0	0
Schools Access Programme	E&CS	100	0	100	0	100	100	100	0	300	0
Schools Kitchens	E&CS	548	0	0	548	0	0	0	0	0	0
Surestart	E&CS	1,915	0	0	1,915	0	0	0	0	0	0
Urgent Building Condition Projects (Modernisation)	E&CS	2,680	0	2,680	0	2,680	2,680	2,680	0	8,040	0
		40,330	1,662	15,604	23,064	24,271	25,202	33,542	35,147	8,340	39,528
Planning Environment & Community Services											
Arundel Road Development HIP	PE&CS	2,000	2,000	0	0	0	0	0	0	0	0
CCTV Programme	PE&CS	230	230	0	0	0	0	0	0	0	0
Farm Barns	PE&CS	155	155	0	0	0	0	0	0	0	0
Hayes End Library Development	PE&CS	2,100	2,100	0	0	0	0	0	0	0	0
Highgrove Pool Phase II	PE&CS	3,800	3,800	0	0	0	0	0	0	0	0
Libraries Refurbishment	PE&CS	622	622	0	0	311	0	0	311	0	0
Libraries Refurbishment - Central Library	PE&CS	2,000	2,000	0	0	1,000	0	0	1,000	0	0
New Years Green Lane	PE&CS	1,573	1,573	0	0	0	0	0	0	0	0
South Ruislip Development	PE&CS	6,634	6,634	0	0	258	0	0	258	0	0
Transport for London	PE&CS	4,000	0	0	4,000	4,000	4,000	4,000	0	0	12,000
Willow Tree Centre	PE&CS	300	300	0	0	0	0	0	0	0	0
Yiewsley Pool	PE&CS	6,304	6,304	0	0	0	0	0	0	0	0
		29,718	25,718	0	4,000	5,569	4,000	4,000	1,569	0	12,000
Housing Revenue Account											
Estates Improvement	HRA	500	0	0	500	0	0	0	0	0	0
HRA - New Build - Extra Care Sites Phase 1 (Trisc)	HRA	4,510	0	2,425	2,085	176	0	0	0	176	0
HRA - New Build - HRA Pipeline Sites Phase 1	HRA	2,193	0	2,193	0	0	0	0	0	0	0
HRA - New Build - HRA Pipeline Sites Phase 2	HRA	5,047	0	255	4,792	0	0	0	0	0	0
HRA -Decent Homes Works	HRA	11,350	0	0	11,350	10,850	10,850	10,850	0	0	32,550
		23,600	0	4,873	18,727	11,026	10,850	10,850	0	176	32,550
Programmes of Works											
Disabled Facilities Grant (DFG)	ASCHH	2,500	1,000	0	1,500	2,500	2,500	2,500	3,000	0	4,500
Private Sector Renewal Grant (PSRG)	ASCHH	450	450	0	0	450	450	450	1,350	0	0
Leader's Initiative	DCE	200	200	0	0	200	200	200	600	0	0
Chrysalis Programme	PE&CS	1,000	1,000	0	0	1,000	1,000	1,000	3,000	0	0
Civic Centre Enhancements	PE&CS	1,200	1,200	0	0	1,185	1,115	0	2,300	0	0
Environmental Assets	PE&CS	1,000	1,000	0	0	0	0	0	0	0	0
Highways Localities Programme	PE&CS	258	258	0	0	258	258	258	774	0	0
Highways Structural Works	PE&CS	950	950	0	0	950	950	950	2,850	0	0
Property Enhancements Programme	PE&CS	600	600	0	0	600	600	600	1,800	0	0
Road Safety	PE&CS	150	150	0	0	150	150	150	450	0	0
Street Lighting	PE&CS	180	180	0	0	180	180	180	540	0	0
Town Centre Initiatives	PE&CS	325	325	0	0	325	325	325	975	0	0
		8,813	7,313	0	1,500	7,798	7,728	6,613	17,639	0	4,500
Contingency											
General Contingency		1,047	1,047	0	0	0	0	0	0	0	0
Purchase of Vehicles		1,500	1,500	0	0	0	0	0	0	0	0
		2,547	2,547	0	0	0	0	0	0	0	0
Programme Total		105,008	37,240	20,477	47,291	48,664	47,780	55,005	54,355	8,516	88,578